



MONTE RIO FIRE PROTECTION DISTRICT

P.O. Box 279 • Monte Rio, CA 95462 • (707) 865-2067

Fire Chief • Steve Baxman • www.monteriofire.org

NOTICE & AGENDA OF THE
BOARD OF DIRECTORS REGULAR MEETING
Monday, May 15, 2023, 6:00 PM
Monte Rio Community Center ~ 20488 Hwy. 116, Monte Rio, CA

This meeting will be held *in person* with the *option* of zoom.

Web URL: <https://us02web.zoom.us> Meeting ID: 861 5716 0629 Passcode: 726504

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. APPROVAL OF AGENDA (changes, additions, or deletions) (*Action Item*)
3. PUBLIC COMMENT ON ITEMS NOT AGENDIZED
*Any citizen wishing to speak to the Board on any item **not listed on the Agenda** may do so under public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
4. APPROVAL OF MINUTES (*Action Item*)
 - a. April 17, 2023, Regular Meeting
5. CORRESPONDENCE
 - a. Certificate of Appreciation
6. OLD BUSINESS
 - a. Consolidation Ad Hoc Committee Report (*Discussion Item*)
7. NEW BUSINESS
 - a. Board Vacancy (*Discussion Item, possible Action Item*)
8. TREASURER'S REPORT
9. CHIEF'S REPORT
10. PRESIDENT'S REPORT
11. DIRECTOR'S REPORT
12. SECRETARY/CLERK'S REPORT
13. COUNSEL REPORT



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14. ADJOURNMENT

Accessible Meeting Information

The Monte Rio Community Center meeting room is accessible to persons using wheelchairs and other assistive mobility device.

Please make your requests for documents in alternative format (large font or Braille) or additional accommodations such as sign language interpretation or real-time captioning to District Administrative Staff, Tiffanie Herring at (707) 823-1089 (Voice), call **711 for the free Telecommunications Relay Service**, or e-mail therring@goldridgefire.org.

Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

CERTIFICATION OF POSTING

I certify that I posted a copy of the foregoing agenda at the regular meeting place of the Board of Directors of the Monte Rio Fire Protection District at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2).

/s/ _____



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BOARD OF DIRECTORS MEETING MINUTES

Monday, April 17, 2023, 6:00 p.m.

Monte Rio Community Center – 20488 Hwy. 116, Monte Rio, CA 95462

1. **CALL TO ORDER** – The regular meeting of the Board of Directors of the Monte Rio Fire Protection District was called to order by President Dan Fein at 6:06PM. Roll Call of Directors: Dan Fein, Tim Cahn, Josh Dale, and Geff Smith.
2. **APPROVAL OF AGENDA** – Motion to approve by Geff Smith and seconded by Josh Dale.
3. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED** – nothing to report.
4. **APPROVAL OF MINUTES**
 - a. March 20, 2023, Regular Board Meeting – Motion to approve by Tim Cahn and seconded by Geff Smith
5. **CORRESPONDENCE** – None.
6. **OLD BUSINESS**
 - a. Consolidation Ad Hoc Committee Report – Dan Fein is still working with and talking to Monte Rio about consolidation. Bill Ross attended the meeting and suggested the district write an amendment and submit for re-consideration of Monte Rio being included the Sphere of Influence with Gold Ridge. Motion to approve this amendment by Geff Smith and seconded by Josh Dale.
7. **NEW BUSINESS**
 - a. Resolution for \$250K reserve for Apparatus Replacement – Motion to approve resolution by Geff Smith and seconded by Josh Dale.
 - b. Allocate additional Reserve Funds – this will be tabled for a few months until we have a better idea of where the budget is.
 - c. FASIS EBA JPA – Motion to approve by Josh Dale and seconded by Tim Cahn
8. **TREASURER'S REPORT**
 - a. Reviewed and discussed financials.
9. **CHIEF'S REPORT** – Chief Baxman
 - a. 372 calls for the year already.
 - b. We are losing another paid guy so we will be using two other members to fill in.
 - c. We must pay for \$34k worth of SCBA's as part of a grant, the association donated \$25k to the district to supplement this cost.



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10. PRESIDENT'S REPORT

- a. Nothing to report.

11. DIRECTOR'S REPORT

- a. Nothing to report.

12. SECRETARY/CLERK REPORT

- a. Will resend Ethics & Harassment training for board members.

13. COUNSEL REPORT

- a. Nothing to report.

14. ADJOURNMENT – The Board was adjourned at 6:46PM

Minutes respectfully submitted by:

Tiffanie Herring



Certificate of Appreciation

For Winter Storm Response in West County, District 5
To First Responders and SoCo Public Infrastructure

The first three months of 2023 brought an unprecedented series of storms through Sonoma County for a prolonged period. Atmospheric rainfall events one on top of the other, hurricane force winds, and saturated soils resulted in hillside slides, entire culverts destroyed, road slip outs, and dangerous downed trees with power lines wrapped around them.

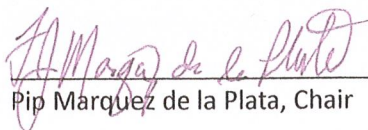
Through these storm conditions our first responders crews – fire, sheriff, PG&E crews, and SoCo Public Infrastructure (SoCo Pi, formerly known as TPW) - were out making sure our communities were safe. Through the rain and wind and dark of night, these heroic crews were out

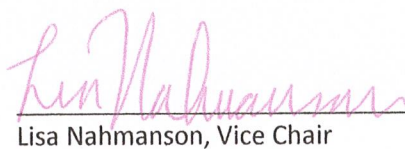
- Removing power lines and making them safe
- Installing an entire bailey bridge over Salmon Creek during the storms within days to provide access to an entire community
- Removing downed trees, re-opening roads,
- Closing flooded roads – then rescuing motorists who went through and got stuck anyway
- Put up detours and shored up roads that have slip outs

While the first responders have been able to move forward, SoCo Pi is still inundated with major roads, culvert, and bridge repairs. Director Johannes Hoevertsz has been working around the clock with his team and Supervisor Hopkins to create innovative approaches with FEMA and related agencies to ensure permitting and funding for critical repairs. New problems continue to pop up as road slip outs and downed trees continue to occur due to saturated soils, leading just this week to the support failure at the Main Street bridge in Monte Rio and a new slip out on Fort Ross Road. Disaster fatigue is real for crews and community as storm repairs continue to appear.

Within the first three months of the year, SoCo Pi has received over 2,000 road repair issues. To put this in context, this is more than they usually receive in a year. While the condition of our roads has long been a concern in West County and there is much to be done, this is the time to take a moment and acknowledge the hard work, grit, and dedication of these disaster crews. As repairs and work with agencies grind on throughout this year we, the Representatives of the Lower Russian River Municipal Advisory Council, wish to acknowledge the toll this series of winter storms take on these crews and express our appreciation.

Signed:


Pip Marquez de la Plata, Chair


Lisa Nahmanson, Vice Chair

4/17/2023
Date

4/16/23
Date

**Monte Rio Fire Protection District
Bank Accounts Register
As of April 30, 2023**

1:16 PM

05/10/23

Accrual Basis

Type	Date	Num	Name	Memo	Spplit	Debit	Credit	Balance
200 - Summit State Bank *0784								
Bill Pmt -Check	04/03/2023	10758	Active911, Inc.	Policy # VFNU-CM-0013384-02	20000 · Accounts P...		345.00	141,675.94
Bill Pmt -Check	04/03/2023	10759	George Peterson Insurance...	Funds Transfer	20000 · Accounts P...		318.00	141,330.94
Transfer	04/03/2023			Funds Transfer	205 · Summit State ...	4,800.00		145,812.94
Transfer	04/04/2023			Funds Transfer	205 · Summit State ...	227.12		146,040.06
Transfer	04/06/2023			Funds Transfer	205 · Summit State ...	186.41		146,226.47
Bill Pmt -Check	04/11/2023	10760	AT&T - Circuit	195210871	20000 · Accounts P...		69.55	146,156.92
Bill Pmt -Check	04/11/2023	10761	Berry's Sawmill, Inc	MRFIRE	20000 · Accounts P...		3.68	146,153.24
Bill Pmt -Check	04/11/2023	10762	Burton's Fire, Inc	100-2480	20000 · Accounts P...		211.84	145,941.40
Bill Pmt -Check	04/11/2023	10763	L N Curtis & Sons	Cust. # C1615	20000 · Accounts P...		9,253.97	136,687.43
Bill Pmt -Check	04/11/2023	10764	Law Offices of William D R...		20000 · Accounts P...		1,055.00	135,632.43
Bill Pmt -Check	04/11/2023	10765	Noel's Automotive		20000 · Accounts P...		8,020.38	127,612.05
Bill Pmt -Check	04/11/2023	10766	Samba Safety	14612	20000 · Accounts P...		99.87	127,512.18
Transfer	04/11/2023			Funds Transfer	205 · Summit State ...	383.29		127,895.47
Check	04/12/2023	10767	U.S. Bank Corporate Pay...	4866 9145 5552 5465	0500 · Cal Card		13,909.24	113,986.23
Transfer	04/12/2023			Funds Transfer	205 · Summit State ...	24,568.72		138,554.95
Transfer	04/13/2023			Funds Transfer	205 · Summit State ...	24,260.21		162,815.16
Check	04/14/2023			MARCH 2023	6540 · Payroll Servi...		247.25	162,567.91
Check	04/14/2023			MARCH 2023 PR Taxes	-SPLJT-		5,651.40	156,916.51
Check	04/14/2023			PR MARCH 2023 DD	-SPLJT-		18,361.56	138,554.95
Check	04/14/2023	50515	Innovative Business Soluti...		5913 · Stipend		713.14	137,841.81
Check	04/14/2023	50516	Innovative Business Soluti...		5911 · Volunteer Pay		323.23	137,518.58
Check	04/14/2023	50516	Jeremiah Price		20000 · Accounts P...		103.08	137,415.50
Bill Pmt -Check	04/17/2023	10768	McPhail Fuel Co.	MONRIO	20000 · Accounts P...		3,517.98	133,897.52
Bill Pmt -Check	04/17/2023	10769	FDAC BEA	05/01/2023 to 05/31/2023 / 94....	20000 · Accounts P...		500.00	133,397.52
Check	04/18/2023	10770	Colton Jones	Training Reimbursement	7120 · Training-In...		7,738.00	125,659.52
Bill Pmt -Check	04/18/2023	10771	Pat's Equipment Repair		20000 · Accounts P...		582.65	125,076.87
Bill Pmt -Check	04/18/2023	10772	True Value	725-561	20000 · Accounts P...		34,319.80	90,757.07
Bill Pmt -Check	04/18/2023	10773	Graton Fire Protection Dis...		20000 · Accounts P...	318.00		91,075.07
Transfer	04/18/2023			Funds Transfer	205 · Summit State ...	25,000.00		116,075.07
Deposit	04/19/2023			Deposit	4102 · Donations/G...		125.00	115,950.07
Bill Pmt -Check	04/20/2023	10774	North Bay Vehicle Registra...		20000 · Accounts P...		25,000.00	90,950.07
Transfer	04/20/2023			Funds Transfer	205 · Summit State ...		290,136.65	(199,186.58)
Transfer	04/21/2023			Funds Transfer	205 · Summit State ...	367,463.37		168,276.79
Deposit	04/24/2023			Deposit	-SPLJT-		2,932.73	165,344.06
Bill Pmt -Check	04/24/2023	10775	WEX BANK		20000 · Accounts P...	9,456.92		174,800.98
Transfer	04/24/2023			Funds Transfer	205 · Summit State ...	1,124.55		175,925.53
Transfer	04/25/2023			Funds Transfer	205 · Summit State ...		243.65	175,681.88
Bill Pmt -Check	04/26/2023	10776	AT&T - Station 1	707 865 2067 360-8	20000 · Accounts P...		272.62	175,409.26
Bill Pmt -Check	04/26/2023	10777	AT&T - Station 2	707 865-2395 485 6	20000 · Accounts P...		226.00	175,183.26
Bill Pmt -Check	04/26/2023	10778	Leavitt Communications	MONRI95462	20000 · Accounts P...		82.18	175,101.08
Bill Pmt -Check	04/26/2023	10779	PG&E - Sta 2-062-1	3309316062-1	20000 · Accounts P...			189,171.93
Transfer	04/26/2023			Funds Transfer	205 · Summit State ...	14,070.85		212,774.82
Transfer	04/27/2023			Funds Transfer	205 · Summit State ...	23,602.89		212,774.82
Check	04/28/2023			APRIL 2023	6540 · Payroll Servi...		74.20	212,700.62
Check	04/28/2023			APRIL 2023 PR Taxes	-SPLJT-		4,192.13	208,508.49
Check	04/28/2023			PR APRIL 2023 DD	5910 · Permanent P...		11,266.33	197,242.16
Bill Pmt -Check	04/28/2023	10780	Ferrelgas - Sta 1-345	50106345	20000 · Accounts P...		503.51	196,738.65
Bill Pmt -Check	04/28/2023	10781	Ferrelgas - Sta 2-383	50106383	20000 · Accounts P...		183.09	196,555.56
Bill Pmt -Check	04/28/2023	10782	PG&E - Sta 1-632-2	3059738632-2	20000 · Accounts P...		438.27	196,117.29
Transfer	04/28/2023			Funds Transfer	205 · Summit State ...	3,517.98		199,635.27
Total 200 · Summit State Bank *0784						498,980.31	441,020.98	199,635.27

**Monte Rio Fire Protection District
Bank Accounts Register
As of April 30, 2023**

1:16 PM

05/10/23

Accrual Basis

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
205 · Summit State Bank ICS								
Transfer	04/03/2023			Funds Transfer	200 · Summit State ...		4,800.00	2,240,480.75
Transfer	04/04/2023			Funds Transfer	200 · Summit State ...		227.12	2,235,680.75
Transfer	04/06/2023			Funds Transfer	200 · Summit State ...		186.41	2,235,453.63
Transfer	04/11/2023			Funds Transfer	200 · Summit State ...		383.29	2,235,267.22
Transfer	04/12/2023			Funds Transfer	200 · Summit State ...		24,568.72	2,234,883.93
Transfer	04/13/2023			Funds Transfer	200 · Summit State ...		24,260.21	2,210,315.21
Transfer	04/18/2023			Funds Transfer	200 · Summit State ...		318.00	2,186,055.00
Transfer	04/20/2023			Funds Transfer	200 · Summit State ...	25,000.00		2,185,737.00
Transfer	04/21/2023			Funds Transfer	200 · Summit State ...	290,136.65		2,210,737.00
Transfer	04/24/2023			Funds Transfer	200 · Summit State ...		9,456.92	2,500,873.65
Transfer	04/25/2023			Funds Transfer	200 · Summit State ...		1,124.55	2,491,416.73
Transfer	04/26/2023			Funds Transfer	200 · Summit State ...		14,070.85	2,490,292.18
Transfer	04/27/2023			Funds Transfer	200 · Summit State ...		23,602.89	2,476,221.33
Transfer	04/28/2023			Funds Transfer	200 · Summit State ...		3,517.98	2,452,618.44
						315,136.65	106,516.94	2,449,100.46
TOTAL						814,116.96	547,537.92	2,648,735.73

Total 205 · Summit State Bank ICS

Monte Rio Fire Protection District
Profit & Loss Budget vs. Actual
July 1, 2022 through May 10, 2023

	TOTAL				
	Apr 23	Jul 1, '22 - May 10, 23	Budget	\$ Over Budget	% of Budget
Income					
10 · Tax Revenue					
1000 · Property - CY Secured	252,479.46	559,866.64	535,877.00	23,989.64	104.48%
1001 · Direct Charges - CY	203,762.09	504,775.58	496,636.00	8,139.58	101.64%
1008 · RDA Increment	-141,025.98	-282,051.97	-242,640.00	-39,411.97	116.24%
1011 · SB2557 Prop Tax Admin	-3,369.83	-3,369.83	-4,000.00	630.17	84.25%
1014 · RDA Pass Through	50,813.65	101,014.52	83,573.00	17,441.52	120.87%
1017 · Residual - RPTTF	0.00	107,829.51	77,374.00	30,455.51	139.36%
1020 · Supplemental Prop Taxes - CY	3,638.33	7,876.32	11,855.00	-3,978.68	66.44%
1040 · Property - CY Unsecured	0.00	16,982.97	15,233.00	1,749.97	111.49%
1042 · CollectCost Del CY Unsecured	0.00	0.00	15,000.00	-15,000.00	0.0%
1080 · Supplemental Prop Taxes - PY	0.00	0.00	-10.00	10.00	0.0%
1100 · Property - PY Unsecured	0.00	0.00	260.00	-260.00	0.0%
Total 10 · Tax Revenue	366,297.72	1,012,923.74	989,158.00	23,765.74	102.4%
20 · Intergovernmental Revenues					
2440 · State HOPTR	985.76	1,408.23	2,435.00	-1,026.77	57.83%
2470 · Timber Yield Tax	0.00	39.99	80.00	-40.01	49.99%
2490 · State - Other In-lieu tax	0.00	11.28	15.00	-3.72	75.2%
2500 · Intergovernmental Rev. - State	0.00	334,417.48	1.00	334,416.48	33,441,748.0%
Total 20 · Intergovernmental Revenues	985.76	335,876.98	2,531.00	333,345.98	13,270.53%
3000 · Prior Year(s) Revenue Transfer	0.00	0.00	172,112.00	-172,112.00	0.0%
40 · Miscellaneous Revenues					
4040 · Misc. Income	0.00	21,062.53	0.00	21,062.53	100.0%
4102 · Donations/Grants	25,000.00	25,000.00	0.00	25,000.00	100.0%
4105 · Interest Income	179.89	3,836.16	1,200.00	2,636.16	319.68%
40 · Miscellaneous Revenues - Other	0.00	207.83	0.00	207.83	100.0%
Total 40 · Miscellaneous Revenues	25,179.89	50,106.52	1,200.00	48,906.52	4,175.54%
Total Income	392,463.37	1,398,907.24	1,165,001.00	233,906.24	120.08%
Gross Profit	392,463.37	1,398,907.24	1,165,001.00	233,906.24	120.08%
Expense					
50 · Payroll Expenses					
5910 · Permanent Positions	24,289.04	256,003.61	300,000.00	-43,996.39	85.34%
5911 · Volunteer Pay	400.00	6,109.70	15,000.00	-8,890.30	40.73%
5913 · Stipend	12,816.25	111,536.30	200,000.00	-88,463.70	55.77%
5914 · Strike Team	0.00	139,998.23	1.00	139,997.23	13,999,823.0%
5922 · FICA-Retirement	2,325.34	31,284.48	45,000.00	-13,715.52	69.52%
5924 · Medicare	543.83	7,449.68	12,000.00	-4,550.32	62.08%
5930 · Health Insurance	3,517.98	30,980.44	35,000.00	-4,019.56	88.52%
5935 · Unemployment	133.33	2,606.31	10,000.00	-7,393.69	26.06%
5940 · Workers' Compensation	0.00	75,034.00	40,000.00	35,034.00	187.59%
Total 50 · Payroll Expenses	44,025.77	661,002.75	657,001.00	4,001.75	100.61%
60 · Services/Supplies					
6021 · Clothing/Personal	0.00	1,151.51	15,000.00	-13,848.49	7.68%
6022 · Safety Clothing - PPE	168.04	29,024.04	25,000.00	4,024.04	116.1%
6040 · Communications	563.50	37,861.80	15,000.00	22,861.80	252.41%
6060 · Food	0.00	3,009.36	2,500.00	509.36	120.37%
6080 · Household Expense	101.18	4,973.14	3,000.00	1,973.14	165.77%
6100 · Insurance	0.00	25,541.00	30,000.00	-4,459.00	85.14%
6140 · Maint - Equipment	15,797.34	91,885.74	65,000.00	26,885.74	141.36%

Monte Rio Fire Protection District
Profit & Loss Budget vs. Actual
 July 1, 2022 through May 10, 2023

	TOTAL				
	Apr 23	Jul 1, '22 - May 10, 23	Budget	\$ Over Budget	% of Budget
6150 · Apparatus Replacement	0.00	76,769.88	50,000.00	26,769.88	153.54%
6180 · Maint. - Building	240.07	18,942.39	50,000.00	-31,057.61	37.89%
6261 · Medical Supplies	2,174.09	4,184.37	10,000.00	-5,815.63	41.84%
6280 · Membership/Subscriptions	215.00	7,162.71	9,000.00	-1,837.29	79.59%
6400 · Office Expense	174.19	2,616.24	6,000.00	-3,383.76	43.6%
6410 · Postage	0.00	268.89	600.00	-331.11	44.82%
6462 · Small Tools/Minor Equipment	0.00	11,139.29	10,000.00	1,139.29	111.39%
6500 · Professional Services	99.87	5,957.51	10,000.00	-4,042.49	59.58%
6510 · Administrative Services	0.00	41,640.00	70,000.00	-28,360.00	59.49%
6526 · Dispatch Services	0.00	10,797.64	3,500.00	7,297.64	308.5%
6540 · Payroll Services	321.45	3,694.05	6,000.00	-2,305.95	61.57%
6587 · LAFCO	0.00	1,902.00	1,300.00	602.00	146.31%
6610 · Legal Services	1,055.00	12,770.50	15,000.00	-2,229.50	85.14%
6630 · Audit/Accounting	0.00	7,950.00	8,000.00	-50.00	99.38%
6634 · Bank Service Charges	0.00	0.00	100.00	-100.00	0.0%
7053 · Vehicle Registration	125.00	1,949.00	6,000.00	-4,051.00	32.48%
7060 · Board Expense	0.00	0.00	2,500.00	-2,500.00	0.0%
7120 · Training-In-Service	500.00	9,920.93	12,000.00	-2,079.07	82.67%
7201 · Gas/Oil	3,003.79	31,877.00	50,000.00	-18,123.00	63.75%
7300 · Transportation/Travel	0.00	9,089.48	2,500.00	6,589.48	363.58%
7320 · Utilities	1,720.68	21,400.88	25,000.00	-3,599.12	85.6%
7330 · Maint - Creekside JPA	0.00	0.00	5,000.00	-5,000.00	0.0%
Total 60 · Services/Supplies	26,259.20	473,479.35	508,000.00	-34,520.65	93.21%
85 · Capital Assets					
8560 · Fixed Assets - Equipment	34,319.80	34,319.80	0.00	34,319.80	100.0%
Total 85 · Capital Assets	34,319.80	34,319.80	0.00	34,319.80	100.0%
Total Expense	104,604.77	1,168,801.90	1,165,001.00	3,800.90	100.33%
Net Income	287,858.60	230,105.34	0.00	230,105.34	100.0%

1:16 PM

05/10/23

Accrual Basis

Monte Rio Fire Protection District
Balance Sheet
As of May 10, 2023

	May 10, 23
ASSETS	
Current Assets	
Checking/Savings	
200 · Summit State Bank *0784	167,270.83
205 · Summit State Bank ICS	2,449,100.46
Total Checking/Savings	2,616,371.29
Accounts Receivable	
11050 · Due from Other Government	116,685.82
Total Accounts Receivable	116,685.82
Total Current Assets	2,733,057.11
Fixed Assets	
14000 · Land	41,480.00
15000 · Equipment	67,995.32
16000 · Buildings & Improvements	1,804.18
17000 · Accumulated Depreciation	-1,253,540.00
18600 · WIP Fire Station	143,615.00
Total Fixed Assets	-998,645.50
TOTAL ASSETS	1,734,411.61
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	658.20
Total Accounts Payable	658.20
Other Current Liabilities	
24000 · Payroll Liabilities	15,806.88
25000 · Low Value Parcel Tax Refunds	300.00
Total Other Current Liabilities	16,106.88
Total Current Liabilities	16,765.08
Total Liabilities	16,765.08
Equity	
30000 · Opening Balance Equity	1,325,401.90
35200 · Unrestricted Net Assets	-1,087,860.71
35500 · Building Improvements	1,000,000.00
35600 · Apparatus Replacement Fund	250,000.00
Net Income	230,105.34
Total Equity	1,717,646.53
TOTAL LIABILITIES & EQUITY	1,734,411.61