



MONTE RIO FIRE PROTECTION DISTRICT

P.O. Box 279 • Monte Rio, CA 95462 • (707) 865-2067

Fire Chief • Steve Baxman • www.monteriofire.org

NOTICE & AGENDA OF THE BOARD OF DIRECTORS REGULAR MEETING Monday, February 21, 2022, 6:00 PM

Consistent with Government Code section 54953 and State and County Health Orders promoting social distancing, the meeting will be accessible telephonically to all members of the public via the teleconference # 1 (669)900-6833 and participant # 497517

Web URL: <https://us02web.zoom.us> Meeting ID: 880 0429 4273 Passcode: 497517

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. APPROVAL OF AGENDA (changes, additions, or deletions) (*Action Item*)
3. PUBLIC COMMENT ON ITEMS NOT AGENDIZED
*Any citizen wishing to speak to the Board on any item **not listed on the Agenda** may do so under public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
4. APPROVAL OF MINUTES (*Action Item*)
 - a. January 17, 2022, Regular Meeting
5. CORRESPONDENCE
6. OLD BUSINESS
 - a. Consolidation Ad Hoc Committee Report (*Discussion Item*)
 - b. Policies & Procedures (*Discussion Item, possible Action Item*)
 - c. In-Person/Hybrid Meetings (*Action Item*)
 - i. CSDA Remote Meeting Resolution
7. NEW BUSINESS
8. TREASURER'S REPORT
9. CHIEF'S REPORT
10. PRESIDENT'S REPORT
11. DIRECTOR'S REPORT
12. SECRETARY/CLERK'S REPORT



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13. ADJOURNMENT

Accessible Meeting Information

The Monte Rio Community Center meeting room is accessible to persons using wheelchairs and other assistive mobility device.

Please make your requests for documents in alternative format (large font or Braille) or additional accommodations such as sign language interpretation or real-time captioning to District Administrative Staff, Tiffanie Herring at (707) 823-1089 (Voice), call **711 for the free Telecommunications Relay Service**, or e mail therring@goldridgefire.org.

Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

| |
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| At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board. |
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CERTIFICATION OF POSTING

I certify that I posted a copy of the foregoing agenda at the regular meeting place of the Board of Directors of the Monte Rio Fire Protection District at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2).

/s/ _____



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BOARD OF DIRECTORS MEETING MINUTES

Via Zoom Video Conference

Monday, January 17, 2022, 6:00 p.m.

1. **CALL TO ORDER** – The regular meeting of the Board of Directors of the Monte Rio Fire Protection District was called to order by President Dan Fein at 6:02PM. Roll Call of Directors: Dan Fein, Josh Dale, Tim Cahn, Geff Smith, and Kari Morrissey.
2. **APPROVAL OF AGENDA** – Motion to approve the agenda by Geff Smith and seconded by Josh Dale; motion passed unanimously.
3. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED** – none
4. **APPROVAL OF MINUTES**
 - a. December 20, 2021, Regular Board Meeting – Motion to approve by Geff Smith and seconded by Josh Dale.
5. **CORRESPONDENCE** – None.
6. **OLD BUSINESS**
 - a. Consolidation Ad Hoc Committee Report – there was a discussion about joint training with other departments and how that might look. It is difficult to start this training right away with COVID and all the protocols in place, but this will be discussed more and more as things start opening back up.
 - b. Policies & Procedures – Motion to approve the following policies: Purchasing and Procurement, Administrative Communications, Post-Incident Analysis, Solicitation of Funds, Annual Planning Calendar, Electronic Mail, Liability Claims, and Physical Asset Management by Geff Smith and seconded by Kari Morrissey. California Fair Political Practices Commission, Minimum Staffing Levels, and Petty Cash Management will be revisited later.
 - c. In-Person/Hybrid Meetings – Motion to approve resolution by Kari Morrissey and seconded by Josh Dale.
7. **NEW BUSINESS**
 - a. Establish Reserves – there was discussion on where to allocate money and how much. The priorities came down to building and apparatus, a new building would cost between \$3-4 million. Motion to approve setting aside \$1 million for capital improvements by Tim Cahn and seconded by Geff Smith.
 - b. Per Call/Drill Pay – there was discussion months ago about raising the per call/drill pay to \$25 but was never agendized. Motion to approve the pay to increase to \$25 by Josh Dale and seconded by Tim Cahn.



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8. TREASURER'S REPORT

- a. Went over the financials included in the board packet.

9. CHIEF'S REPORT – Chief Baxman

- a. 1028 calls for 2021, and 27 calls so far for 2022.
- b. Hired a new volunteer.

10. PRESIDENT'S REPORT

- a. Nothing to report.

11. DIRECTOR'S REPORT

- a. Nothing to report.

12. SECRETARY/CLERK REPORT

- a. Auditor Blake Goranson will no longer be providing audit services so quotes will be provided in one of the next few meetings.

13. ADJOURNMENT – Motion to approve: Director Geff Smith; motion passed unanimously. The Board was adjourned at 7:35PM

MINUTES READ, APPROVED & ACCEPTED

Respectfully submitted,

/s/ _____ President Fein

/s/ _____ Director Dale

/s/ _____ Director Cahn

/s/ _____ Director Smith

/s/ _____ Director Morrissey

Monte Rio Fire Protection District
Bank Accounts Register
As of January 31, 2022

12:27 PM

02/16/22

Accrual Basis

| Type | Date | Num | Name | Memo | Split | Debit | Credit | Balance |
|--------------------------------------|------------|-------|--------------------------------|---------------------|-------------------------|------------|----------|------------|
| 200 - Summit State Bank *0784 | | | | | | | | |
| Bill Pmt - Check | 01/03/2022 | 10341 | AT&T - Station 1 | 707 865 2067 360-8 | 20000 · Accounts P... | | 214.10 | 237,288.33 |
| Bill Pmt - Check | 01/03/2022 | 10342 | AT&T - Station 2 | 707 865-2395 485 6 | 20000 · Accounts P... | | 292.75 | 237,074.23 |
| Bill Pmt - Check | 01/03/2022 | 10343 | Dynamic Mobile Truck Re... | | 20000 · Accounts P... | | 1,193.62 | 236,781.48 |
| Bill Pmt - Check | 01/03/2022 | 10344 | PG&E - Jenner 316-8 | 0684318316-8 | 20000 · Accounts P... | | 24.06 | 235,563.80 |
| Bill Pmt - Check | 01/03/2022 | 10345 | PG&E - Sta 1-632-2 | 3059738632-2 | 20000 · Accounts P... | | 109.54 | 235,454.26 |
| Bill Pmt - Check | 01/03/2022 | 10346 | PG&E - Sta 2-062-1 | 3309316062-1 | 20000 · Accounts P... | | 162.14 | 235,292.12 |
| Bill Pmt - Check | 01/04/2022 | 10347 | River Auto Parts | 25151 | 20000 · Accounts P... | | 77.84 | 235,214.28 |
| Bill Pmt - Check | 01/04/2022 | 10348 | AT&T - Circuit | 195210871 | 20000 · Accounts P... | | 79.54 | 235,134.74 |
| Bill Pmt - Check | 01/04/2022 | 10349 | Ferrellgas - Sta 1-345 | 50106345 | 20000 · Accounts P... | | 513.96 | 234,620.78 |
| Bill Pmt - Check | 01/04/2022 | 10350 | Ferrellgas - Sta 2-383 | 50106383 | 20000 · Accounts P... | | 90.76 | 234,530.02 |
| Bill Pmt - Check | 01/04/2022 | 10351 | FASIS | MON001 | 20000 · Accounts P... | | 6,008.00 | 228,522.02 |
| Transfer | 01/04/2022 | | | Funds Transfer | 205 · Summit State ... | 2,657.11 | | 231,179.13 |
| Transfer | 01/06/2022 | | | Funds Transfer | 205 · Summit State ... | 17,893.30 | | 249,072.43 |
| Check | 01/07/2022 | | Innovative Business Soluti... | DECMEBER 2021 | | 233.20 | | 248,839.23 |
| Check | 01/07/2022 | | Innovative Business Soluti... | PR DEC 2021 DD | | 10,313.85 | | 238,525.38 |
| Check | 01/07/2022 | | Innovative Business Soluti... | DEC 2021 PR Taxes | -SPLJT- | 7,346.25 | | 231,179.13 |
| Check | 01/07/2022 | 50383 | Richard Franceschi | | 5913 · Stipend | 1,225.54 | | 229,953.59 |
| Check | 01/07/2022 | 50384 | James D. Jacobs | | 5913 · Stipend | 1,167.21 | | 228,786.38 |
| Check | 01/07/2022 | 50385 | Lewis, Kyle | | 5911 · Volunteer Pay | 13.85 | | 228,772.53 |
| Check | 01/07/2022 | 50386 | Sean Norton | | 5913 · Stipend | 1,771.80 | | 227,000.73 |
| Check | 01/07/2022 | 50387 | Christopher Ortiz | | 5913 · Stipend | 1,607.04 | | 225,393.69 |
| Check | 01/07/2022 | 50388 | Jeremiah Price | | 5911 · Volunteer Pay | 263.20 | | 225,130.49 |
| Check | 01/07/2022 | 50389 | Matthew Simmons | | 5913 · Stipend | 1,434.46 | | 223,696.03 |
| Check | 01/07/2022 | 50390 | RYAN WILSON | | 5911 · Volunteer Pay | 13.85 | | 223,682.18 |
| Check | 01/10/2022 | 10352 | Law Offices of William D R... | | 20000 · Accounts P... | 1,000.00 | | 222,682.18 |
| Bill Pmt - Check | 01/10/2022 | 10353 | Performance Pemf LLC | | 20000 · Accounts P... | 560.00 | | 222,122.18 |
| Bill Pmt - Check | 01/10/2022 | 10354 | Samba Safety | 14612 | 20000 · Accounts P... | 87.64 | | 222,034.54 |
| Bill Pmt - Check | 01/10/2022 | 10355 | Verizon | 971310118-00001 | 20000 · Accounts P... | 309.98 | | 221,724.56 |
| Bill Pmt - Check | 01/10/2022 | 10356 | WEX BANK | 0405-00-865174-7 | 20000 · Accounts P... | 79.98 | | 221,644.58 |
| Bill Pmt - Check | 01/10/2022 | 10358 | Gold Ridge Fire Protection ... | DEC21-ADMIN | 6510 · Administrati... | 5,520.00 | | 216,124.58 |
| Transfer | 01/10/2022 | | | Funds Transfer | 205 · Summit State ... | 7,771.80 | | 223,896.38 |
| Transfer | 01/11/2022 | | | Funds Transfer | 205 · Summit State ... | 7,452.78 | | 231,349.16 |
| Transfer | 01/12/2022 | | | Funds Transfer | 205 · Summit State ... | 506.85 | | 231,856.01 |
| Check | 01/13/2022 | 10359 | U.S. Bank Corporate Pay... | 4866 9145 5552 5465 | 0500 · Cal Card | 9,966.78 | | 227,911.08 |
| Transfer | 01/13/2022 | | | Funds Transfer | 205 · Summit State ... | 6,021.85 | | 229,053.80 |
| Transfer | 01/14/2022 | | | Funds Transfer | 205 · Summit State ... | 1,142.72 | | 229,002.10 |
| Bill Pmt - Check | 01/18/2022 | 10360 | True Value | 725-561 | 20000 · Accounts P... | 51.70 | | 228,986.60 |
| Bill Pmt - Check | 01/18/2022 | 10361 | Enhanced Communication... | 23099453 | 20000 · Accounts P... | 15.50 | | 218,901.05 |
| Bill Pmt - Check | 01/18/2022 | 10362 | L N Curtis & Sons | Cust. # C1615 | 20000 · Accounts P... | 10,085.55 | | 256,700.33 |
| Deposit | 01/18/2022 | | | Deposit | 2500 · Intergovern... | 37,799.28 | | 220,147.80 |
| Transfer | 01/18/2022 | | | Funds Transfer | 205 · Summit State ... | 36,552.53 | | 219,375.74 |
| Check | 01/19/2022 | 10363 | Irv Kaasch | | 6180 · Maint. - Buil... | 772.06 | | 406,573.51 |
| Deposit | 01/19/2022 | | | Deposit | 2500 · Intergovern... | 187,197.77 | | 401,671.76 |
| Bill Pmt - Check | 01/19/2022 | 10364 | L N Curtis & Sons | Cust. # C1615 | 20000 · Accounts P... | 4,901.75 | | 398,971.76 |
| Bill Pmt - Check | 01/19/2022 | 10365 | Precision Wireless Service | | 20000 · Accounts P... | 2,700.00 | | 398,971.76 |
| Bill Pmt - Check | 01/19/2022 | 10366 | Sweetwater Springs Water ... | | 20000 · Accounts P... | 149.79 | | 398,899.81 |
| Transfer | 01/19/2022 | | | Funds Transfer | 205 · Summit State ... | 77.84 | | 413,946.53 |
| Transfer | 01/20/2022 | | | Funds Transfer | 205 · Summit State ... | 15,046.72 | | 413,700.18 |
| Check | 01/21/2022 | | Innovative Business Soluti... | JANUARY 2021 | 6540 · Payroll Servi... | 246.35 | | 404,482.77 |
| Check | 01/21/2022 | | Innovative Business Soluti... | PR JAN 2022 DD | 5910 · Permanent P... | 9,217.41 | | 398,899.81 |
| Check | 01/21/2022 | | Innovative Business Soluti... | JAN 2022 PR Taxes | -SPLJT- | 5,582.96 | | 397,495.81 |
| Check | 01/24/2022 | | CDTTA | USE TAX for 2021 | 6040 · Communicat... | 1,404.00 | | |

**Monte Rio Fire Protection District
Bank Accounts Register
As of January 31, 2022**

12:27 PM

02/16/22

Accrual Basis

| Type | Date | Num | Name | Memo | Split | Debit | Credit | Balance |
|-------------------------------------|------------|-------|-------------------------------|-----------------------------------|-------------------------|-------------------|-------------------|---------------------|
| Check | 01/24/2022 | 10367 | Maxine Halcea Valdes TR | | 25000 · Low Value ... | | 100.00 | 397,395.81 |
| Bill Pmt -Check | 01/24/2022 | 10368 | WEX BANK | 0405-00-865174-7 | 20000 · Accounts P... | | 216.94 | 397,178.87 |
| Bill Pmt -Check | 01/24/2022 | 10369 | WEX BANK | 0405-00-865174-7 | 20000 · Accounts P... | | 2,174.15 | 395,004.72 |
| Transfer | 01/24/2022 | | | Funds Transfer | 205 · Summit State ... | | 185,846.93 | 209,157.79 |
| Bill Pmt -Check | 01/25/2022 | 10370 | AT&T - Station 1 | 707 865 2067 360-8 | 20000 · Accounts P... | | 216.15 | 208,941.64 |
| Bill Pmt -Check | 01/25/2022 | 10371 | AT&T - Station 2 | 707 865-2395 485 6 | 20000 · Accounts P... | | 265.55 | 208,676.09 |
| Bill Pmt -Check | 01/25/2022 | 10372 | L N Curtis & Sons | Cust. # C1615 | 20000 · Accounts P... | | 6,540.28 | 202,135.81 |
| Bill Pmt -Check | 01/25/2022 | 10373 | PG&E - Jenner 316--8 | 0684318316-8 | 20000 · Accounts P... | | 9.23 | 202,126.58 |
| Bill Pmt -Check | 01/25/2022 | 10374 | PG&E - Sta 2-062-1 | 3309316062-1 | 20000 · Accounts P... | | 93.07 | 202,033.51 |
| Transfer | 01/25/2022 | | | Funds Transfer | 205 · Summit State ... | 7,219.74 | | 209,253.25 |
| Bill Pmt -Check | 01/26/2022 | 10375 | Active911, Inc. | | 20000 · Accounts P... | | 299.00 | 208,954.25 |
| Transfer | 01/26/2022 | | | JANUARY 2021 | 205 · Summit State ... | 309.98 | | 209,264.23 |
| Check | 01/27/2022 | | Innovative Business Soluti... | | 6540 · Payroll Servi... | | 246.35 | 209,017.88 |
| Transfer | 01/28/2022 | | | Funds Transfer | 205 · Summit State ... | 79.98 | | 209,097.86 |
| Bill Pmt -Check | 01/31/2022 | 10376 | FDAC BEBA | 02/01/2022 to 02/28/2022 / 94-... | 20000 · Accounts P... | | 2,657.11 | 206,440.75 |
| Transfer | 01/31/2022 | | | Funds Transfer | 205 · Summit State ... | 10,137.25 | | 216,578.00 |
| Total 200 · Summit State Bank *0784 | | | | | | 301,314.97 | 322,025.30 | 216,578.00 |
| 205 · Summit State Bank ICS | | | | | | | | |
| Transfer | 01/04/2022 | | | Funds Transfer | 200 · Summit State ... | | 2,657.11 | 1,509,058.00 |
| Transfer | 01/06/2022 | | | Funds Transfer | 200 · Summit State ... | | 17,893.30 | 1,506,400.89 |
| Transfer | 01/10/2022 | | | Funds Transfer | 200 · Summit State ... | | 7,771.80 | 1,488,507.59 |
| Transfer | 01/11/2022 | | | Funds Transfer | 200 · Summit State ... | | 7,452.78 | 1,480,735.79 |
| Transfer | 01/12/2022 | | | Funds Transfer | 200 · Summit State ... | | 506.85 | 1,473,283.01 |
| Transfer | 01/13/2022 | | | Funds Transfer | 200 · Summit State ... | | 6,021.85 | 1,472,776.16 |
| Transfer | 01/14/2022 | | | Funds Transfer | 200 · Summit State ... | | 1,142.72 | 1,466,754.31 |
| Transfer | 01/18/2022 | | | Funds Transfer | 200 · Summit State ... | 36,552.53 | | 1,465,611.59 |
| Transfer | 01/19/2022 | | | Funds Transfer | 200 · Summit State ... | | 77.84 | 1,502,164.12 |
| Transfer | 01/20/2022 | | | Funds Transfer | 200 · Summit State ... | | 15,046.72 | 1,502,086.28 |
| Transfer | 01/24/2022 | | | Funds Transfer | 200 · Summit State ... | 185,846.93 | | 1,487,039.56 |
| Transfer | 01/25/2022 | | | Funds Transfer | 200 · Summit State ... | | 7,219.74 | 1,672,886.49 |
| Transfer | 01/26/2022 | | | Funds Transfer | 200 · Summit State ... | | 309.98 | 1,665,666.75 |
| Transfer | 01/28/2022 | | | Funds Transfer | 200 · Summit State ... | | 79.98 | 1,665,356.77 |
| Transfer | 01/31/2022 | | | Funds Transfer | 200 · Summit State ... | | 10,137.25 | 1,665,276.79 |
| Deposit | 01/31/2022 | | | Interest | 4105 · Interest Inco... | 129.76 | | 1,655,139.54 |
| Total 205 · Summit State Bank ICS | | | | | | 222,529.22 | 76,317.92 | 1,655,269.30 |
| TOTAL | | | | | | 523,844.19 | 398,343.22 | 1,871,847.30 |

Monte Rio Fire Protection District
Check Detail
January 2022

| Type | Num | Date | Name | Item | Account | Paid Amount | Original Amount |
|-----------------|-------------|------------|-------------------------------------|----------------------------|-------------------------------|-------------|-----------------|
| Check | | 01/07/2022 | Innovative Business Solutions, Inc. | | 200 - Summit State Bank *0784 | | -10,313.85 |
| | | | | 5910 - Permanent Positions | | -6,728.16 | 6,728.16 |
| | | | | 5913 - Slipepd | | -3,538.72 | 3,538.72 |
| | | | | 5911 - Volunteer Pay | | -46.97 | 46.97 |
| TOTAL | | | | | | -10,313.85 | 10,313.85 |
| Check | | 01/07/2022 | Innovative Business Solutions, Inc. | | 200 - Summit State Bank *0784 | | -7,346.25 |
| | | | | 5935 - Unemployment | | -748.27 | 748.27 |
| | | | | 5922 - FICA-Retirement | | -1,405.80 | 1,405.80 |
| | | | | 5924 - Medicare | | -328.78 | 328.78 |
| | | | | 5910 - Permanent Positions | | -2,351.04 | 2,351.04 |
| | | | | 5911 - Volunteer Pay | | -82.13 | 82.13 |
| | | | | 5913 - Slipepd | | -2,430.23 | 2,430.23 |
| TOTAL | | | | | | -7,346.25 | 7,346.25 |
| Check | | 01/21/2022 | Innovative Business Solutions, Inc. | | 200 - Summit State Bank *0784 | | -5,582.96 |
| | | | | 5935 - Unemployment | | -368.12 | 368.12 |
| | | | | 5922 - FICA-Retirement | | -831.21 | 831.21 |
| | | | | 5924 - Medicare | | -194.40 | 194.40 |
| | | | | 5910 - Permanent Positions | | -4,189.23 | 4,189.23 |
| TOTAL | | | | | | -5,582.96 | 5,582.96 |
| Bill Pmt -Check | 10347 | 01/04/2022 | River Auto Parts | | 200 - Summit State Bank *0784 | | -77.84 |
| Bill | 15104-48509 | 12/11/2021 | | | 6140 - Maint - Equipment | -24.87 | 24.87 |
| Bill | 15104-48575 | 12/15/2021 | | | 6140 - Maint - Equipment | -20.52 | 20.52 |
| Bill | 15104-48576 | 12/15/2021 | | | 6140 - Maint - Equipment | -32.45 | 32.45 |
| TOTAL | | | | | | -77.84 | 77.84 |
| Bill Pmt -Check | 10360 | 01/18/2022 | True Value | | 200 - Summit State Bank *0784 | | -51.70 |
| Bill | 368168 | 12/06/2021 | | | 6180 - Maint - Building | -5.50 | 5.50 |
| Bill | 368215 | 12/08/2021 | | | 6180 - Maint - Building | -19.36 | 19.36 |
| Bill | 368536 | 12/22/2021 | | | 6180 - Maint - Building | -20.50 | 20.50 |
| Bill | 368716 | 01/02/2022 | | | 6180 - Maint - Building | -6.34 | 6.34 |
| TOTAL | | | | | | -51.70 | 51.70 |

Monte Rio Fire Protection District
Check Detail
January 2022

| Type | Num | Date | Name | Item | Account | Paid Amount | Original Amount |
|-----------------|-----------|------------|----------------------------|------|-------------------------------|-------------|-----------------|
| Bill Pmt -Check | 10362 | 01/18/2022 | L N Curtis & Sons | | 200 - Summit State Bank *0784 | | -10,085.55 |
| Bill | INV558242 | 01/06/2022 | | | 6022 - Safety Clothing - PPE | -660.09 | 660.09 |
| Bill | INV558259 | 01/06/2022 | | | 6022 - Safety Clothing - PPE | -9,425.46 | 9,425.46 |
| TOTAL | | | | | | -10,085.55 | 10,085.55 |
| Bill Pmt -Check | 10364 | 01/19/2022 | L N Curtis & Sons | | 200 - Summit State Bank *0784 | | -4,901.75 |
| Bill | INV559564 | 01/12/2022 | | | 6461 - Supplies | -1,187.42 | 1,187.42 |
| Bill | INV560030 | 01/13/2022 | | | 6461 - Supplies | -3,714.33 | 3,714.33 |
| TOTAL | | | | | | -4,901.75 | 4,901.75 |
| Bill Pmt -Check | 10365 | 01/19/2022 | Precision Wireless Service | | 200 - Summit State Bank *0784 | | -2,700.00 |
| Bill | 38982 | 01/14/2022 | | | 6040 - Communications | -900.00 | 900.00 |
| Bill | 38981 | 01/14/2022 | | | 6040 - Communications | -1,800.00 | 1,800.00 |
| TOTAL | | | | | | -2,700.00 | 2,700.00 |
| Bill Pmt -Check | 10372 | 01/25/2022 | L N Curtis & Sons | | 200 - Summit State Bank *0784 | | -6,540.28 |
| Bill | INV561292 | 01/19/2022 | | | 6022 - Safety Clothing - PPE | -4,803.55 | 4,803.55 |
| Bill | INV561146 | 01/19/2022 | | | 6461 - Supplies | -1,936.73 | 1,936.73 |
| TOTAL | | | | | | -6,540.28 | 6,540.28 |

Monte Rio Fire Protection District
Profit & Loss Budget vs. Actual
July 1, 2021 through February 16, 2022

| | TOTAL | | | | |
|--|-------------------|-------------------------|---------------------|-------------------|-------------------|
| | Jan 22 | Jul 1, '21 - Feb 16, 22 | Budget | \$ Over Budget | % of Budget |
| Income | | | | | |
| 10 · Tax Revenue | | | | | |
| 1000 · Property - CY Secured | 0.00 | 311,856.76 | 488,000.00 | -176,143.24 | 63.91% |
| 1001 · Direct Charges - CY | 0.00 | 297,350.34 | 500,000.00 | -202,649.66 | 59.47% |
| 1008 · RDA Increment | 0.00 | -121,320.04 | -200,000.00 | 78,679.96 | 60.66% |
| 1011 · SB2557 Prop Tax Admin | 0.00 | 0.00 | -4,000.00 | 4,000.00 | 0.0% |
| 1014 · RDA Pass Through | 0.00 | 42,084.08 | 70,000.00 | -27,915.92 | 60.12% |
| 1017 · Residual - RPTTF | 0.00 | 145,522.40 | 78,000.00 | 67,522.40 | 186.57% |
| 1020 · Supplemental Prop Taxes - CY | 0.00 | 6,208.68 | 5,000.00 | 1,208.68 | 124.17% |
| 1040 · Property - CY Unsecured | 0.00 | 15,628.82 | 0.00 | 15,628.82 | 100.0% |
| 1042 · CollectCost Del CY Unsecured | 0.00 | 0.00 | 13,000.00 | -13,000.00 | 0.0% |
| 1060 · Property - PY Secured | 0.00 | -15.82 | 0.00 | -15.82 | 100.0% |
| 1080 · Supplemental Prop Taxes - PY | 0.00 | -6.74 | 0.00 | -6.74 | 100.0% |
| 1100 · Property - PY Unsecured | 0.00 | 268.21 | 255.00 | 13.21 | 105.18% |
| Total 10 · Tax Revenue | 0.00 | 697,576.69 | 950,255.00 | 252,678.31 | 73.41% |
| 20 · Intergovernmental Revenues | | | | | |
| 2440 · State HOPTR | 0.00 | 1,879.02 | 1,700.00 | 179.02 | 110.53% |
| 2470 · Timber Yield Tax | 0.00 | 79.93 | 80.00 | -0.07 | 99.91% |
| 2490 · State - Other In-lieu tax | 0.00 | 10.94 | 0.00 | 10.94 | 100.0% |
| 2500 · Intergovernmental Rev. - State | 224,997.05 | 241,274.20 | 1.00 | 241,273.20 | 24,127,420.0% |
| Total 20 · Intergovernmental Revenues | 224,997.05 | 243,244.09 | 1,781.00 | 241,463.09 | 13,657.73% |
| 3000 · Prior Year(s) Revenue Transfer | 0.00 | 0.00 | 50,000.00 | -50,000.00 | 0.0% |
| 40 · Miscellaneous Revenues | | | | | |
| 4040 · Misc. Income | 0.00 | 18,963.11 | 0.00 | 18,963.11 | 100.0% |
| 4105 · Interest Income | 129.76 | 994.39 | 2,500.00 | -1,505.61 | 39.78% |
| 40 · Miscellaneous Revenues - Other | 0.00 | 90,005.34 | 0.00 | 90,005.34 | 100.0% |
| Total 40 · Miscellaneous Revenues | 129.76 | 109,962.84 | 2,500.00 | 107,462.84 | 4,398.51% |
| Total Income | 225,126.81 | 1,050,783.62 | 1,004,536.00 | 46,247.62 | 104.6% |
| Gross Profit | 225,126.81 | 1,050,783.62 | 1,004,536.00 | 46,247.62 | 104.6% |
| Expense | | | | | |
| 50 · Payroll Expenses | | | | | |
| 5910 · Permanent Positions | 22,485.84 | 194,447.61 | 250,000.00 | -55,552.39 | 77.78% |
| 5911 · Volunteer Pay | 420.00 | 3,045.00 | 25,000.00 | -21,955.00 | 12.18% |
| 5913 · Stipend | 13,175.00 | 104,830.36 | 180,000.00 | -75,169.64 | 58.24% |
| 5914 · Strike Team | 0.00 | 270,389.01 | 1.00 | 270,388.01 | 27,038,901.0% |
| 5922 · FICA-Retirement | 2,237.01 | 34,270.57 | 30,000.00 | 4,270.57 | 114.24% |
| 5924 · Medicare | 523.18 | 8,273.91 | 5,000.00 | 3,273.91 | 165.48% |
| 5930 · Health Insurance | 2,657.11 | 16,456.45 | 35,000.00 | -18,543.55 | 47.02% |
| 5935 · Unemployment | 1,116.39 | 3,863.37 | 10,000.00 | -6,136.63 | 38.63% |
| 5940 · Workers' Compensation | 6,008.00 | 18,024.00 | 40,000.00 | -21,976.00 | 45.06% |
| Total 50 · Payroll Expenses | 48,622.53 | 653,600.28 | 575,001.00 | 78,599.28 | 113.67% |
| 60 · Services/Supplies | | | | | |
| 6021 · Clothing/Personal | 0.00 | 0.00 | 2,000.00 | -2,000.00 | 0.0% |
| 6022 · Safety Clothing - PPE | 20,463.77 | 40,160.86 | 25,000.00 | 15,160.86 | 160.64% |
| 6040 · Communications | 4,444.40 | 30,751.16 | 15,000.00 | 15,751.16 | 205.01% |
| 6060 · Food | 4.20 | 3,445.42 | 1,000.00 | 2,445.42 | 344.54% |

Monte Rio Fire Protection District
Profit & Loss Budget vs. Actual
July 1, 2021 through February 16, 2022

| | TOTAL | | | | |
|-------------------------------------|-------------------|-------------------------|---------------------|--------------------|---------------|
| | Jan 22 | Jul 1, '21 - Feb 16, 22 | Budget | \$ Over Budget | % of Budget |
| 6080 · Household Expense | 117.40 | 809.28 | 3,000.00 | -2,190.72 | 26.98% |
| 6100 · Insurance | 0.00 | 24,219.00 | 25,000.00 | -781.00 | 96.88% |
| 6140 · Maint - Equipment | 1,435.60 | 55,262.31 | 50,000.00 | 5,262.31 | 110.53% |
| 6150 · Apparatus Replacement | 0.00 | 0.00 | 50,000.00 | -50,000.00 | 0.0% |
| 6180 · Maint. - Building | 3,766.54 | 15,808.22 | 50,000.00 | -34,191.78 | 31.62% |
| 6261 · Medical Supplies | 0.00 | 281.85 | 10,000.00 | -9,718.15 | 2.82% |
| 6280 · Membership/Subscriptions | 0.00 | 2,073.94 | 9,000.00 | -6,926.06 | 23.04% |
| 6400 · Office Expense | 215.00 | 3,856.18 | 3,135.00 | 721.18 | 123.0% |
| 6410 · Postage | 0.00 | 164.00 | 600.00 | -436.00 | 27.33% |
| 6461 · Supplies | 7,769.05 | 17,559.85 | 10,000.00 | 7,559.85 | 175.6% |
| 6500 · Professional Services | 88.58 | 1,101.79 | 10,000.00 | -8,898.21 | 11.02% |
| 6510 · Administrative Services | 5,520.00 | 36,450.00 | 65,000.00 | -28,550.00 | 56.08% |
| 6526 · Dispatch Services | 299.00 | 299.00 | 0.00 | 299.00 | 100.0% |
| 6540 · Payroll Services | 725.90 | 2,902.25 | 6,000.00 | -3,097.75 | 48.37% |
| 6587 · LAFCO | 0.00 | 939.00 | 1,200.00 | -261.00 | 78.25% |
| 6610 · Legal Services | 1,000.00 | 8,000.00 | 15,000.00 | -7,000.00 | 53.33% |
| 6630 · Audit/Accounting | 0.00 | 10,000.00 | 10,000.00 | 0.00 | 100.0% |
| 6634 · Bank Service Charges | 0.00 | 0.00 | 100.00 | -100.00 | 0.0% |
| 7053 · Vehicle Registration | 0.00 | 3,650.00 | 2,500.00 | 1,150.00 | 146.0% |
| 7060 · Board Expense | 0.00 | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| 7120 · Training-In-Service | 500.00 | 7,667.14 | 10,000.00 | -2,332.86 | 76.67% |
| 7201 · Gas/Oil | 2,391.09 | 20,684.20 | 25,000.00 | -4,315.80 | 82.74% |
| 7300 · Transportaion/Travel | 0.00 | 7,415.73 | 1,000.00 | 6,415.73 | 741.57% |
| 7320 · Utilities | 2,557.70 | 11,101.42 | 20,000.00 | -8,898.58 | 55.51% |
| 7330 · Maint - Creekside JPA | 0.00 | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| Total 60 · Services/Supplies | 51,298.23 | 304,602.60 | 429,535.00 | -124,932.40 | 70.92% |
| Total Expense | 99,920.76 | 958,202.88 | 1,004,536.00 | -46,333.12 | 95.39% |
| Net Income | 125,206.05 | 92,580.74 | 0.00 | 92,580.74 | 100.0% |

Monte Rio Fire Protection District
Balance Sheet
As of February 16, 2022

| | <u>Feb 16, 22</u> |
|---------------------------------------|---------------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 200 · Summit State Bank *0784 | 164,383.74 |
| 205 · Summit State Bank ICS | <u>1,655,269.30</u> |
| Total Checking/Savings | 1,819,653.04 |
| Accounts Receivable | |
| 11050 · Due from Other Government | <u>116,685.82</u> |
| Total Accounts Receivable | <u>116,685.82</u> |
| Total Current Assets | 1,936,338.86 |
| Fixed Assets | |
| 14000 · Land | 41,480.00 |
| 15000 · Equipment | 67,995.32 |
| 17000 · Accumulated Depreciation | -1,253,540.00 |
| 18600 · WIP Fire Station | <u>143,615.00</u> |
| Total Fixed Assets | <u>-1,000,449.68</u> |
| TOTAL ASSETS | <u><u>935,889.18</u></u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 20000 · Accounts Payable | <u>-1,051.13</u> |
| Total Accounts Payable | -1,051.13 |
| Other Current Liabilities | |
| 24000 · Payroll Liabilities | 15,806.88 |
| 25000 · Low Value Parcel Tax Refunds | <u>300.00</u> |
| Total Other Current Liabilities | <u>16,106.88</u> |
| Total Current Liabilities | <u>15,055.75</u> |
| Total Liabilities | 15,055.75 |
| Equity | |
| 30000 · Opening Balance Equity | 1,325,401.90 |
| 35200 · Unrestricted Net Assets | -497,149.21 |
| Net Income | <u>92,580.74</u> |
| Total Equity | <u>920,833.43</u> |
| TOTAL LIABILITIES & EQUITY | <u><u>935,889.18</u></u> |