



# MONTE RIO FIRE PROTECTION DISTRICT

P.O. Box 279 • Monte Rio, CA 95462 • (707) 865-2067

Fire Chief • Steve Baxman • [www.monteriofire.org](http://www.monteriofire.org)

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## NOTICE & AGENDA OF THE BOARD OF DIRECTORS REGULAR MEETING Monday, February 20, 2023, 6:00 PM

*Consistent with Government Code section 54953 and State and County Health Orders promoting social distancing, the meeting will be accessible telephonically to all members of the public via the teleconference # 1 (669)900-6833 and participant # 726504*

Web URL: <https://us02web.zoom.us> Meeting ID: 861 5716 0629 Passcode: 726504

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. APPROVAL OF AGENDA (changes, additions, or deletions) (*Action Item*)
3. PUBLIC COMMENT ON ITEMS NOT AGENDIZED  
*Any citizen wishing to speak to the Board on any item **not listed on the Agenda** may do so under public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
4. APPROVAL OF MINUTES (*Action Item*)
  - a. January 16, 2023, Regular Meeting
5. CORRESPONDENCE
6. OLD BUSINESS
  - a. Consolidation Ad Hoc Committee Report (*Discussion Item*)
  - b. Policies & Procedures (*Discussion Item, possible Action Item*)
  - c. Chipper Lease Agreement (*Action Item*)
7. NEW BUSINESS
  - a. Certificate of Oath (*Action Item*)
  - b. AB 2449 Update (*Discussion Item*)
  - c. FDAC Conference (*Discussion Item*)
  - d. Ethics & Harassment Training (*Discussion Item, possible Action Item*)
8. TREASURER'S REPORT
9. CHIEF'S REPORT
10. PRESIDENT'S REPORT
11. DIRECTOR'S REPORT



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12. SECRETARY/CLERK'S REPORT

13. COUNSEL REPORT

14. ADJOURNMENT

### **Accessible Meeting Information**

The Monte Rio Community Center meeting room is accessible to persons using wheelchairs and other assistive mobility device.

Please make your requests for documents in alternative format (large font or Braille) or additional accommodations such as sign language interpretation or real-time captioning to District Administrative Staff, Tiffanie Herring at (707) 823-1089 (Voice), call **711 for the free Telecommunications Relay Service**, or e-mail [therring@goldridgefire.org](mailto:therring@goldridgefire.org).

Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

### **CERTIFICATION OF POSTING**

I certify that I posted a copy of the foregoing agenda at the regular meeting place of the Board of Directors of the Monte Rio Fire Protection District at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2).

/s/ \_\_\_\_\_





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## BOARD OF DIRECTORS MEETING MINUTES

Via Zoom Video Conference

Monday, January 16, 2023, 6:00 p.m.

1. **CALL TO ORDER** – The regular meeting of the Board of Directors of the Monte Rio Fire Protection District was called to order by President Dan Fein at 6:01PM. Roll Call of Directors: Dan Fein, Josh Dale, Tim Cahn, and Geff Smith.
2. **APPROVAL OF AGENDA** – motion to approve item 7a to item 3 by Geff Smith and seconded by Josh Dale.
3. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED** – nothing to report.
4. **APPROVAL OF MINUTES**
  - a. November 21, 2022, Regular Board Meeting – motion to approve by Josh Dale and seconded by Geff Smith.
  - b. December 19, 2022, Regular Board Meeting – motion to approve by Josh Dale and seconded by Geff Smith.
5. **CORRESPONDENCE** – Letter from the editor in The Press Democrat acknowledging our department for the good work.
6. **OLD BUSINESS**
  - a. Consolidation Ad Hoc Committee Report – went over items to present to Lynda Hopkins that includes a figure that would supplement the gap in funding. There is a better understanding of what the ask is to annex.
  - b. Policies & Procedures – will be on the next agenda so our full board and can comment and make edits to the policies. Tim will send out the remaining policies for review and to approve on the next few meetings.
  - c. Chipper Lease Agreement – this will be tabled for the next meeting so there is time to review the document.
7. **NEW BUSINESS**
  - a. Board Vacancy Update – it appears that we have 3 standing board members so we do have a quorum. Tim Cahn and Kari Morrissey will be appointed at the January 24<sup>th</sup> BOS meeting.
  - b. LAFCO Special District Representative – motion to approve the vote for Rich Holmer by Josh Dale and seconded by Geff Smith.
8. **TREASURER'S REPORT**
  - a. Nothing to report.



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## 9. CHIEF'S REPORT – Chief Baxman

- a. 136 calls for the month of January so far.
- b. Awarded a FEMA grant for ladders, hoses and Plymovent systems in all 2 stations.
- c. We got another grant for self-containments.
- d. No damage or injuries during the storm.
- e. Subpoenaed for the series of dog bite cases.

## 10. PRESIDENT'S REPORT

- a. Nothing to report.

## 11. DIRECTOR'S REPORT

- a. Nothing to report.

## 12. SECRETARY/CLERK REPORT

- a. Nothing to report.

## 13. COUNSEL REPORT

- a. Will have the new order next meeting for Hybrid Meetings.
- b. JPA dissolution will be done for next meeting.

## 14. ADJOURNMENT – The Board was adjourned at 6:41PM

***Minutes respectfully submitted by:***

*Tiffanie Herring*

This Equipment Lease Agreement (the "Agreement") is made and entered on \_\_\_\_\_ by and between Fire Safe Sonoma ("Lessor") and \_\_\_\_\_ ("Lessee") (collectively referred to as the "Parties").

The Parties agree as follows:

1. **EQUIPMENT:** Lessor hereby leases to Lessee the following equipment:  
        CHIPPER      
        PINETL HITCH      
    \_\_\_\_\_
2. **LEASE TERM:** The lease will start on \_\_\_\_\_ (begin date) and will end on \_\_\_\_\_ (end date) (Lease Term).
3. **LEASE PAYMENTS:** Lessee agrees to pay to Lessor as rent for the Equipment the amount of \$ \_\_\_\_\_ advance on or before \_\_\_\_\_ to:  
    Fire Safe Sonoma Inc  
    PO Box 11734  
    Santa Rosa, CA 95406
4. **DELIVERY:** Lessee shall be responsible for all expenses and costs: i) at the beginning of the Lease Term, of shipping the Equipment to Lessee's premises and ii) at the end of the Lease Term, of shipping the Equipment back to Lessor's premises.
5. **LESSEE NON-MONETARY OBLIGATIONS:** Lessee agrees to house, maintain, transport, and operate the chipper machine within their immediate community, unless directed otherwise by Lessor. Lessee shall allocate appropriately trained and equipped personnel to operate the chipper machine. Lessee shall work with volunteer staff where appropriate. Lessee shall make chipper services available on a first-come, first-served request basis and according to Lessee availability. Lessee shall provide chipping services to demonstration sites as requested. Lessee shall provide at least 240 hours of chipper use associated with the project per year. Lessee shall document chipper machine use, including but not limited to: the location of sites treated, date and time of treatment, the number of sites treated, acres treated per-site and other data as necessary. Lessee shall perform regular chipper maintenance, at no cost to Lessor, as an in-kind contribution valued at \$2,500.00 per year.
6. **DEFAULTS:** If Lessee fails to perform or fulfill any obligation under this Agreement, Lessee shall be in default of this Agreement. Subject to any statute, ordinance or law to the contrary, Lessee shall have seven (7) days from the date of notice of default by Lessor to cure the default. In the event Lessee does not cure a default, Lessor may at Lessor's option (a) cure such default, and the cost of such action may be added to Lessee's financial obligations under this Agreement; or (b) declare Lessee in default of the

Agreement. If Lessee shall become insolvent, cease to do business as a going concern or if a petition has been filed by or against Lessee under the Bankruptcy Act or similar federal or state statute, Lessor may immediately declare Lessee in default of this Agreement. In the event of default, Lessor may, as permitted by law, re-take possession of the Equipment. Lessor may, at its option, hold Lessee liable for any difference between the Rent that would have been payable under this Agreement during the balance of the unexpired term and any rent paid by any successive lessee if the Equipment is re-let minus the cost and expenses of such reletting. In the event Lessor is unable to re-let the Equipment during any remaining term of this Agreement, after default by Lessee, Lessor may at its option hold Lessee liable for the balance of the unpaid rent under this Agreement if this Agreement had continued in force.

7. **POSSESSION AND SURRENDER OF EQUIPMENT:** Lessee shall be entitled to possession of the Equipment on the first day of the Lease Term. Equipment shall not be used as collateral or other means. At the expiration of the Lease Term, Lessee shall surrender the Equipment to Lessor by delivering the Equipment to Lessor or Lessor's agent in good condition and working order, ordinary wear and tear excepted, as it was at the commencement of the Agreement. Disposition of equipment beyond the lease period is subject to Fire Safe Sonoma and CAL FIRE approval.
8. **USE OF EQUIPMENT:** Lessee shall only use the Equipment in a careful and proper manner and will comply with all laws, rules, ordinances, statutes, and orders regarding the use, maintenance of storage of the Equipment.
9. **CONDITION OF EQUIPMENT AND REPAIR:** The lessee or Lessee's agent has inspected the Equipment and acknowledges that the Equipment is in good and acceptable condition.
10. **MAINTENANCE, DAMAGE, AND LOSS:** Lessee will keep and maintain the Equipment clean and in good working order and repair during the Lease Term. Lessor will provide Lessee up to \$1,600.00 in total for replacement chipper blades and up to \$2,000.00 annually towards the costs of routine care and maintenance and Lessee shall be responsible for additional replacement chipper blades, and routine care and maintenance costs beyond this amount. In the event the Equipment is lost or damaged beyond repair, Lessee shall pay to Lessor the replacement cost of the Equipment; in addition, the obligations of this Agreement shall continue in full force and effect through the Lease Term.
11. **INSURANCE:** Lessee shall be responsible to maintain insurance on the Equipment with losses payable to Lessor against fire, theft, collision, and other such risks as are appropriate and specified by Lessor. Upon request by Lessor, Lessee shall provide proof of such insurance.

12. **INCUMBRANCES, TAXES, AND OTHER LAWS:** Lessee shall keep the Equipment free and clear of any liens or other encumbrances, and shall not permit any act where Lessor's title or rights may be negatively affected. Lessee shall be responsible for complying with and conforming to all laws and regulations relating to the possession, use or maintenance of the Equipment. Furthermore, Lessee shall promptly pay all taxes, fees, licenses and governmental charges, together with any penalties or interest thereon, relating to the possession, use or maintenance of the Equipment.
13. **LESSORS REPRESENTATIONS:** Lessor represents and warrants that he/she has the right to lease the Equipment as provided in this Agreement and that Lessee shall be entitled to quietly hold and possess the Equipment, and Lessor will not interfere with that right as long as Lessee pays the Rent in a timely manner and performs all other obligations under this Agreement.
14. **OWNERSHIP:** The Equipment is and shall remain the exclusive property of the Lessor.
15. **SEVERABILITY:** If any part or parts of this Agreement shall be held unenforceable for any reason, the remainder of this Agreement shall continue in full force and effect. If any provision of this Agreement is deemed invalid or unenforceable by any court of competent jurisdiction, and if limiting such provision would make the provision valid, then such provision shall be deemed to be construed as so limited.
16. **ASSIGNMENT:** Neither this Agreement nor Lessee's rights hereunder are assignable except with Lessor's prior, written consent.
17. **BINDING EFFECT:** The covenants and conditions contained in the Agreement shall apply to and bind the Parties and the heirs, legal representatives, successors and permitted assigns of the Parties.
18. **GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of California.
19. **NOTICE:** Any notice required or otherwise given pursuant to this Agreement shall be in writing and mailed certified return receipt requested, postage prepaid, or delivered by overnight delivery service to:





**APPROVED**

January 24, 2023

# COUNTY OF SONOMA

## SUMMARY REPORT

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

THE WITHIN INSTRUMENT IS A  
CORRECT COPY OF THE ORIGINAL  
ON FILE IN THIS OFFICE

ATTEST: January 24, 2023

SHERYL BRATTON, Clerk/Secretary  
BY *Noelle Francis*

**Agenda Date:** 1/24/2023

#22

**To:** Board of Supervisors

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:** Supervisor Lynda Hopkins, 707-565-2241

**Vote Requirement:** Majority

**Supervisorial District(s):** Fifth

	Aye	No
Gorin	x	
Rabbitt	x	
Gore	x	
Hopkins	x	
Coursey	x	

### Recommended Action:

Approve the Appointments of Tim Cahn and Kari Morrissey to the Monte Rio Fire Protection District Board of Directors for four-year terms beginning on December 4, 2022 and ending on December 6, 2026. (Fifth District)

### Executive Summary:

Approve the Appointments of Tim Cahn and Kari Morrissey to the Monte Rio Fire Protection District Board of Directors for four-year terms beginning on December 4, 2022 and ending on December 6, 2026. (Fifth District)

### Discussion:

None

### Prior Board Actions:

None

### FISCAL SUMMARY

#### Narrative Explanation of Fiscal Impacts:

None

#### Narrative Explanation of Staffing Impacts (If Required):

None

### Attachments:

None

### Related Items "On File" with the Clerk of the Board:

None





## **EARLY BIRD REGISTRATION CLOSES FEBRUARY 17!**

An Early Bird discount of \$50  
is available to full conference  
attendees until February 17, 2023!

**REGISTER AT [FDAC.ORG](https://fdac.org)!**

**2023 FDAC Conference | March 14-17, 2023 | Napa, CA**

The Fire Districts Association of California (FDAC) early bird registration for the [2023 Annual Conference](#) is **set to close Friday, February 17th!** This year's conference will be held on March 15-17 with two pre-conference sessions being held on March 14, 2023 at the Napa Marriott.

**REGISTER TODAY!**

FDAC is looking forward to reuniting and sharing knowledge with you in the beautiful Napa Valley!

### **EARLY BIRD DISCOUNT**

[Register now!](#) An Early Bird discount of \$50 is available to full conference



attendees until February 17, 2023!

## **PRE-CONFERENCE**

FDAC is offering two additional sessions taking place on March 14, 2023. The Pre-Conference sessions are separate from the regular conference sessions and can be attended separately or in addition to the regular sessions.

## **PRELIMINARY AGENDA**

### **Tuesday, March 14th Pre-Conference (12:00 pm to 5:00 pm)**

- The Ethical and Transparent Fire District: Ethics in Public Service
- Preventing Workplace Harassment, Discrimination and Retaliation

### **Wednesday, March 15th Conference Day 1 (8:00 am – 4:30 pm)**

- Opening Keynote: Dr. Reginald Freeman on DEI in the Fire Service
- State Fire Officials Update
- Building a Balanced Cash Management Program: Stable and Variable Net Asset Value Investment Pools
- From the Outside In: The Role of a Fire Chief
- FDAC's Work on Potential Long Term Funding for Fire Districts
- FireScope and Securing Mutual Aid

### **Thursday, March 16th Conference Day 2 (8:00 am – 5:00 pm)**

- FDAC Annual Membership Meeting and Elections
- Community Paramedicine, Care Court, and the Homelessness Crisis
- IWOW Session: Anatomy of an Annexation
- Planning for The Future: Financial Planning for Fire Districts
- California Legal and Legislative Changes for Fire Districts
- Achieving Community Level Wildfire Risk Reduction Through Alignment
- Fire Behavioral Health Trends & Best Practices
- An Effective Leadership Team: The Chief and Board Working Together

### **Friday, March 17th Conference Day 3 (8:30 am – 11:30 am)**

- FDAC Legislative Update
- Closing Keynote: Tonya Hoover on Generational Workforce

## **HOTEL INFORMATION**

Accommodations are made with the conference host hotel, Napa Valley Marriott Hotel & Spa where a discounted rate has been reserved for all of our conference attendees!



**Napa Valley Marriott Hotel & Spa**  
3425 Solano Ave. Napa, CA 94558

Conference Attendee Rate: \$209

Deadline to Book: March 4, 2023

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## BOOK YOUR ROOM

### **SPONSOR/EXHIBITOR OPPORTUNITIES**

**Interested in supporting FDAC?** Now is the time to sign up to become a sponsor or exhibitor at this year's conference as well as take advantage of benefits offered over the next twelve months! Exhibitors and sponsors will have significant networking opportunities throughout the conference in the "fire district friendly" environment of FDAC. This smaller, more boutique conference focuses solely on fire districts which allows for easy conversations and relationship building. View all FDAC Annual Sponsorship opportunities including those that are available at this year's conference.

## VIEW PROSPECTUS

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If interested in being a sponsor, please contact Daniela Dejeu at [staff@fdac.org](mailto:staff@fdac.org).

We appreciate your commitment and support and look forward to seeing you at the 2023 Annual Conference!

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## INDUSTRY PARTNERS

**Monte Rio Fire Protection District  
Bank Accounts Register  
As of January 31, 2023**

8:13 AM  
02/15/23  
Accrual Basis

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
<b>200 - Summit State Bank *0784</b>								
Bill Pmt -Check	01/03/2023	10670	River Auto Parts	25151 Hillside RX Burn	20000 · Accounts P...		54.06	231,073.81
Deposit	01/03/2023			Funds Transfer	2500 · Intergovern...	3,755.30		231,019.75
Transfer	01/03/2023			Funds Transfer	205 · Summit State ...		3,755.30	234,775.05
Transfer	01/04/2023			Funds Transfer	205 · Summit State ...	1,494.44		231,019.75
Transfer	01/05/2023			Funds Transfer	205 · Summit State ...	23,890.78		232,514.19
Check	01/06/2023		Innovative Business Soluti...	DECEMBER 2022	6540 · Payroll Servi...		258.25	256,404.97
Check	01/06/2023		Innovative Business Soluti...	PR DECEMBER 2022 DD	-SPLIT-		15,799.63	256,146.72
Check	01/06/2023		Innovative Business Soluti...	DECEMBER 2022 PR Taxes	-SPLIT-		7,832.90	240,347.09
Check	01/06/2023	50496	Michael S Bidegain		5913 · Stipend		390.76	232,514.19
Check	01/06/2023	50497	Kaasch, Klayton1		5913 · Stipend		594.36	232,123.43
Check	01/06/2023	50498	Lewis, Kyle		5911 · Volunteer Pay		23.09	231,529.07
Check	01/06/2023	50499	Sean Norton		5913 · Stipend		1,158.63	230,347.35
Check	01/06/2023	50500	Jeremiah Price		5911 · Volunteer Pay		668.49	229,678.86
Check	01/06/2023	50501	Parker W Spencer		5913 · Stipend		267.24	229,411.62
Check	01/06/2023	50502	RYAN WILSON		5911 · Volunteer Pay		115.44	229,296.18
Bill Pmt -Check	01/06/2023	10671	Law Offices of William D R...		20000 · Accounts P...		1,000.00	228,296.18
Bill Pmt -Check	01/06/2023	10672	AT&T - Circuit	195210871	20000 · Accounts P...		79.54	228,216.64
Bill Pmt -Check	01/06/2023	10673	Verizon	971310118-00001	20000 · Accounts P...		480.07	227,736.57
Transfer	01/06/2023			Deposit	205 · Summit State ...	3,703.31		231,439.88
Bill Pmt -Check	01/09/2023	10674	FDAC EBA	02/01/2023 to 02/28/2023 / 94...	20000 · Accounts P...		5,245.89	226,193.99
Bill Pmt -Check	01/09/2023	10675	Noel's Automotive		20000 · Accounts P...		3,694.59	222,499.40
Transfer	01/09/2023			Funds Transfer	20000 · Accounts P...	8,059.22		230,467.35
Bill Pmt -Check	01/10/2023	10676	Samba Safety	14612	20000 · Accounts P...	3,756.97		234,224.32
Transfer	01/10/2023			Funds Transfer	205 · Summit State ...		91.27	233,664.32
Bill Pmt -Check	01/11/2023	10677	Gold Ridge Fire Protection ...		20000 · Accounts P...		10,560.00	219,918.29
Check	01/12/2023	10678	U.S. Bank Corporate Pay...	4866 9145 5552 5465	0500 · Cal Card	3,746.03		210,581.95
Check	01/12/2023	10679	A and D Mobile Automotive		20000 · Accounts P...	1,165.53		211,747.48
Transfer	01/12/2023			Funds Transfer	205 · Summit State ...		748.00	210,999.48
Bill Pmt -Check	01/13/2023	10680	North Bay Vehicle Registra...		20000 · Accounts P...	577.31		211,576.79
Transfer	01/13/2023			Funds Transfer	205 · Summit State ...		621.16	210,955.63
Bill Pmt -Check	01/17/2023	10681	L N Curtis & Sons	Cust. # C1615	20000 · Accounts P...	1,000.00		211,955.63
Transfer	01/17/2023			Funds Transfer	205 · Summit State ...		215.91	211,739.72
Bill Pmt -Check	01/18/2023	10682	True Value	725-561	20000 · Accounts P...	136.49		211,603.23
Bill Pmt -Check	01/18/2023	10683	Sweetwater Springs Water ...	35002300	20000 · Accounts P...	11,062.93		222,666.16
Transfer	01/18/2023			Funds Transfer	205 · Summit State ...	23,016.72		245,682.88
Check	01/20/2023		Innovative Business Soluti...	Funds Transfer	205 · Summit State ...	308.20		245,374.68
Check	01/20/2023		Innovative Business Soluti...	JANUARY 2023 DD	6540 · Payroll Servi...		15,775.57	229,599.11
Check	01/20/2023		Innovative Business Soluti...	PR JANUARY 2023 PR Taxes	-SPLIT-		5,782.61	223,816.50
Check	01/20/2023	10684	Rancho Adobe Fire District	VOID: Brown Act Training	-SPLIT-			223,816.50
Transfer	01/20/2023			Funds Transfer	7120 · Training-In-...	9,500.09		233,316.59
Bill Pmt -Check	01/24/2023	10685	Leavitt Communications	MONR915462	205 · Summit State ...		5,928.06	227,388.53
Bill Pmt -Check	01/24/2023	10686	PG&E - Jenner 316-8	0684318316-8	20000 · Accounts P...		44.59	227,343.94
Bill Pmt -Check	01/24/2023	10687	PG&E - Sta 2-062-1	3309316062-1	20000 · Accounts P...		124.72	227,219.22
Bill Pmt -Check	01/24/2023	10688	Randy Hanson Auto Body ...		20000 · Accounts P...		9,524.90	217,694.32
Deposit	01/24/2023			Deposit	4040 · Misc. Income	585.13		218,279.45
Transfer	01/24/2023			Funds Transfer	205 · Summit State ...	3,870.70		222,150.15
Bill Pmt -Check	01/25/2023	10689	WEX BANK		20000 · Accounts P...		3,341.13	218,809.02
Transfer	01/25/2023			Funds Transfer	205 · Summit State ...	780.00		219,589.02
Check	01/25/2023		CDTFA	USE TAX for 2022	6040 · Communicat...		780.00	218,809.02
Bill Pmt -Check	01/30/2023	10690	TargetSolutions Learning, ...		20000 · Accounts P...		1,103.31	217,705.71
Transfer	01/30/2023			Funds Transfer	205 · Summit State ...	748.00		218,453.71



**Monte Rio Fire Protection District**  
**Bank Accounts Register**  
**As of January 31, 2023**

8:13 AM  
02/15/23

Accrual Basis

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Bill Pmt -Check	01/31/2023	10691	AT&T - Station 1	707 865 2067 360-8	20000 · Accounts P...		263.74	218,189.97
Bill Pmt -Check	01/31/2023	10692	AT&T - Station 2	707 865-2395 485 6	20000 · Accounts P...		287.46	217,902.51
Bill Pmt -Check	01/31/2023	10693	Ferrellgas - Sta 1-345	501063345	20000 · Accounts P...		587.39	217,315.12
Bill Pmt -Check	01/31/2023	10694	Ferrellgas - Sta 2-383	501063383	20000 · Accounts P...		281.95	217,033.17
Bill Pmt -Check	01/31/2023	10695	L N Curtis & Sons	Cust. # C1615	20000 · Accounts P...		2,012.64	215,020.53
Bill Pmt -Check	01/31/2023	10696	PG&E - Sta 1-632-2	3059738632-2	20000 · Accounts P...		582.19	214,438.34
Bill Pmt -Check	01/31/2023	10697	River Auto Parts	25151	20000 · Accounts P...		49.77	214,388.57
Transfer	01/31/2023			Funds Transfer	205 · Summit State ...	621.16		215,009.73
						97,587.59	113,651.67	215,009.73
Total 200 · Summit State Bank *0784								
<b>205 · Summit State Bank ICS</b>								
Transfer	01/03/2023			Funds Transfer	200 · Summit State ...			2,512,207.00
Transfer	01/04/2023			Funds Transfer	200 · Summit State ...			2,515,962.30
Transfer	01/05/2023			Funds Transfer	200 · Summit State ...	3,755.30		2,514,467.86
Transfer	01/06/2023			Deposit	200 · Summit State ...		1,494.44	2,490,577.08
Transfer	01/09/2023			Funds Transfer	200 · Summit State ...		3,703.31	2,486,873.77
Transfer	01/10/2023			Funds Transfer	200 · Summit State ...		8,059.22	2,478,814.55
Transfer	01/12/2023			Funds Transfer	200 · Summit State ...		3,756.97	2,475,057.58
Transfer	01/13/2023			Funds Transfer	200 · Summit State ...		1,165.53	2,473,892.05
Transfer	01/17/2023			Funds Transfer	200 · Summit State ...		577.31	2,473,314.74
Transfer	01/18/2023			Funds Transfer	200 · Summit State ...		1,000.00	2,472,314.74
Transfer	01/19/2023			Funds Transfer	200 · Summit State ...		11,062.93	2,461,251.81
Transfer	01/20/2023			Funds Transfer	200 · Summit State ...		23,016.72	2,438,235.09
Transfer	01/24/2023			Funds Transfer	200 · Summit State ...		9,500.09	2,428,735.00
Transfer	01/25/2023			Funds Transfer	200 · Summit State ...		3,870.70	2,424,864.30
Transfer	01/30/2023			Funds Transfer	200 · Summit State ...		780.00	2,424,084.30
Transfer	01/31/2023			Funds Transfer	200 · Summit State ...		748.00	2,423,336.30
Deposit	01/31/2023			Interest	200 · Summit State ...	621.16		2,422,715.14
					4105 · Interest Inco...	627.91		2,423,343.05
						4,383.21	93,247.16	2,423,343.05
Total 205 · Summit State Bank ICS								
<b>TOTAL</b>						<b>101,970.80</b>	<b>206,898.83</b>	<b>2,638,352.78</b>

**Monte Rio Fire Protection District**  
**Profit & Loss Budget vs. Actual**  
 July 1, 2022 through February 15, 2023

	TOTAL				
	Jan 23	Jul 1, '22 - Feb 15, 23	Budget	\$ Over Budget	% of Budget
<b>Income</b>					
<b>10 · Tax Revenue</b>					
1000 · Property - CY Secured	0.00	307,387.18	535,877.00	-228,489.82	57.36%
1001 · Direct Charges - CY	0.00	301,013.49	496,636.00	-195,622.51	60.61%
1008 · RDA Increment	0.00	-141,025.99	-242,640.00	101,614.01	58.12%
1011 · SB2557 Prop Tax Admin	0.00	0.00	-4,000.00	4,000.00	0.0%
1014 · RDA Pass Through	0.00	50,200.87	83,573.00	-33,372.13	60.07%
1017 · Residual - RPTTF	0.00	107,829.51	77,374.00	30,455.51	139.36%
1020 · Supplemental Prop Taxes - CY	0.00	4,237.99	11,855.00	-7,617.01	35.75%
1040 · Property - CY Unsecured	0.00	16,982.97	15,233.00	1,749.97	111.49%
1042 · CollectCost Del CY Unsecured	0.00	0.00	15,000.00	-15,000.00	0.0%
1080 · Supplemental Prop Taxes - PY	0.00	0.00	-10.00	10.00	0.0%
1100 · Property - PY Unsecured	0.00	0.00	260.00	-260.00	0.0%
<b>Total 10 · Tax Revenue</b>	<b>0.00</b>	<b>646,626.02</b>	<b>989,158.00</b>	<b>-342,531.98</b>	<b>65.37%</b>
<b>20 · Intergovernmental Revenues</b>					
2440 · State HOPTR	0.00	422.47	2,435.00	-2,012.53	17.35%
2470 · Timber Yield Tax	0.00	39.99	80.00	-40.01	49.99%
2490 · State - Other In-lieu tax	0.00	11.28	15.00	-3.72	75.2%
2500 · Intergovernmental Rev. - State	3,755.30	322,821.92	1.00	322,820.92	32,282,192.0%
<b>Total 20 · Intergovernmental Revenues</b>	<b>3,755.30</b>	<b>323,295.66</b>	<b>2,531.00</b>	<b>320,764.66</b>	<b>12,773.44%</b>
3000 · Prior Year(s) Revenue Transfer	0.00	0.00	172,112.00	-172,112.00	0.0%
<b>40 · Miscellaneous Revenues</b>					
4040 · Misc. Income	585.13	17,282.85	0.00	17,282.85	100.0%
4105 · Interest Income	627.91	2,536.08	1,200.00	1,336.08	211.34%
40 · Miscellaneous Revenues - Other	0.00	207.83	0.00	207.83	100.0%
<b>Total 40 · Miscellaneous Revenues</b>	<b>1,213.04</b>	<b>20,026.76</b>	<b>1,200.00</b>	<b>18,826.76</b>	<b>1,668.9%</b>
<b>Total Income</b>	<b>4,968.34</b>	<b>989,948.44</b>	<b>1,165,001.00</b>	<b>-175,052.56</b>	<b>84.97%</b>
<b>Gross Profit</b>	<b>4,968.34</b>	<b>989,948.44</b>	<b>1,165,001.00</b>	<b>-175,052.56</b>	<b>84.97%</b>
<b>Expense</b>					
<b>50 · Payroll Expenses</b>					
5910 · Permanent Positions	24,722.15	190,295.10	300,000.00	-109,704.90	63.43%
5911 · Volunteer Pay	950.00	4,200.00	15,000.00	-10,800.00	28.0%
5913 · Stipend	12,242.50	85,747.75	200,000.00	-114,252.25	42.87%
5914 · Strike Team	6,313.19	139,998.23	1.00	139,997.23	13,999,823.0%
5922 · FICA-Retirement	2,742.13	25,495.74	45,000.00	-19,504.26	56.66%
5924 · Medicare	641.33	6,095.88	12,000.00	-5,904.12	50.8%
5930 · Health Insurance	5,245.89	23,944.48	35,000.00	-11,055.52	68.41%
5935 · Unemployment	797.42	2,260.74	10,000.00	-7,739.26	22.61%
5940 · Workers' Compensation	0.00	39,781.00	40,000.00	-219.00	99.45%
<b>Total 50 · Payroll Expenses</b>	<b>53,654.61</b>	<b>517,818.92</b>	<b>657,001.00</b>	<b>-139,182.08</b>	<b>78.82%</b>
<b>60 · Services/Supplies</b>					
6021 · Clothing/Personal	0.00	0.00	15,000.00	-15,000.00	0.0%
6022 · Safety Clothing - PPE	4,932.73	27,566.11	25,000.00	2,566.11	110.26%
6040 · Communications	6,867.65	20,301.28	15,000.00	5,301.28	135.34%
6060 · Food	864.71	2,877.91	2,500.00	377.91	115.12%
6080 · Household Expense	693.92	4,493.49	3,000.00	1,493.49	149.78%
6100 · Insurance	0.00	25,223.00	30,000.00	-4,777.00	84.08%
6140 · Maint - Equipment	11,336.72	63,194.77	65,000.00	-1,805.23	97.22%
6150 · Apparatus Replacement	0.00	0.00	50,000.00	-50,000.00	0.0%

**Monte Rio Fire Protection District**  
**Profit & Loss Budget vs. Actual**  
July 1, 2022 through February 15, 2023

	TOTAL				
	Jan 23	Jul 1, '22 - Feb 15, 23	Budget	\$ Over Budget	% of Budget
6180 · Maint. - Building	4,899.49	17,889.70	50,000.00	-32,110.30	35.78%
6261 · Medical Supplies	0.00	1,792.06	10,000.00	-8,207.94	17.92%
6280 · Membership/Subscriptions	1,172.29	3,933.75	9,000.00	-5,066.25	43.71%
6400 · Office Expense	77.44	1,956.81	6,000.00	-4,043.19	32.61%
6410 · Postage	120.00	268.89	600.00	-331.11	44.82%
6462 · Small Tools/Minor Equipment	3,639.36	6,034.02	10,000.00	-3,965.98	60.34%
6500 · Professional Services	102.87	983.40	10,000.00	-9,016.60	9.83%
6510 · Administrative Services	10,560.00	36,840.00	70,000.00	-33,160.00	52.63%
6526 · Dispatch Services	0.00	10,452.64	3,500.00	6,952.64	298.65%
6540 · Payroll Services	566.45	2,738.65	6,000.00	-3,261.35	45.64%
6587 · LAFCO	0.00	1,902.00	1,300.00	602.00	146.31%
6610 · Legal Services	1,000.00	8,538.00	15,000.00	-6,462.00	56.92%
6630 · Audit/Accounting	0.00	7,950.00	8,000.00	-50.00	99.38%
6634 · Bank Service Charges	0.00	0.00	100.00	-100.00	0.0%
7053 · Vehicle Registration	748.00	1,824.00	6,000.00	-4,176.00	30.4%
7060 · Board Expense	0.00	0.00	2,500.00	-2,500.00	0.0%
7120 · Training-In-Service	0.00	7,734.85	12,000.00	-4,265.15	64.46%
7201 · Gas/Oil	3,395.72	23,834.74	50,000.00	-26,165.26	47.67%
7300 · Transportaion/Travel	0.00	8,476.38	2,500.00	5,976.38	339.06%
7320 · Utilities	3,106.22	13,420.84	25,000.00	-11,579.16	53.68%
7330 · Maint - Creekside JPA	0.00	0.00	5,000.00	-5,000.00	0.0%
<b>Total 60 · Services/Supplies</b>	<b>54,083.57</b>	<b>300,227.29</b>	<b>508,000.00</b>	<b>-207,772.71</b>	<b>59.1%</b>
<b>Total Expense</b>	<b>107,738.18</b>	<b>818,046.21</b>	<b>1,165,001.00</b>	<b>-346,954.79</b>	<b>70.22%</b>
<b>Net Income</b>	<b>-102,769.84</b>	<b>171,902.23</b>	<b>0.00</b>	<b>171,902.23</b>	<b>100.0%</b>

**Monte Rio Fire Protection District**  
**Check Detail**  
 January 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		01/06/2023	Innovative Business Solutions, Inc.		200 - Summit State Bank *0784		-15,799.63
				5910 - Permanent Positions		-7,751.52	7,751.52
				5913 - Stipend		-7,635.03	7,635.03
				5914 - Strike Team		-413.08	413.08
TOTAL						-15,799.63	15,799.63
Check		01/06/2023	Innovative Business Solutions, Inc.		200 - Summit State Bank *0784		-7,832.90
				5935 - Unemployment		-561.69	561.69
				5922 - FICA-Retirement		-1,514.08	1,514.08
				5924 - Medicare		-354.13	354.13
				5910 - Permanent Positions		-2,999.52	2,999.52
				5913 - Stipend		-2,196.48	2,196.48
				5911 - Volunteer Pay		-142.98	142.98
				5914 - Strike Team		-64.02	64.02
TOTAL						-7,832.90	7,832.90
Check		01/20/2023	Innovative Business Solutions, Inc.		200 - Summit State Bank *0784		-15,775.57
				5910 - Permanent Positions		-10,375.75	10,375.75
				5914 - Strike Team		-5,399.82	5,399.82
TOTAL						-15,775.57	15,775.57
Check		01/20/2023	Innovative Business Solutions, Inc.		200 - Summit State Bank *0784		-5,782.61
				5935 - Unemployment		-235.73	235.73
				5922 - FICA-Retirement		-1,228.05	1,228.05
				5924 - Medicare		-287.20	287.20
				5910 - Permanent Positions		-3,595.36	3,595.36
				5914 - Strike Team		-436.27	436.27
TOTAL						-5,782.61	5,782.61
Bill Pmt -Check	10675	01/09/2023	Noel's Automotive		200 - Summit State Bank *0784		-3,694.59
Bill	17296	01/06/2023			6140 - Maint - Equipment	-894.93	894.93
Bill	17627	01/06/2023			6140 - Maint - Equipment	-587.59	587.59
Bill	17658	01/06/2023			6140 - Maint - Equipment	-2,212.07	2,212.07
TOTAL						-3,694.59	3,694.59



Monte Rio Fire Protection District  
 Check Detail  
 January 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	10677	01/11/2023	Gold Ridge Fire Protection District		200 · Summit State Bank *0784		-10,560.00
Bill	NOV22-ADMIN	01/11/2023			6510 · Administrative Services	-5,280.00	5,280.00
Bill	DEC22-ADMIN	01/11/2023			6510 · Administrative Services	-5,280.00	5,280.00
TOTAL						-10,560.00	10,560.00
Bill Pmt -Check	10679	01/12/2023	A and D Mobile Automotive		200 · Summit State Bank *0784		-9,336.34
Bill	876	10/10/2022			6140 · Maint - Equipment	-5,960.09	5,960.09
Bill	201	10/10/2022			6140 · Maint - Equipment	-3,376.25	3,376.25
TOTAL						-9,336.34	9,336.34
Bill Pmt -Check	10680	01/13/2023	North Bay Vehicle Registration Service		200 · Summit State Bank *0784		-748.00
Bill		07/13/2022			20000 · Accounts Payable	0.00	-1,076.00
Bill		01/13/2023			7053 · Vehicle Registration	-305.00	305.00
TOTAL						-748.00	443.00
Bill Pmt -Check	10682	01/18/2023	True Value		200 · Summit State Bank *0784		-215.91
Bill	377142	12/09/2022			6180 · Maint. - Building	-25.73	25.73
Bill	377182	12/11/2022			6022 · Safety Clothing - PPE	-33.19	33.19
Bill	377479	12/23/2022			6180 · Maint. - Building	-35.18	35.18
Bill	377587	12/29/2022			6022 · Safety Clothing - PPE	-27.33	27.33
Bill	377708	01/03/2023			6180 · Maint. - Building	-91.79	91.79
Bill	377717	01/03/2023			6180 · Maint. - Building	-2.69	2.69
TOTAL						-215.91	215.91

**Monte Rio Fire Protection District**  
**Balance Sheet**  
As of February 15, 2023

	Feb 15, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
200 · Summit State Bank *0784	182,562.07
205 · Summit State Bank ICS	2,376,861.42
<b>Total Checking/Savings</b>	2,559,423.49
<b>Accounts Receivable</b>	
11050 · Due from Other Government	116,685.82
<b>Total Accounts Receivable</b>	116,685.82
<b>Total Current Assets</b>	2,676,109.31
<b>Fixed Assets</b>	
14000 · Land	41,480.00
15000 · Equipment	67,995.32
17000 · Accumulated Depreciation	-1,253,540.00
18600 · WIP Fire Station	143,615.00
<b>Total Fixed Assets</b>	-1,000,449.68
<b>TOTAL ASSETS</b>	<b>1,675,659.63</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	109.33
<b>Total Accounts Payable</b>	109.33
<b>Other Current Liabilities</b>	
24000 · Payroll Liabilities	15,806.88
25000 · Low Value Parcel Tax Refunds	300.00
<b>Total Other Current Liabilities</b>	16,106.88
<b>Total Current Liabilities</b>	16,216.21
<b>Total Liabilities</b>	16,216.21
<b>Equity</b>	
30000 · Opening Balance Equity	1,325,401.90
35200 · Unrestricted Net Assets	-837,860.71
35500 · Building Maintenance	1,000,000.00
Net Income	171,902.23
<b>Total Equity</b>	1,659,443.42
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,675,659.63</b>