



# MONTE RIO FIRE PROTECTION DISTRICT

P.O. Box 279 • Monte Rio, CA 95462 • (707) 865-2067

Fire Chief • Steve Baxman • [www.monteriofire.org](http://www.monteriofire.org)

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## NOTICE & AGENDA OF THE BOARD OF DIRECTORS REGULAR MEETING Monday, December 19, 2022, 6:00 PM

*Consistent with Government Code section 54953 and State and County Health Orders promoting social distancing, the meeting will be accessible telephonically to all members of the public via the teleconference # 1 (669)900-6833 and participant # 726504*

Web URL: <https://us02web.zoom.us> Meeting ID: 861 5716 0629 Passcode: 726504

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. APPROVAL OF AGENDA (changes, additions, or deletions) (*Action Item*)
3. PUBLIC COMMENT ON ITEMS NOT AGENDIZED  
*Any citizen wishing to speak to the Board on any item **not listed on the Agenda** may do so under public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
4. APPROVAL OF MINUTES (*Action Item*)
  - a. November 21, 2022, Regular Meeting
5. CORRESPONDENCE
6. OLD BUSINESS
  - a. Consolidation Ad Hoc Committee Report (*Discussion Item*)
  - b. Policies & Procedures (*Discussion Item, possible Action Item*)
7. NEW BUSINESS
  - a. Chipper Lease Agreement (*Action Item*)
  - b. Oath of Office (*Discussion Item*)
8. TREASURER'S REPORT
9. CHIEF'S REPORT
10. PRESIDENT'S REPORT
11. DIRECTOR'S REPORT
12. SECRETARY/CLERK'S REPORT



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## 13. ADJOURNMENT

### **Accessible Meeting Information**

The Monte Rio Community Center meeting room is accessible to persons using wheelchairs and other assistive mobility device.

Please make your requests for documents in alternative format (large font or Braille) or additional accommodations such as sign language interpretation or real-time captioning to District Administrative Staff, Tiffanie Herring at (707) 823-1089 (Voice), call **711 for the free Telecommunications Relay Service**, or e-mail [therring@goldridgefire.org](mailto:therring@goldridgefire.org).

Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.
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### **CERTIFICATION OF POSTING**

I certify that I posted a copy of the foregoing agenda at the regular meeting place of the Board of Directors of the Monte Rio Fire Protection District at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2).

/s/ \_\_\_\_\_



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## BOARD OF DIRECTORS MEETING MINUTES

Via Zoom Video Conference

Monday, November 21, 2022, 6:00 p.m.

1. **CALL TO ORDER** – The regular meeting of the Board of Directors of the Monte Rio Fire Protection District was called to order by President Dan Fein at 6:04PM. Roll Call of Directors: Dan Fein, Josh Dale, Tim Cahn, and Geff Smith.
2. **APPROVAL OF AGENDA** – Motion to approve Geff Smith and seconded by Tim Cahn; motion passed unanimously.
3. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED** – Michele McDonell wanted to thank the chief and the department for their continued support of her family.
4. **APPROVAL OF MINUTES**
  - a. October 17, 2022, Regular Board Meeting – Motion to approve by Tim Cahn and seconded by Josh Dale.
5. **CORRESPONDENCE** – None
6. **OLD BUSINESS**
  - a. Consolidation Ad Hoc Committee Report – there was a meeting with the board of supervisors and there was a presentation that included all the financials, both districts were asked to come back with an exact ask of the county for annexation.
  - b. Policies & Procedures – this will be tabled for the next meeting so that Kari Morrissey can review them since she was absent. Motion to approve the tabling of this item by Geff Smith and seconded by Josh Dale.
  - c. FY 22/23 Preliminary Audit – Motion to approve with the edits provided by Tim Cahn and seconded by Josh Dale.
7. **NEW BUSINESS**
  - a. Review of District Inventory – Chief provided a list of inventories for the board that includes everything.
8. **TREASURER'S REPORT**
  - a. Went over the financials included in the board packet.
9. **CHIEF'S REPORT** – Chief Baxman
  - a. 850 calls for 2022, slower than last year.
  - b. Joint training starts next month with Gold Ridge.



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**10. PRESIDENT'S REPORT**

- a. Nothing to report.

**11. DIRECTOR'S REPORT**

- a. Nothing to report.

**12. SECRETARY/CLERK REPORT**

- a. Nothing to report.

- 13. ADJOURNMENT** – Motion to approve: Director Tim Cahn; motion passed unanimously. The Board was adjourned at 6:57PM

***Minutes respectfully submitted by:***

*Tiffanie Herring*

## Tiffanie Herring

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**From:** Steve Baxman <chief5400@yahoo.com>  
**Sent:** Wednesday, November 30, 2022 11:43 AM  
**To:** Tiffanie Herring  
**Subject:** Fwd: Follow Up to Safer West County CalFire Grant Meeting  
**Attachments:** LNU-0299 DRAFT Chipper Lease Agreement.docx.pdf; Untitled attachment 00703.htm

Sent from my iPhone

Begin forwarded message:

**From:** Amy Beilharz <amy@amybeilharz.com>  
**Date:** November 17, 2022 at 7:56:44 AM PST  
**To:** Ron Lunardi <ron@lunardielectric.com>, Shepley Schroth-Cary <shepleyschroth-cary@goldridgefire.org>, Steve Baxman <chief5400@yahoo.com>, Marshal Turbeville <Marshall.Turbeville@fire.ca.gov>, Steve Mosiurchak <Steve.Mosiurchak@sonoma-county.org>, Darrin DeCarli <darrindecarli@goldridgefire.org>, Ben Nicholls <Ben.Nicholls@fire.ca.gov>  
**Cc:** Roberta MacIntyre <firesafe.sonoma.org@gmail.com>, Marika Ramsden <firesafesonomaec@gmail.com>, Elizabeth Lawson <Elsbethlawson@comcast.net>, Carolyn Sell <carolynsell@gmail.com>, Brittany Jensen <Brittany@goldridgercd.org>, Adriana Stagnaro <Adriana@goldridgercd.org>, Ken Hite <kenhite@comcast.net>, "HALL, TILLY C.E." <caitlin.e.hall@durham.ac.uk>  
**Subject:** Follow Up to Safer West County CalFire Grant Meeting

Hi Chiefs,

Thank you for joining us last month to discuss the implementation of our recently awarded Calfire Capacity Building Grant. I was extremely grateful for your enthusiastic participation and your input into the program and look forward to working with you on it.

I promised you a follow-up recap of the meeting which is below, and **attached is the draft contract** each unit will sign with Fire Safe Sonoma for the chipper equipment.

As I mentioned the day we met, the success of this program will be fueled by our ability to collaborate and create something that puts things in motion that last well past the grant period itself. In that regard, please 'reply all' with any questions, comments, or suggestions to the recap or the contract so we can continue what we started in the meeting.

Amy  
President, Safer West County

### Re-cap 10/13/22 Meeting Fire Chiefs w/ Safer West County & Fire Safe Sonoma

#### In attendance:

- Fire Safe Sonoma: Marika, Roberta, Tilly
- Safer West County: Amy, Elizabeth, Carolyn

- GRRCD: Brittany, Adriana
- Local Fire Chiefs: Lunardi, Baxman, Schroth-Cary, Mosiurchak
- Marshall Turbeville (Northern County Fire),
- Darrin DeCarli (Goldridge)
- Cal Fire: Ben Nicholls

Chief Knecht is still our Calfire point of contact until they hire a replacement. Also, Chief Marcucci will help us coordinate.

NOTE on tracking hours

Please start to keep track of the hours you contribute to this program as part of our matching.

Grant Objectives & Components:

1. Capacity Building within our communities
2. Reducing fire risk through prevention in our communities
3. Educate and Inspire the Community to take initiative

Key elements of each include:

- Within the Capacity Building element we see 4 key activities/outcomes:
  - Increase community support of and connection with fire departments
  - Increase community engagement with Fire Safe Councils and become Fire Wise Communities
  - Expand Fire Department influence in communities beyond heroes and experts to include being a resource
  - Use Incentives, chippers, and education to increase awareness, community involvement, and action by community members (Greater results through group momentum.)
- To reduce fire risk our main activities & objectives are:
  - Incentive cost-sharing for property owners
    - Pre-inspection,
    - defensible space work,
    - chipping,
    - post-inspection
  - Provide Community chipping resources through fire departments
- Our education component of the grant includes:
  - Tours at key locations as demonstration sites (OAEC, Bohemian Preserve, CYO, ...) to show people in real life what a treated site looks like.
  - Outreach newsletters, social media, direct mail
  - Webinars and in person educational events about defensible space

Chipper Program  
Details

1. Each of four fire stations will receive one chipper and replacement blades.

2. Fire personnel will maintain chippers and provide chipping into community (see contract for details)
3. We are emulating a program up in Cobb Mt, Lake County
4. **Chippers will be delivered in February. Please send Roberta your logos so she can have decals made,** NOTE: We are required to brand them with the CAL Fire land Community Climate Initiative, also.

This is a key ingredient to our grant program and one you are intimately involved in. Providing chippers for our communities does a number of important elements:

1. Encourages fuels work year round rather than just during period of burn permits
2. Provides valuable resource to follow-up incentive program and ensure work is complete all the way to reducing fuels.
3. Reduces risk of spot fires from burn piles, and reduces greenhouse gases from them.
4. Connects community with fire department in meaningful ways throughout the year, independent of fire suppression efforts which are often outside of the community served.

Chipper Questions/Suggestions from meeting:

1. Camp Meeker provides a unique challenge and debris will need to be brought to specific locations because chipper cannot traverse streets safely and still have traffic flow.
2. SWC will contact land owners for access details and educate them on pile size, etc. similar to what we currently do for the County chipping program.
3. County chipping program can chip 40 - 50 piles per week based on current SWC/FSOccidental program which SWC will replicate for each fire station; collaborating the station with local Fire Safe Council
4. Each community (Monte Rio, Camp Meeker, Occidental, and Forestville) will be required to have at least one "champion" who coordinates their area
5. Each community will need at least one location to drop chips that cannot be spread onsite to avoid unnecessary hauling
6. Logs will be left onsite (**we need to agree to under what diameter?**)
7. We will be posting signs when chipping in various neighborhoods to inform community of the effort and increase participation.
8. Fire staff will not chip on red flag days

Input from Marshall & Steve on running Chipper Program:

- Insurance companies will easily insure
- Need to carry water in summer/fire season
- Suggest we share mechanics
- Suggest we share machines
- think about who you let tow and operate (train so you have less time with machines needing tow out)
- machines in shop every 2-4 weeks
- replacing blades means also replacing bolts
- Steve uses non-suppression staff; thinks it would be good for suppression staff to use also
- Steve has videos for training
- Steve staffs May - Nov and can help with staffing chipping other times of year
- Staff can only chip; not limb or pile
-

Incentive Program Details:

1. This require pre and post inspections and the [fire dept agreed to provide these to their respective communities](#) as part of an effort to educate and become the resource people turn to for what they need to do.
2. When fire dept unavailable for inspections we will need to train people in the communities; hopefully, working with fire dept. [Fire Dept will help with training?](#)
3. We will provide intake forms for your review prior to implementing program. As part of intake we want to target the at-risk properties (fire risk area, low income, elderly, etc.). [We can ID elderly and income on intake, can Fire Dept ID high risk neighborhoods for us?](#)
4. [Ben agreed](#) Cal Fire can coordinate their notice of violation so a homeowner isn't getting multiple inspections.

Education Component Details:

We will be holding demonstrations tours at OAEC, CYO, and Bohemian Preserve as well as educational events. [We ask fire departments to be present to answer questions.](#)

Please reach out with any questions or suggestions. And please get Roberta iny input to the draft contract attached so she can send for signature,

Best wishes for miracles in your life--today, and every day!

Amy Beilharz,

Co-Founder, CEO [Artistree](#)  
Co-Founder, [Cypress Valley](#)

[Want to stay in a treehouse?](#)



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**The intuitive mind is a sacred gift and the rational mind is a faithful servant. We have created a society that honors the servant and has forgotten the gift.**

Albert Einstein - 1879-1955 - Mathematician-Physicist-Nobel Prize Recipient



This Equipment Lease Agreement (the "Agreement") is made and entered on \_\_\_\_\_ by and between Fire Safe Sonoma ("Lessor") and \_\_\_\_\_ ("Lessee") (collectively referred to as the "Parties").

The Parties agree as follows:

1. **EQUIPMENT:** Lessor hereby leases to Lessee the following equipment:  
    \_\_\_\_\_  
    CHIPPER  
    \_\_\_\_\_  
    PINETL HITCH  
    \_\_\_\_\_
2. **LEASE TERM:** The lease will start on \_\_\_\_\_ (begin date) and will end on \_\_\_\_\_ (end date) (Lease Term).
3. **LEASE PAYMENTS:** Lessee agrees to pay to Lessor as rent for the Equipment the amount of \$ \_\_\_\_\_ advance on or before \_\_\_\_\_ to:  
    Fire Safe Sonoma Inc  
    PO Box 11734  
    Santa Rosa, CA 95406
4. **DELIVERY:** Lessee shall be responsible for all expenses and costs: i) at the beginning of the Lease Term, of shipping the Equipment to Lessee's premises and ii) at the end of the Lease Term, of shipping the Equipment back to Lessor's premises.
5. **LESSEE NON-MONETARY OBLIGATIONS:** Lessee agrees to house, maintain, transport, and operate the chipper machine within their immediate community, unless directed otherwise by Lessor. Lessee shall allocate appropriately trained and equipped personnel to operate the chipper machine. Lessee shall work with volunteer staff where appropriate. Lessee shall make chipper services available on a first-come, first-served request basis and according to Lessee availability. Lessee shall provide chipping services to demonstration sites as requested. Lessee shall provide at least 240 hours of chipper use associated with the project per year. Lessee shall document chipper machine use, including but not limited to: the location of sites treated, date and time of treatment, the number of sites treated, acres treated per-site and other data as necessary. Lessee shall perform regular chipper maintenance, at no cost to Lessor, as an in-kind contribution valued at \$2,500.00 per year.
6. **DEFAULTS:** If Lessee fails to perform or fulfill any obligation under this Agreement, Lessee shall be in default of this Agreement. Subject to any statute, ordinance or law to the contrary, Lessee shall have seven (7) days from the date of notice of default by Lessor to cure the default. In the event Lessee does not cure a default, Lessor may at Lessor's option (a) cure such default, and the cost of such action may be added to Lessee's financial obligations under this Agreement; or (b) declare Lessee in default of the

Agreement. If Lessee shall become insolvent, cease to do business as a going concern or if a petition has been filed by or against Lessee under the Bankruptcy Act or similar federal or state statute, Lessor may immediately declare Lessee in default of this Agreement. In the event of default, Lessor may, as permitted by law, re-take possession of the Equipment. Lessor may, at its option, hold Lessee liable for any difference between the Rent that would have been payable under this Agreement during the balance of the unexpired term and any rent paid by any successive lessee if the Equipment is re-let minus the cost and expenses of such reletting. In the event Lessor is unable to re-let the Equipment during any remaining term of this Agreement, after default by Lessee, Lessor may at its option hold Lessee liable for the balance of the unpaid rent under this Agreement if this Agreement had continued in force.

7. **POSSESSION AND SURRENDER OF EQUIPMENT:** Lessee shall be entitled to possession of the Equipment on the first day of the Lease Term. Equipment shall not be used as collateral or other means. At the expiration of the Lease Term, Lessee shall surrender the Equipment to Lessor by delivering the Equipment to Lessor or Lessor's agent in good condition and working order, ordinary wear and tear excepted, as it was at the commencement of the Agreement. Disposition of equipment beyond the lease period is subject to Fire Safe Sonoma and CAL FIRE approval.
8. **USE OF EQUIPMENT:** Lessee shall only use the Equipment in a careful and proper manner and will comply with all laws, rules, ordinances, statutes, and orders regarding the use, maintenance of storage of the Equipment.
9. **CONDITION OF EQUIPMENT AND REPAIR:** The lessee or Lessee's agent has inspected the Equipment and acknowledges that the Equipment is in good and acceptable condition.
10. **MAINTENANCE, DAMAGE, AND LOSS:** Lessee will keep and maintain the Equipment clean and in good working order and repair during the Lease Term. Lessor will provide Lessee up to \$1,600.00 in total for replacement chipper blades and up to \$2,000.00 annually towards the costs of routine care and maintenance and Lessee shall be responsible for additional replacement chipper blades, and routine care and maintenance costs beyond this amount. In the event the Equipment is lost or damaged beyond repair, Lessee shall pay to Lessor the replacement cost of the Equipment; in addition, the obligations of this Agreement shall continue in full force and effect through the Lease Term.
11. **INSURANCE:** Lessee shall be responsible to maintain insurance on the Equipment with losses payable to Lessor against fire, theft, collision, and other such risks as are appropriate and specified by Lessor. Upon request by Lessor, Lessee shall provide proof of such insurance.

12. **INCUMBRANCES, TAXES, AND OTHER LAWS:** Lessee shall keep the Equipment free and clear of any liens or other encumbrances, and shall not permit any act where Lessor's title or rights may be negatively affected. Lessee shall be responsible for complying with and conforming to all laws and regulations relating to the possession, use or maintenance of the Equipment. Furthermore, Lessee shall promptly pay all taxes, fees, licenses and governmental charges, together with any penalties or interest thereon, relating to the possession, use or maintenance of the Equipment.
13. **LESSORS REPRESENTATIONS:** Lessor represents and warrants that he/she has the right to lease the Equipment as provided in this Agreement and that Lessee shall be entitled to quietly hold and possess the Equipment, and Lessor will not interfere with that right as long as Lessee pays the Rent in a timely manner and performs all other obligations under this Agreement.
14. **OWNERSHIP:** The Equipment is and shall remain the exclusive property of the Lessor.
15. **SEVERABILITY:** If any part or parts of this Agreement shall be held unenforceable for any reason, the remainder of this Agreement shall continue in full force and effect. If any provision of this Agreement is deemed invalid or unenforceable by any court of competent jurisdiction, and if limiting such provision would make the provision valid, then such provision shall be deemed to be construed as so limited.
16. **ASSIGNMENT:** Neither this Agreement nor Lessee's rights hereunder are assignable except with Lessor's prior, written consent.
17. **BINDING EFFECT:** The covenants and conditions contained in the Agreement shall apply to and bind the Parties and the heirs, legal representatives, successors and permitted assigns of the Parties.
18. **GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of California.
19. **NOTICE:** Any notice required or otherwise given pursuant to this Agreement shall be in writing and mailed certified return receipt requested, postage prepaid, or delivered by overnight delivery service to:

**Monte Rio Fire Protection District  
Bank Accounts Register  
As of November 30, 2022**

8:08 AM

12/17/22

Accrual Basis

Type	Date	Num	Name	Memo	Spplit	Debit	Credit	Balance
<b>200 · Summit State Bank *0784</b>								
Bill Pmt -Check	11/01/2022	10623	L N Curtis & Sons	Cust. # C1615	20000 · Accounts P...		2,351.26	226,919.19
Transfer	11/04/2022			Funds Transfer	205 · Summit State ...	9.98		224,567.93
Bill Pmt -Check	11/06/2022	10624	AT&T - Circuit	195210871	20000 · Accounts P...		79.54	224,498.37
Bill Pmt -Check	11/06/2022	10625	Berry's Sawmill, Inc	MRFIRE	20000 · Accounts P...		1.71	224,496.66
Bill Pmt -Check	11/06/2022	10626	L N Curtis & Sons	Cust. # C1615	20000 · Accounts P...		585.61	223,911.05
Bill Pmt -Check	11/06/2022	10627	Samba Safety	14612	20000 · Accounts P...		85.70	223,825.35
Bill Pmt -Check	11/06/2022	10628	Verizon	971310118-00001	20000 · Accounts P...		453.90	223,371.45
Bill Pmt -Check	11/06/2022	10629	River Auto Parts	25151	20000 · Accounts P...		178.41	223,193.04
Deposit	11/07/2022			Deposit	2500 · Intergovern...	53,190.87		276,383.91
Transfer	11/07/2022			Funds Transfer	205 · Summit State ...	47,507.76		228,876.15
Transfer	11/08/2022			Funds Transfer	205 · Summit State ...	633.99		229,510.14
Transfer	11/09/2022			Funds Transfer	205 · Summit State ...	19,769.42		249,279.56
Bill Pmt -Check	11/10/2022	10630	Law Offices of William D R...		20000 · Accounts P...		1,000.00	248,279.56
Bill Pmt -Check	11/10/2022	10631	Gold Ridge Fire Protection ...		20000 · Accounts P...		4,357.17	243,922.39
Transfer	11/10/2022			ADMIN SERVICES	205 · Summit State ...	3,882.27		247,804.66
Check	11/11/2022			Funds Transfer	6540 · Payroll Servi...		255.50	247,549.16
Check	11/11/2022			NOVEMBER 2022 DD	-SPLIT-	13,129.05		234,420.11
Check	11/11/2022			PR NOVEMBER 2022 DD	-SPLIT-	6,384.87		228,035.24
Check	11/11/2022			NOVEMBER 2022 PR Taxes	-SPLIT-	868.90		227,166.34
Check	11/11/2022	50483	Klayton Kaasch		5913 · Stipend	1,272.99		225,893.35
Check	11/11/2022	50484	Sean Norton		5911 · Volunteer Pay	92.35		225,801.00
Check	11/11/2022	50485	Jeremiah Price		5913 · Stipend	1,009.86		224,791.14
Check	11/11/2022	50486	Matthew Stimmons		5913 · Stipend	323.22		224,467.92
Check	11/11/2022	50487	Daniel Tracy		5911 · Volunteer Pay	284.37		224,183.55
Check	11/11/2022	50488	RYAN WILSON		20000 · Accounts P...	73.16		224,110.39
Bill Pmt -Check	11/11/2022	10632	Ferreligas - Sta 1-345		20000 · Accounts P...	104.68		224,005.71
Bill Pmt -Check	11/11/2022	10633	L N Curtis & Sons		20000 · Accounts P...	923.03		223,082.68
Bill Pmt -Check	11/14/2022	10634	FDAC EBA	11/01/2022 to 11/30/2022 / 94...	0500 · Cal Card	9,444.71		213,637.97
Check	11/14/2022	10635	U.S. Bank Corporate Pay...	4866 9145 5552 5465	205 · Summit State ...	11,657.09		225,295.06
Transfer	11/14/2022			Funds Transfer	20000 · Accounts P...		1,790.07	223,504.99
Bill Pmt -Check	11/15/2022	10636	FDAC EBA	12/01/2022 to 12/31/2022 / 94...	20000 · Accounts P...		256.04	223,248.95
Bill Pmt -Check	11/15/2022	10637	True Value	725-561	20000 · Accounts P...		4,284.00	218,964.95
Bill Pmt -Check	11/15/2022	10638	Pat's Equipment Repair		20000 · Accounts P...	928.59		219,893.54
Transfer	11/15/2022			Funds Transfer	205 · Summit State ...	868.90		220,762.44
Transfer	11/16/2022			Funds Transfer	205 · Summit State ...	4,357.17		225,119.61
Transfer	11/17/2022			Funds Transfer	20000 · Accounts P...		153.13	224,966.48
Bill Pmt -Check	11/21/2022	10639	Sweetwater Springs Water ...		205 · Summit State ...	3,024.28		227,990.76
Check	11/22/2022			Funds Transfer	6140 · Maint - Equi...	140.92		227,849.84
Transfer	11/23/2022	50489	Taylor Combs		205 · Summit State ...	9,775.79		237,625.63
Check	11/25/2022			NOVEMBER 2022	6540 · Payroll Servi...	74.20		237,551.43
Check	11/25/2022			PR NOVEMBER 2022 DD	5910 · Permanent P...	6,319.09		231,232.34
Check	11/25/2022			NOVEMBER 2022 PR Taxes	-SPLIT-	2,849.06		228,383.28
Transfer	11/25/2022			Funds Transfer	205 · Summit State ...	1,023.08		229,406.36
Bill Pmt -Check	11/27/2022	10640	WEX BANK		20000 · Accounts P...		3,448.12	225,958.24
Bill Pmt -Check	11/28/2022	10641	AT&T - Station 1	707 865 2067 360-8	20000 · Accounts P...		234.93	225,723.31
Bill Pmt -Check	11/28/2022	10642	AT&T - Station 2	707 865-2395 485 6	20000 · Accounts P...		221.83	225,501.48
Bill Pmt -Check	11/28/2022	10643	PG&E - Sta 1-632-2	3059738632-2	20000 · Accounts P...		345.35	225,156.13
Bill Pmt -Check	11/28/2022	10644	PG&E - Sta 2-062-1	3309316062-1	20000 · Accounts P...		81.73	225,074.40
Transfer	11/29/2022			Funds Transfer	205 · Summit State ...	4,896.29		229,970.69



**Monte Rio Fire Protection District**  
**Check Detail**  
 November 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		11/11/2022	Innovative Business Solutions, Inc.		200 - Summit State Bank *0784		-13,129.05
				5910 · Permanent Positions		-6,736.14	6,736.14
				5913 · Stipend		-5,357.77	5,357.77
				5914 · Strike Team		-1,035.14	1,035.14
TOTAL						-13,129.05	
Check		11/11/2022	Innovative Business Solutions, Inc.		200 - Summit State Bank *0784		-6,384.87
				5935 · Unemployment		-89.77	89.77
				5922 · FICA-Retirement		-1,367.90	1,367.90
				5924 · Medicare		-319.90	319.90
				5910 · Permanent Positions		-2,515.55	2,515.55
				5911 · Volunteer Pay		-73.28	73.28
				5913 · Stipend		-1,693.78	1,693.78
				5914 · Strike Team		-324.69	324.69
TOTAL						-6,384.87	
Check		11/25/2022	Innovative Business Solutions, Inc.		200 - Summit State Bank *0784		-2,849.06
				5922 · FICA-Retirement		-528.03	528.03
				5924 · Medicare		-123.48	123.48
				5910 · Permanent Positions		-2,197.55	2,197.55
TOTAL						-2,849.06	
Bill Pmt -Check	10623	11/01/2022	L N Curtis & Sons		200 - Summit State Bank *0784		-2,351.26
Bill	INV645000	10/27/2022			6022 · Safety Clothing - PPE	-1,068.97	1,068.97
Bill	INV645429	10/28/2022			6462 · Small Tools/Minor Equipment	-1,282.29	1,282.29
TOTAL						-2,351.26	
Bill Pmt -Check	10629	11/06/2022	River Auto Parts		200 - Summit State Bank *0784		-178.41
Bill	15104-55987	09/24/2022	River Auto Parts		20000 · Accounts Payable	0.00	-46.09
Bill	15104-56358	10/08/2022			6140 · Maint - Equipment	-14.06	14.06
Bill	15104-56415	10/11/2022			6140 · Maint - Equipment	-98.49	98.49
Bill	15104-56719	10/22/2022			6140 · Maint - Equipment	-65.86	65.86
TOTAL						-178.41	132.32

Monte Rio Fire Protection District

Check Detail

November 2022

Type	Num	Date	True Value	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	10637	11/15/2022				200 - Summit State Bank *0784		-256.04
Bill	375588	10/08/2022				6180 - Maint. - Building	-30.52	30.52
Bill	375630	10/10/2022				6180 - Maint. - Building	-18.53	18.53
Bill	375680	10/12/2022				6180 - Maint. - Building	-67.18	67.18
Bill	375753	10/14/2022				6180 - Maint. - Building	-2.32	2.32
Bill	375903	10/20/2022				6180 - Maint. - Building	-11.70	11.70
Bill	375980	10/23/2022				6180 - Maint. - Building	-79.03	79.03
Bill	376049	10/26/2022				6180 - Maint. - Building	-20.96	20.96
Bill	376084	10/27/2022				6180 - Maint. - Building	-16.08	16.08
Bill	376343	11/05/2022				6180 - Maint. - Building	-9.72	9.72
							-256.04	256.04
Check	50483	11/11/2022	Klayton Kaasch			200 - Summit State Bank *0784		-868.90
							-542.63	542.63
							-326.27	326.27
							-868.90	868.90
TOTAL								
TOTAL								

**Monte Rio Fire Protection District**  
**Profit & Loss Budget vs. Actual**  
July 1 through December 17, 2022

	TOTAL				
	Nov 22	Jul 1 - Dec 17, 22	Budget	\$ Over Budget	% of Budget
<b>Income</b>					
<b>10 · Tax Revenue</b>					
1000 · Property - CY Secured	0.00	0.00	535,877.00	-535,877.00	0.0%
1001 · Direct Charges - CY	0.00	0.00	496,636.00	-496,636.00	0.0%
1008 · RDA Increment	0.00	0.00	-242,640.00	242,640.00	0.0%
1011 · SB2557 Prop Tax Admin	0.00	0.00	-4,000.00	4,000.00	0.0%
1014 · RDA Pass Through	0.00	0.00	83,573.00	-83,573.00	0.0%
1017 · Residual - RPTTF	0.00	0.00	77,374.00	-77,374.00	0.0%
1020 · Supplemental Prop Taxes - CY	0.00	0.00	11,855.00	-11,855.00	0.0%
1040 · Property - CY Unsecured	0.00	0.00	15,233.00	-15,233.00	0.0%
1042 · CollectCost Del CY Unsecured	0.00	0.00	15,000.00	-15,000.00	0.0%
1080 · Supplemental Prop Taxes - PY	0.00	0.00	-10.00	10.00	0.0%
1100 · Property - PY Unsecured	0.00	0.00	260.00	-260.00	0.0%
<b>Total 10 · Tax Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>989,158.00</b>	<b>-989,158.00</b>	<b>0.0%</b>
<b>20 · Intergovernmental Revenues</b>					
2440 · State HOPTR	0.00	0.00	2,435.00	-2,435.00	0.0%
2470 · Timber Yield Tax	0.00	0.00	80.00	-80.00	0.0%
2490 · State - Other In-lieu tax	0.00	0.00	15.00	-15.00	0.0%
2500 · Intergovernmental Rev. - State	53,190.87	67,408.92	1.00	67,407.92	6,740,892.0%
<b>Total 20 · Intergovernmental Revenues</b>	<b>53,190.87</b>	<b>67,408.92</b>	<b>2,531.00</b>	<b>64,877.92</b>	<b>2,663.33%</b>
3000 · Prior Year(s) Revenue Transfer	0.00	0.00	172,112.00	-172,112.00	0.0%
<b>40 · Miscellaneous Revenues</b>					
4040 · Misc. Income	0.00	16,261.79	0.00	16,261.79	100.0%
4105 · Interest Income	0.00	893.85	1,200.00	-306.15	74.49%
40 · Miscellaneous Revenues - Other	0.00	207.83	0.00	207.83	100.0%
<b>Total 40 · Miscellaneous Revenues</b>	<b>0.00</b>	<b>17,363.47</b>	<b>1,200.00</b>	<b>16,163.47</b>	<b>1,446.96%</b>
<b>Total Income</b>	<b>53,190.87</b>	<b>84,772.39</b>	<b>1,165,001.00</b>	<b>-1,080,228.61</b>	<b>7.28%</b>
<b>Gross Profit</b>	<b>53,190.87</b>	<b>84,772.39</b>	<b>1,165,001.00</b>	<b>-1,080,228.61</b>	<b>7.28%</b>
<b>Expense</b>					
<b>50 · Payroll Expenses</b>					
5910 · Permanent Positions	17,768.33	143,802.79	300,000.00	-156,197.21	47.93%
5911 · Volunteer Pay	450.00	3,250.00	15,000.00	-11,750.00	21.67%
5913 · Stipend	10,200.25	62,105.25	200,000.00	-137,894.75	31.05%
5914 · Strike Team	1,686.10	113,784.44	1.00	113,783.44	11,378,444.0%
5922 · FICA-Retirement	1,895.93	19,463.22	45,000.00	-25,536.78	43.25%
5924 · Medicare	443.38	4,685.03	12,000.00	-7,314.97	39.04%
5930 · Health Insurance	2,713.10	13,390.54	35,000.00	-21,609.46	38.26%
5935 · Unemployment	89.77	864.14	10,000.00	-9,135.86	8.64%
5940 · Workers' Compensation	0.00	39,781.00	40,000.00	-219.00	99.45%
<b>Total 50 · Payroll Expenses</b>	<b>35,246.86</b>	<b>401,126.41</b>	<b>657,001.00</b>	<b>-255,874.59</b>	<b>61.05%</b>
<b>60 · Services/Supplies</b>					
6021 · Clothing/Personal	0.00	0.00	15,000.00	-15,000.00	0.0%
6022 · Safety Clothing - PPE	0.00	19,302.28	25,000.00	-5,697.72	77.21%
6040 · Communications	6,295.17	12,953.56	15,000.00	-2,046.44	86.36%
6060 · Food	0.00	1,934.48	2,500.00	-565.52	77.38%
6080 · Household Expense	74.32	3,619.83	3,000.00	619.83	120.66%
6100 · Insurance	0.00	25,223.00	30,000.00	-4,777.00	84.08%
6140 · Maint - Equipment	10,937.84	30,054.03	65,000.00	-34,945.97	46.24%
6150 · Apparatus Replacement	0.00	0.00	50,000.00	-50,000.00	0.0%



**Monte Rio Fire Protection District**  
**Profit & Loss Budget vs. Actual**  
July 1 through December 17, 2022

	TOTAL				
	Nov 22	Jul 1 - Dec 17, 22	Budget	\$ Over Budget	% of Budget
6180 · Maint. - Building	707.57	1,851.72	50,000.00	-48,148.28	3.7%
6261 · Medical Supplies	0.00	1,711.96	10,000.00	-8,288.04	17.12%
6280 · Membership/Subscriptions	0.00	1,985.96	9,000.00	-7,014.04	22.07%
6400 · Office Expense	215.00	1,752.23	6,000.00	-4,247.77	29.2%
6410 · Postage	0.00	138.99	600.00	-461.01	23.17%
6462 · Small Tools/Minor Equipment	0.00	2,394.66	10,000.00	-7,605.34	23.95%
6500 · Professional Services	85.70	733.94	10,000.00	-9,266.06	7.34%
6510 · Administrative Services	5,160.00	21,000.00	70,000.00	-49,000.00	30.0%
6526 · Dispatch Services	0.00	10,452.64	3,500.00	6,952.64	298.65%
6540 · Payroll Services	329.70	1,988.25	6,000.00	-4,011.75	33.14%
6587 · LAFCO	0.00	1,902.00	1,300.00	602.00	146.31%
6610 · Legal Services	1,000.00	6,538.00	15,000.00	-8,462.00	43.59%
6630 · Audit/Accounting	0.00	0.00	8,000.00	-8,000.00	0.0%
6634 · Bank Service Charges	0.00	0.00	100.00	-100.00	0.0%
7053 · Vehicle Registration	0.00	1,076.00	6,000.00	-4,924.00	17.93%
7060 · Board Expense	0.00	0.00	2,500.00	-2,500.00	0.0%
7120 · Training-In-Service	-600.00	7,279.92	12,000.00	-4,720.08	60.67%
7201 · Gas/Oil	3,540.02	17,686.89	50,000.00	-32,313.11	35.37%
7300 · Transportaion/Travel	202.83	8,476.38	2,500.00	5,976.38	339.06%
7320 · Utilities	1,476.09	7,339.07	25,000.00	-17,660.93	29.36%
7330 · Maint - Creekside JPA	0.00	0.00	5,000.00	-5,000.00	0.0%
<b>Total 60 · Services/Supplies</b>	<b>29,424.24</b>	<b>187,395.79</b>	<b>508,000.00</b>	<b>-320,604.21</b>	<b>36.89%</b>
<b>Total Expense</b>	<b>64,671.10</b>	<b>588,522.20</b>	<b>1,165,001.00</b>	<b>-576,478.80</b>	<b>50.52%</b>
<b>Net Income</b>	<b>-11,480.23</b>	<b>-503,749.81</b>	<b>0.00</b>	<b>-503,749.81</b>	<b>100.0%</b>

**Monte Rio Fire Protection District**  
**Balance Sheet**  
As of December 17, 2022

	Dec 17, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
200 · Summit State Bank *0784	212,081.30
205 · Summit State Bank ICS	1,672,301.14
<b>Total Checking/Savings</b>	1,884,382.44
<b>Accounts Receivable</b>	
11050 · Due from Other Government	116,685.82
<b>Total Accounts Receivable</b>	116,685.82
<b>Total Current Assets</b>	2,001,068.26
<b>Fixed Assets</b>	
14000 · Land	41,480.00
15000 · Equipment	67,995.32
17000 · Accumulated Depreciation	-1,253,540.00
18600 · WIP Fire Station	143,615.00
<b>Total Fixed Assets</b>	-1,000,449.68
<b>TOTAL ASSETS</b>	<b>1,000,618.58</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
20000 · Accounts Payable	720.32
<b>Total Accounts Payable</b>	720.32
<b>Other Current Liabilities</b>	
24000 · Payroll Liabilities	15,806.88
25000 · Low Value Parcel Tax Refunds	300.00
<b>Total Other Current Liabilities</b>	16,106.88
<b>Total Current Liabilities</b>	16,827.20
<b>Total Liabilities</b>	16,827.20
<b>Equity</b>	
30000 · Opening Balance Equity	1,325,401.90
35200 · Unrestricted Net Assets	-837,860.71
35500 · Building Maintenance	1,000,000.00
Net Income	-503,749.81
<b>Total Equity</b>	983,791.38
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,000,618.58</b>