



MONTE RIO FIRE PROTECTION DISTRICT

P.O. Box 279 • Monte Rio, CA 95462 • (707) 865-2067

Fire Chief • Steve Baxman • www.monteriofire.org

NOTICE & AGENDA OF THE
BOARD OF DIRECTORS REGULAR MEETING
Monday, November 20, 2023, 6:00 PM
Monte Rio Community Center ~ 20488 Hwy. 116, Monte Rio, CA

This meeting will be held *in person* with the *option* of zoom.

Web URL: <https://us02web.zoom.us> Meeting ID: 861 5716 0629 Passcode: 726504

1. CALL TO ORDER
2. APPROVAL OF AGENDA (changes, additions, or deletions) (*Action Item*)
3. PUBLIC COMMENT ON ITEMS NOT AGENDIZED
*Any citizen wishing to speak to the Board on any item **not listed on the Agenda** may do so under public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
4. APPROVAL OF MINUTES (*Action Item*)
 - a. October 16, 2023, Regular Meeting
5. CORRESPONDENCE
6. OLD BUSINESS
 - a. Consolidation Ad Hoc Committee Report (*Discussion Item, possible Action Item*)
 - b. Denny Rosatti Consulting Proposal (*Action Item*)
7. NEW BUSINESS
8. TREASURER'S REPORT
9. CHIEF'S REPORT
10. PRESIDENT'S REPORT
11. DIRECTOR'S REPORT
12. SECRETARY/CLERK'S REPORT
13. COUNSEL REPORT



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14. ADJOURNMENT

Accessible Meeting Information

The Monte Rio Community Center meeting room is accessible to persons using wheelchairs and other assistive mobility device.

Please make your requests for documents in alternative format (large font or Braille) or additional accommodations such as sign language interpretation or real-time captioning to District Administrative Staff, Tiffanie Herring at (707) 823-1089 (Voice), call **711 for the free Telecommunications Relay Service**, or e-mail therring@goldridgefire.org.

Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

CERTIFICATION OF POSTING

I certify that I posted a copy of the foregoing agenda at the regular meeting place of the Board of Directors of the Monte Rio Fire Protection District at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2).

/s/ _____



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BOARD OF DIRECTORS MEETING MINUTES

Monday, October 16, 2023, 6:00 p.m.

Monte Rio Community Center – 20488 Hwy. 116, Monte Rio, CA 95462

1. **CALL TO ORDER** – The regular meeting of the Board of Directors of the Monte Rio Fire Protection District was called to order by President Dan Fein at 6:00PM. Roll Call of Directors: Dan Fein, Tim Cahn, Sara Paul, Kari Morrissey, and Geff Smith.
2. **APPROVAL OF AGENDA** – Motion to approve the agenda by Kari Morrissey and seconded by Geff Smith.
3. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED** – A member of the public expressed his concerns and an experience that happened during a medical aid call between himself and Chief Baxman.
4. **APPROVAL OF MINUTES**
 - a. September 18, 2023, Regular Board Meeting – Motion to approve by Geff Smith and seconded by Kari Morrissey.
5. **CORRESPONDENCE** – None.
6. **OLD BUSINESS**
 - a. Consolidation Ad Hoc Committee Report – there have been ongoing meetings. The questionnaire that Bramfitt asked to be completed, has been submitted.
7. **NEW BUSINESS**
 - a. Contract with Consultant – Denny Rosatti attended the meeting and gave us an overview of his proposal. We will add the approval of the contract to the next meeting agenda to give the board more time to review.
8. **TREASURER'S REPORT**
 - a. Reviewed and discussed financials.
9. **CHIEF'S REPORT** – Chief Baxman
 - a. 929 calls for the year already.
 - b. We received \$380k in strike team revenue for the FY 22/23.
 - c. We are getting paid staff certified in Swiftwater Rescue.
 - d. The association spent \$18k on a new rescue tool for the district.



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10. PRESIDENT'S REPORT

- a. Nothing to report.

11. DIRECTOR'S REPORT

- a. Nothing to report.

12. SECRETARY/CLERK REPORT

- a. Nothing to report.

13. COUNSEL REPORT

- a. Nothing to report.

- 14. ADJOURNMENT** – The Board was adjourned at 7:29PM. The next meeting will be held on Monday, November 20, 2023.

Minutes respectfully submitted by:

Tiffanie Herring



Monte Rio Fire Protection District (MRFPD)

Public Affairs Consulting for Monte Rio Fire RE: LAFCO Sphere of Influence and Consolidation Application
Timeline: Starting October 2023-June 2024

EXECUTIVE SUMMARY

This proposal is in response to the expressed desire of Monte Rio Fire Protection District (MRFPD) to perform community engagement and education re: the proposed LAFCO sphere of influence study and possible consolidation application with Gold Ridge Fire Protection District (GRFPD).

Rosatti Consulting will work with the staff and Board of MRFPD and GRFPD, and any other assigned committee or Board appointed representatives, to educate the public about the benefits of annexation, and to provide public outreach and data collection regarding public opinion on the matter of annexation. Rosatti Consulting will advise on promoting a positive image in the community for the MRFPD; will support and guide public outreach activities and engagement of stakeholders; and will provide all media and collaterals related to annexation through collaboration with the district leadership and through trusted local vendors.

Rosatti Consulting will work closely with the MRFPD to promote the project within local community and neighborhood social networks, and look for opportunities to grow project support within the community. Rosatti Consulting will also work with the District to build support in the local business, non-profit, community leadership, civic groups and the general public. Denny Rosatti, Principal Consultant at Rosatti Consulting, has lived in West Sonoma County for 21 years and knows this territory and voter profile extremely well. Denny was the consultant for the Monte Rio Fire Protection District parcel tax in 2018, in addition to various other local successful fire parcel taxes (Kenwood, Gold Ridge, Occidental, and Graton Fire, respectively).

PUBLIC AFFAIRS PROGRAM

The methodology we will use for the public affairs program is a simple, light touch with the district residents that is designed to provide factual educational information for any resident in the district.

Essentially, we will do these basic tactical items, after agreeing on a message that we think will resonate based on the factual circumstances presented by annexation:

- 1) Determine strategy and message for the education effort;
- 2) Consider opening letter to district residents, grassroots style, from the Fire Chief explaining the current situation and outlining benefits of partnering with another agency;
- 3) Produce direct mail to all parcels impacted by the annexation; develop an FAQ on LAFCO issue;
- 4) Update website at Monte Rio Fire, and possibly Gold Ridge Fire, to contain factual information for any member of the public whom is seeking further details;
- 5) Outreach to stakeholders and public on annexation topic to provide accurate educational information and answers questions that might arise in LAFCO process;

Denny Rosatti • 707.495.9735 • drosatti@yahoo.com
1142 Village Way, Sebastopol, California 95472

6) Possible public interest polling to determine the sentiment of the property owners in the impacted territories, as well as voter opinion(s) on annexation and associated benefits and impacts; possible second mailer prior to final vote at LAFCO.

TIMELINE

OCTOBER 2023-MARCH 2024

- LAFCO Sphere of Influence Study to occur, monitor progress
- Discuss strategy and messaging with MRFPD designated representatives
- Set Plan/Timeline for action
- Monitor progress of the Fire Services Sales Tax at the County of Sonoma level, as this revenue impacts potential annexation/consolidation options
- Possible grassroots mailer to residents (December/January)
- Begin reaching out to community leaders in the district to discuss and inform them of the process at LAFCO
- Track outreach and methodically work to be inclusive of broad range of community members
- Look at website and social media channels for possible updates/factual information presented
- Draft and publish FAQ on LAFCO process; to be internal at first until ready for public posting/use

APRIL 2024-JUNE 2024

- Continue outreach to community leaders
- Hold public event to discuss annexation/consolidation options with the community
- Possible public interest research polling
- Direct mail to district residents highlighting the challenges and needs of the district, opportunities to be found in an annexation/consolidation scenario
- Monitor LAFCO Sphere process; support District in application for Annexation to LAFCO
- Outreach to LAFCO Commissioners and staff as needed to support MRFPD desires
- Updating of websites and social media accounts as the process unfolds with accurate and factual educational materials

BUDGET

Recognizing the timeline, I am estimating a monthly expenditure based on my best estimate of work that needs to be done in the project. When a direct mail piece is mailed, the District needs to be prepared to pay for those expenses quickly as they arrive, as many vendors will not carry postage and printing expenses beyond a few days. I handle all the direct mail and vendor relationships, to ensure timely and proficient service is delivered, using my established relationships where possible, striving for a good overall "deal" for the client.

The budget is my best estimate at this time and is subject to change depending on what we discover through outreach, the LAFCO process, and potential polling. Our goal is to create an informed public that does not opt for an election for MRFPD via LAFCO, which will be a much more expensive endeavor if it does occur.

Schedule of Costs

Personnel Costs- Rosatti Consulting Fee

Month	Expense Item	Approximate Date/Units	Total Cost
April-July retainer	Consulting Fee	\$175/hour	\$13,000.00
Total		74.5 total hrs.	\$13,000.00

Itemized Public Affairs/Outreach Estimated Costs

Frequency/Month	Expense Item	Approximate Date/Units	Total Cost: Ballot Measure
May	Public Survey (Poll): Live survey to 150 land and cell respondents, 10 max questions long, with full statistical data analysis, plus top line and analysis recommendations from the pollster	May	\$7,500.00
May/June	Community Meetings	April/May/June	\$500
May	Direct Mail #1 estimates- Design= \$2,000 Printing= \$2,000 Mail House= \$1,000 Postage= \$1,500 Stock Photos= \$200 (second mailer if needed- \$6,000)	April	\$6,700
Ongoing	Miscellaneous Project Support Expenses (Data lists, maps, office supplies, etc).	Ongoing	\$1,000
		Total Public Affairs Items Cost:	\$15,700
		Total Consulting Fees Cost:	\$13,000
		Total Budget:	\$28,700.00

*Budget is inclusive of possible actions. We definitely want to do one, possibly two direct mailers, and have at least one community meeting. We may not choose/need to do the poll, but I think it is important to have a plan that is ready to go to if it is deemed necessary! The poll would be public interest research, aimed at assisting the district in understanding where constituents are at in terms of

consolidation/annexation and challenges and opportunities surrounding the delivery of fire services in the community.

Rosatti Consulting Fees and Term of Contract:

I will submit an invoice up front as a retainer payment for consulting services; one invoice at project inception, one invoice in the Spring of 2024. I will log hours, and my hourly fee is \$175/hour. I'll track hours as we go along through the process. If it looks like more hours will be needed, I'll communicate that back to the District. Other fees will be billed as they come up, for direct mail, printing, polling, and any other related project expenses.

*I will also be applying an in-kind donation of hours from Gold Ridge Fire Protection District to this project, in the amount of 17.5 hours.

Contract to begin upon signing or email communication from the Client authorizing this proposal, payment of the retainer, and will then proceed until either party cancels the contract with 15 days written notice to the other party.

Additional costs for expenses incurred in the course of the project campaign will be reimbursed. Expenses for travel, meals, additional professional services, and other expenses are passed to the Client at cost plus a 10% administration fee. Rosatti Consulting will not incur any additional expenditure over \$300 without written authorization from the Client. Mileage is charged to the Client at the approved IRS mileage reimbursement rate. Such expenses are due at the following invoice payment period.

Schedule for payment of Rosatti Consulting services:

November 1, 2023-	\$6,500.00
March 1, 2024-	\$6,500.00

**Monte Rio Fire Protection District
Bank Accounts Register
As of October 31, 2023**

9:38 AM
11/15/23

Accrual Basis

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
200 · Summit State Bank *0784								
Transfer	10/03/2023							232,091.45
Bill Pmt -Check	10/04/2023	10911	AT&T - Station 1	Funds Transfer	205 · Summit State ...	10,000.00		242,091.45
Bill Pmt -Check	10/04/2023	10912	AT&T - Station 2	707 865 2067 360-8	20000 · Accounts P...		340.92	241,750.53
Bill Pmt -Check	10/04/2023	10913	Griff's Appliance & Classic...	707 865-2395 485 6	20000 · Accounts P...		427.29	241,323.24
Bill Pmt -Check	10/04/2023	10914	River Auto Parts	25151	20000 · Accounts P...		192.05	241,131.19
Bill Pmt -Check	10/04/2023	10915	Sonoma County Junior Co...		20000 · Accounts P...		68.47	241,062.72
Check	10/04/2023	10916	Gold Ridge Fire Protection ...	SEP23 - ADMIN	20000 · Accounts P...		234.46	240,828.26
Bill Pmt -Check	10/04/2023	10917	Law Offices of William D R...		6510 · Administrati...		1,920.00	238,908.26
Bill Pmt -Check	10/04/2023	10918	North Bay Vehicle Registra...		20000 · Accounts P...		1,385.50	237,522.76
Transfer	10/04/2023			Funds Transfer	20000 · Accounts P...		568.00	236,954.76
Check	10/05/2023	10919	Richard Franceschi		205 · Summit State ...	164.64		237,119.40
Transfer	10/05/2023			Reimbursement	7120 · Training-Inv...		117.00	237,002.40
Transfer	10/06/2023			Funds Transfer	205 · Summit State ...	2,117.81		239,120.21
Bill Pmt -Check	10/09/2023	10920	AT&T - Circuit	Funds Transfer	205 · Summit State ...	22,363.32		261,483.53
Bill Pmt -Check	10/09/2023	10921	DMV	195210871	20000 · Accounts P...		95.59	261,387.94
Bill Pmt -Check	10/09/2023	10922	Ferrellgas - Sta 1-345	50106345	20000 · Accounts P...		20.00	261,367.94
Bill Pmt -Check	10/09/2023	10923	Ferrellgas - Sta 2-383	50106383	20000 · Accounts P...		74.07	261,293.87
Bill Pmt -Check	10/09/2023	10924	L N Curtis & Sons	Cust. # C1615	20000 · Accounts P...		468.95	260,804.92
Bill Pmt -Check	10/09/2023	10925	Randy Hanson Auto Body ...		20000 · Accounts P...		3,706.15	257,098.77
Bill Pmt -Check	10/09/2023	10926	REDCOM	REDCOM Dispatch Agreement	20000 · Accounts P...		3,720.47	253,378.30
Bill Pmt -Check	10/09/2023	10927	Samba Safety	14612	20000 · Accounts P...		99.87	253,278.43
Check	10/10/2023		Innovative Business Soluti...	10/10/2023 Payroll	6540 · Payroll Servi...		247.45	253,030.98
Check	10/10/2023		Innovative Business Soluti...	10/10/2023 PR Taxes	-SPLJT-		4,854.11	248,176.87
Check	10/10/2023		Innovative Business Soluti...	10/10/2023 DD	-SPLJT-		17,261.76	230,915.11
Check	10/10/2023	50544	Karlle Kaasch		-SPLJT-		186.55	230,728.56
Check	10/10/2023	50545	Klayton Kaasch		5913 · Stipend		151.53	230,577.03
Check	10/10/2023	50546	Lewis, Kyle		5914 · Strike Team		372.16	230,204.87
Check	10/10/2023	50547	Christopher Ortiz		5913 · Stipend		1,496.32	228,708.55
Check	10/10/2023	10928	Karlle Kaasch		5913 · Stipend		507.93	228,200.62
Transfer	10/10/2023			Funds Transfer	205 · Summit State ...	25.00		228,225.62
Bill Pmt -Check	10/11/2023	10929	Fire Safe Sonoma	Chipper Lease Payment	20000 · Accounts P...		1.00	228,224.62
Bill Pmt -Check	10/11/2023	10930	FRMS - Health	11/01/2023 to 11/30/2023 / 94-...	20000 · Accounts P...		3,208.79	225,015.83
Bill Pmt -Check	10/11/2023	10931	Code 3 Rescue	Swiftwater and Flood Resue Techn...	20000 · Accounts P...		2,400.00	222,615.83
Transfer	10/11/2023			Funds Transfer	205 · Summit State ...	3,880.92		226,496.75
Deposit	10/12/2023			Deposit	2500 · Intergovern...	23,602.73		250,099.48
Transfer	10/12/2023			Funds Transfer	205 · Summit State ...		15,191.84	234,907.64
Check	10/13/2023		Innovative Business Soluti...	10/13/2023 Payroll	6540 · Payroll Servi...		74.00	234,833.64
Check	10/13/2023		Innovative Business Soluti...	10/13/2023 PR Taxes	-SPLJT-		1,737.45	233,096.19
Check	10/13/2023		Innovative Business Soluti...	10/13/2023 DD	5910 · Permanent P...		5,103.12	227,993.07
Check	10/13/2023		Corporate Payment Systems	4866 9145 5552 5465	5945 · CalPERS 45...		75.00	227,918.07
Check	10/16/2023	10932	Burron's Fire, Inc	100-2480	0500 · Cal Card		3,053.19	224,864.88
Bill Pmt -Check	10/16/2023	10933	Leavitt Communications	MONRI95462	20000 · Accounts P...		173.60	224,691.28
Bill Pmt -Check	10/16/2023	10934	Code 3 Rescue	Swiftwater and Flood Resue Techn...	20000 · Accounts P...		1,198.66	223,492.62
Bill Pmt -Check	10/16/2023	10967	True Value	Funds Transfer	20000 · Accounts P...		2,400.00	221,092.62
Transfer	10/16/2023			Funds Transfer	205 · Summit State ...	75.00		221,167.62
Bill Pmt -Check	10/17/2023	10968	CSDA	ID #180	20000 · Accounts P...		300.77	220,866.85
Bill Pmt -Check	10/17/2023	10969	North Bay Vehicle Registra...	725-561	20000 · Accounts P...		2,204.00	218,662.85
Transfer	10/18/2023			Funds Transfer	205 · Summit State ...	372.16		219,035.01
Transfer	10/19/2023			Funds Transfer	205 · Summit State ...	2,122.00		221,157.01
Check	10/19/2023		Shift Calendars, Inc.	Funds Transfer	7053 · Vehicle Regis...		202.00	220,955.01
Transfer	10/20/2023			Funds Transfer	205 · Summit State ...	5,802.67		226,757.68
Bill Pmt -Check	10/23/2023	10970	Shift Calendars, Inc.	2024 Shift Calendars	20000 · Accounts P...		92.64	226,665.04

**Monte Rio Fire Protection District
Bank Accounts Register
As of October 31, 2023**

9:38 AM
11/15/23

Accrual Basis

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Transfer	10/23/2023			Funds Transfer	205 · Summit State ...	2,634.74		229,299.78
Bill Pmt - Check	10/24/2023	10971	PG&E - Sta 1-632-2	3059738632-2	20000 · Accounts P...		336.38	228,963.40
Bill Pmt - Check	10/24/2023	10972	PG&E - Sta 2-062-1	3309316062-1	20000 · Accounts P...		78.63	228,884.77
Transfer	10/24/2023			Funds Transfer	205 · Summit State ...	691.17		229,575.94
Bill Pmt - Check	10/25/2023	10973	WEX BANK		20000 · Accounts P...		3,587.59	225,988.35
Transfer	10/25/2023			Funds Transfer	205 · Summit State ...	3,209.79		229,198.14
Transfer	10/26/2023			Funds Transfer	205 · Summit State ...	10,904.46		240,102.60
Check	10/27/2023			10/27/2023 Payroll	205 · Summit State ...	74.00		240,028.60
Check	10/27/2023			10/27/2023 PR Taxes	-SPLT-		1,856.38	238,172.22
Check	10/27/2023			10/27/2023 DD	5910 · Permanent P...		5,253.61	232,918.61
Check	10/27/2023			CalPERS 457	5945 · CalPERS 45...		75.00	232,843.61
Transfer	10/27/2023			Funds Transfer	205 · Summit State ...	25,674.39		207,169.22
Deposit	10/27/2023			Deposit	20000 · Accounts P...		322.58	232,521.03
Bill Pmt - Check	10/30/2023	10974	AT&T - Station 1	707 865 2067 360-8	20000 · Accounts P...		316.55	232,204.48
Bill Pmt - Check	10/30/2023	10975	AT&T - Station 2	707 865-2395 485 6	20000 · Accounts P...			232,898.96
Transfer	10/30/2023			Funds Transfer	205 · Summit State ...	694.48		232,898.96
Transfer	10/31/2023			Funds Transfer	205 · Summit State ...	3,053.19		235,952.15
Total 200 · Summit State Bank *0784						117,388.47	113,527.77	235,952.15
205 · Summit State Bank ICS								
Transfer	10/03/2023			Funds Transfer	200 · Summit State ...		10,000.00	2,144,006.92
Transfer	10/04/2023			Funds Transfer	200 · Summit State ...		164.64	2,133,842.28
Transfer	10/05/2023			Funds Transfer	200 · Summit State ...		2,117.81	2,131,724.47
Transfer	10/06/2023			Funds Transfer	200 · Summit State ...		22,363.32	2,109,361.15
Transfer	10/10/2023			Funds Transfer	200 · Summit State ...		25.00	2,109,336.15
Transfer	10/11/2023			Funds Transfer	200 · Summit State ...		3,880.92	2,105,455.23
Transfer	10/12/2023			Funds Transfer	200 · Summit State ...	15,191.84		2,120,647.07
Transfer	10/16/2023			Funds Transfer	200 · Summit State ...		75.00	2,120,572.07
Transfer	10/18/2023			Funds Transfer	200 · Summit State ...		372.16	2,120,199.91
Transfer	10/19/2023			Funds Transfer	200 · Summit State ...		2,122.00	2,118,077.91
Transfer	10/20/2023			Funds Transfer	200 · Summit State ...		5,802.67	2,112,275.24
Transfer	10/23/2023			Funds Transfer	200 · Summit State ...		2,634.74	2,109,640.50
Transfer	10/24/2023			Funds Transfer	200 · Summit State ...		691.17	2,108,949.33
Transfer	10/25/2023			Funds Transfer	200 · Summit State ...		3,209.79	2,105,739.54
Transfer	10/26/2023			Funds Transfer	200 · Summit State ...		10,904.46	2,094,835.08
Transfer	10/27/2023			Funds Transfer	200 · Summit State ...	25,674.39		2,120,509.47
Transfer	10/30/2023			Funds Transfer	200 · Summit State ...		694.48	2,119,814.99
Transfer	10/31/2023			Funds Transfer	200 · Summit State ...		3,053.19	2,116,761.80
Total 205 · Summit State Bank ICS						40,866.23	68,111.35	2,116,761.80

TOTAL 158,254.70 181,639.12 2,352,713.95

Monte Rio Fire Protection District
Profit & Loss Budget vs. Actual
July 1 through November 15, 2023

	TOTAL				
	Oct 23	Jul 1 - Nov 15, 23	Budget	\$ Over Budget	% of Budget
Income					
10 · Tax Revenue					
1000 · Property - CY Secured	0.00	0.00	585,000.00	-585,000.00	0.0%
1001 · Direct Charges - CY	0.00	0.00	520,000.00	-520,000.00	0.0%
1008 · RDA Increment	0.00	0.00	-282,051.00	282,051.00	0.0%
1011 · SB2557 Prop Tax Admin	0.00	0.00	-4,000.00	4,000.00	0.0%
1014 · RDA Pass Through	0.00	0.00	105,000.00	-105,000.00	0.0%
1017 · Residual - RPTTF	0.00	0.00	200,000.00	-200,000.00	0.0%
1020 · Supplemental Prop Taxes - CY	0.00	0.00	15,000.00	-15,000.00	0.0%
1040 · Property - CY Unsecured	0.00	0.00	16,982.00	-16,982.00	0.0%
Total 10 · Tax Revenue	0.00	0.00	1,155,931.00	-1,155,931.00	0.0%
20 · Intergovernmental Revenues					
2440 · State HOPTR	0.00	0.00	2,800.00	-2,800.00	0.0%
2470 · Timber Yield Tax	0.00	0.00	40.00	-40.00	0.0%
2490 · State - Other In-lieu tax	0.00	0.00	15.00	-15.00	0.0%
2500 · Intergovernmental Rev. - State	49,277.12	124,148.85	1.00	124,147.85	12,414,885.0%
Total 20 · Intergovernmental Revenues	49,277.12	124,148.85	2,856.00	121,292.85	4,346.95%
3000 · Prior Year(s) Revenue Transfer	0.00	0.00	104,714.00	-104,714.00	0.0%
40 · Miscellaneous Revenues					
4040 · Misc. Income	0.00	27,205.76	0.00	27,205.76	100.0%
4102 · Donations/Grants	0.00	100.00	0.00	100.00	100.0%
4105 · Interest Income	0.00	1,655.42	4,700.00	-3,044.58	35.22%
Total 40 · Miscellaneous Revenues	0.00	28,961.18	4,700.00	24,261.18	616.2%
Total Income	49,277.12	153,110.03	1,268,201.00	-1,115,090.97	12.07%
Gross Profit	49,277.12	153,110.03	1,268,201.00	-1,115,090.97	12.07%
Expense					
50 · Payroll Expenses					
5910 · Permanent Positions	18,665.31	101,457.41	325,000.00	-223,542.59	31.22%
5911 · Volunteer Pay	0.00	3,700.00	15,000.00	-11,300.00	24.67%
5913 · Stipend	9,878.68	59,196.23	200,000.00	-140,803.77	29.6%
5914 · Strike Team	7,466.85	75,585.71	1.00	75,584.71	7,558,571.0%
5922 · FICA-Retirement	2,210.47	14,922.75	45,000.00	-30,077.25	33.16%
5924 · Medicare	516.98	3,490.02	12,000.00	-8,509.98	29.08%
5930 · Health Insurance	3,208.79	12,835.16	38,000.00	-25,164.84	33.78%
5935 · Unemployment	42.63	465.45	10,000.00	-9,534.55	4.66%
5940 · Workers' Compensation	0.00	0.00	80,000.00	-80,000.00	0.0%
5945 · CalPERS 457Plan	150.00	675.00	0.00	675.00	100.0%
Total 50 · Payroll Expenses	42,139.71	272,327.73	725,001.00	-452,673.27	37.56%
60 · Services/Supplies					
6021 · Clothing/Personal	0.00	32.61	5,000.00	-4,967.39	0.65%
6022 · Safety Clothing - PPE	329.35	30,906.67	40,000.00	-9,093.33	77.27%
6040 · Communications	0.00	2,191.16	20,000.00	-17,808.84	10.96%
6060 · Food	355.76	2,362.88	5,000.00	-2,637.12	47.26%
6080 · Household Expense	120.09	1,778.93	5,000.00	-3,221.07	35.58%
6100 · Insurance	0.00	26,465.00	30,000.00	-3,535.00	88.22%
6140 · Maint - Equipment	902.57	22,429.52	65,000.00	-42,570.48	34.51%
6180 · Maint. - Building	764.78	149,369.96	75,000.00	74,369.96	199.16%
6261 · Medical Supplies	0.00	481.51	10,000.00	-9,518.49	4.82%
6280 · Membership/Subscriptions	2,274.97	7,264.23	10,000.00	-2,735.77	72.64%

Monte Rio Fire Protection District
Profit & Loss Budget vs. Actual
 July 1 through November 15, 2023

	TOTAL				
	Oct 23	Jul 1 - Nov 15, 23	Budget	\$ Over Budget	% of Budget
6400 · Office Expense	33.60	1,738.02	6,000.00	-4,261.98	28.97%
6410 · Postage	0.00	143.00	600.00	-457.00	23.83%
6462 · Small Tools/Minor Equipment	1,258.74	1,845.21	15,000.00	-13,154.79	12.3%
6500 · Professional Services	323.62	4,270.42	10,000.00	-5,729.58	42.7%
6510 · Administrative Services	1,920.00	8,055.00	75,000.00	-66,945.00	10.74%
6526 · Dispatch Services	3,720.47	8,929.13	12,000.00	-3,070.87	74.41%
6540 · Payroll Services	395.45	1,872.95	6,000.00	-4,127.05	31.22%
6587 · LAFCO	0.00	0.00	3,000.00	-3,000.00	0.0%
6610 · Legal Services	1,385.50	8,692.73	18,000.00	-9,307.27	48.29%
6630 · Audit/Accounting	0.00	0.00	8,000.00	-8,000.00	0.0%
6634 · Bank Service Charges	0.00	25.00	100.00	-75.00	25.0%
6800 · Public/Legal Notices	0.00	597.00	1,000.00	-403.00	59.7%
7053 · Vehicle Registration	770.00	806.31	6,000.00	-5,193.69	13.44%
7060 · Board Expense	0.00	772.54	2,500.00	-1,727.46	30.9%
7120 · Training-In-Service	4,917.00	10,187.93	20,000.00	-9,812.07	50.94%
7201 · Gas/Oil	3,587.59	14,808.46	50,000.00	-35,191.54	29.62%
7300 · Transportation/Travel	525.75	4,210.67	10,000.00	-5,789.33	42.11%
7320 · Utilities	2,064.76	9,189.49	30,000.00	-20,810.51	30.63%
7330 · Maint - Creekside JPA	0.00	0.00	5,000.00	-5,000.00	0.0%
Total 60 · Services/Supplies	25,650.00	319,426.33	543,200.00	-223,773.67	58.81%
Total Expense	67,789.71	591,754.06	1,268,201.00	-676,446.94	46.66%
Net Income	-18,512.59	-438,644.03	0.00	-438,644.03	100.0%

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11/15/23

Accrual Basis

Monte Rio Fire Protection District

Balance Sheet

As of November 15, 2023

	<u>Nov 15, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
200 · Summit State Bank *0784	195,516.63
205 · Summit State Bank ICS	<u>2,116,761.80</u>
Total Checking/Savings	2,312,278.43
Accounts Receivable	
11050 · Due from Other Government	<u>116,685.82</u>
Total Accounts Receivable	<u>116,685.82</u>
Total Current Assets	2,428,964.25
Fixed Assets	
14000 · Land	41,480.00
15000 · Equipment	67,995.32
16000 · Buildings & Improvements	1,804.18
17000 · Accumulated Depreciation	<u>-1,253,540.00</u>
18600 · WIP Fire Station	<u>143,615.00</u>
Total Fixed Assets	<u>-998,645.50</u>
TOTAL ASSETS	<u><u>1,430,318.75</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	<u>137,124.64</u>
Total Accounts Payable	137,124.64
Other Current Liabilities	
24000 · Payroll Liabilities	15,806.88
25000 · Low Value Parcel Tax Refunds	<u>300.00</u>
Total Other Current Liabilities	<u>16,106.88</u>
Total Current Liabilities	<u>153,231.52</u>
Total Liabilities	153,231.52
Equity	
30000 · Opening Balance Equity	1,325,401.90
35200 · Unrestricted Net Assets	-859,670.64
35500 · Building Improvements	1,000,000.00
35600 · Apparatus Replacement Fund	250,000.00
Net Income	<u>-438,644.03</u>
Total Equity	<u>1,277,087.23</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,430,318.75</u></u>