



MONTE RIO FIRE PROTECTION DISTRICT

P.O. Box 279 • Monte Rio, CA 95462 • (707) 865-2067

Fire Chief • Steve Baxman • www.monteriofire.org

NOTICE & AGENDA OF THE BOARD OF DIRECTORS REGULAR MEETING Monday, November 15, 2021 6:00 PM

Consistent with Government Code section 54953 and State and County Health Orders promoting social distancing, the meeting will be accessible telephonically to all members of the public via the teleconference # 1 (669)900-6833 and participant # 497517

Web URL: <https://us02web.zoom.us> Meeting ID: 880 0429 4273 Passcode: 497517

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. APPROVAL OF AGENDA (changes, additions, or deletions) (*Action Item*)
3. PUBLIC COMMENT ON ITEMS NOT AGENDIZED
*Any citizen wishing to speak to the Board on any item **not listed on the Agenda** may do so under public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
4. APPROVAL OF MINUTES (*Action Item*)
 - a. October 18, 2021, Regular Meeting
5. CORRESPONDENCE
6. OLD BUSINESS
 - a. Consolidation Ad Hoc Committee Report (*Discussion Item*)
 - b. Review of Draft Joint Powers Agreement (*Discussion Item, possible Action Item*)
 - c. Policies & Procedures (*Discussion Item, possible Action Item*)
 - d. In-Person/Hybrid Meetings (*Action Item*)
 - i. CSDA Remote Meeting Resolution 2021-05
7. NEW BUSINESS
 - a. Approve FY 20-21 Audit (*Action Item*)
8. TREASURER'S REPORT
9. CHIEF'S REPORT
10. PRESIDENT'S REPORT
11. DIRECTOR'S REPORT



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12. SECRETARY/CLERK'S REPORT

13. ADJOURNMENT

Accessible Meeting Information

The Monte Rio Community Center meeting room is accessible to persons using wheelchairs and other assistive mobility device.

Please make your requests for documents in alternative format (large font or Braille) or additional accommodations such as sign language interpretation or real-time captioning to District Administrative Staff, Tiffanie Herring at (707) 823-1089 (Voice), call **711 for the free Telecommunications Relay Service**, or e-mail therring@goldridgefire.org.

Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

CERTIFICATION OF POSTING

I certify that I posted a copy of the foregoing agenda at the regular meeting place of the Board of Directors of the Monte Rio Fire Protection District at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2).

/s/_____



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BOARD OF DIRECTORS MEETING MINUTES

Via Zoom Video Conference

Monday, October 18, 2021, 6:00 p.m.

1. **CALL TO ORDER** – The regular meeting of the Board of Directors of the Monte Rio Fire Protection District was called to order by President Dan Fein at 6:07PM. Roll Call of Directors: Dan Fein, Josh Dale, Tim Cahn, Kari Morrissey and Geff Smith.
2. **APPROVAL OF AGENDA** – Motion to approve the agenda by Tim Cahn and seconded by Geff Smith; motion passed unanimously.
3. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED** – none
4. **APPROVAL OF MINUTES**
 - a. September 20, 2021, Regular Board Meeting – Motion to approve by Tim Cahn and seconded by Geff Smith.
 - b. September 27, 2021, Special Board Meeting – Motion to approve to Tim Cahn and seconded by Josh Dale.
5. **CORRESPONDENCE** – None.
6. **OLD BUSINESS**
 - a. Consolidation Discussion – There was nothing new to report. There was discussion of the JPA with Gold Ridge. It will be on their agenda for the next meeting on November 3rd.
 - b. Review of Draft Joint Powers Agreement – there was nothing to report until a meeting with Gold Ridge. One or more representative will attend the meeting from MRFPD
 - c. Policies & Procedures – Solicitation of funds raises questions about fundraising and activities, district counsel explained how the association can fundraise just not the district. Fundraising can be on the district property. Bill Ross made minor changes to the already adopted policies. Motion to approve with minor edits by Geff Smith and seconded by Kari Morrissey.
 - d. In-Person/Hybrid Meetings – Motion to approve resolution with one correction in section 5 by Josh Dale and seconded by Geff Smith.
7. **NEW BUSINESS**
 - a. Surplus Engine 5472 – 1992 International Pumper - Motion to approve by Josh Dale and seconded by Tim Cahn.
8. **TREASURER'S REPORT**
 - a. Went over the financials included in the board packet.



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9. CHIEF'S REPORT – Chief Baxman

- a. 793 Calls this year, probably hit 1000 calls for the year.
- b. There has been a string of fires recently related to the homeless.

10. PRESIDENT'S REPORT

- a. Nothing to report.

11. DIRECTOR'S REPORT

- a. Nothing to report.

12. SECRETARY/CLERK REPORT

- a. Blake Goranson will be attending our next meeting to present the preliminary audit.

13. ADJOURNMENT – Motion to approve: Director Geff Smith; motion passed unanimously. The Board was adjourned at 7:01PM

MINUTES READ, APPROVED & ACCEPTED

Respectfully submitted,

/s/ _____ President Fein

/s/ _____ Director Dale

/s/ _____ Director Cahn

/s/ _____ Director Smith

/s/ _____ Director Morrissey

DRAFT

JOINT POWERS AGREEMENT

ESTABLISHING THE MONTE RIO / GOLD RIDGE JOINT POWER AUTHORITY

This Joint Powers Agreement (Agreement) is dated ____, 2021 (the "Establishment Date") and is entered into by the Monte Rio Fire Protection District ("Monte Rio"), and the Gold Ridge Fire Protection District ("Gold Ridge"), each duly organized and existing in the County of Sonoma, State of California under the constitution and laws of the state and individually or collectively called "Member Agencies."

RECITALS

This Agreement is predicated upon the following:

- A. The Joint Exercise of Powers Act (Government Code Section 6500 et seq., the Act) provides that two (2) or more public agencies may by agreement jointly exercise any power common to the parties to the agreement and may by that agreement create an entity which is separate from the parties to the Agreement.
- B. The Member Agencies each have the authority to deliver fire suppression, fire prevention, investigation, rescue, and emergency medical services within their respective jurisdictions.
- C. The Member Agencies, desirous of improving the quality and level of Fire and Emergency Medical Services within their communities through the sharing of resources and expertise hereby establish a Joint Powers Authority entitled the Monte Rio / Gold Ridge Joint Powers Authority ("Authority") with the goal of commencing operations on or about _____, 2021.

NOW, THEREFORE, the Member Agencies, for and in consideration of the mutual benefits, conditions and covenants set forth herein, agree as follows:

1. PURPOSE

The Joint Powers Authority is authorized in order to:

- 1. Review and analyze actions to plan for, and when feasible, sequentially enhance the quality of Fire and Emergency Medical Services, as defined at Section 2.10, and to better utilize available resources;
- 2. Manage, operate, and maintain Joint Facilities, as defined in Section 2.14, and to plan for, and when feasible, implement the financing, acquiring, and construction of additions and improvements to the Joint Facilities for the Service Area, as defined in Section 2.20;

3. Coordinate the respective Member Agencies' delivery of these services within their jurisdictions to achieve the most efficient and effective delivery system possible to the benefit of all communities involved; and
4. To take such further action as necessary to share staff, equipment, revenue and facilities to provide more efficient fire services.

2. DEFINITIONS

For the purposes of this Agreement, the following words shall mean:

- 2.1 "Act" means the Joint Exercise of Powers Act of the State of California, California Government Code Sections 6500 et seq., as it now exists or may hereafter be amended.
- 2.2 "Agreement" means this Joint Powers Agreement.
- 2.3 "Arbitration" is a means of addressing a dispute related to Life Safety Risk per Section 14; and shall be conducted by a panel of two (2) Fire Service professionals selected by the Board.
- 2.4 "Board of Directors" or "Board" means the governing body of the Authority.
- 2.5 "Member Agency Board of Directors" means Board of Directors of any Member Agency.
- 2.6 "Commencement Date" means the date upon which all Member Agencies have voted to commence operations of the Authority. Prior to the Member Agencies voting to commence operations, the Authority shall have: successfully negotiated pension and health care contracts for its employees, obtained workers' compensation and liability insurance in amounts approved by the Board, agreed with the Member Agencies upon the terms and conditions pursuant to which the Authority will occupy and use the Joint Facilities, agreed with the Member Agencies upon the transfer of Fire Equipment, agreed with the Member Agencies upon the responsibility for any legacy costs and on-going obligations, and determined the terms and conditions pursuant to which the Authority shall employ Authority personnel.
- 2.7 "County" means the County of Sonoma, California.
- 2.8 "Authority" means the joint powers authority established by this Agreement as authorized by Government Code Section 6503.5 and identified as Monte/Gold Ridge Joint Powers Authority.
- 2.9 "Authority Personnel" means those Authority employees providing the administrative, fire, emergency medical, and disaster preparedness services on behalf of the Authority.
- 2.10 "Fire and Emergency Medical Services" means the planning for, and the provision of fire suppression, prevention, investigation, rescue, training, public education,

disaster preparedness, emergency medical services, hazardous materials responses, and directly related activities.

- 2.11 "Fire Equipment" means all fire apparatus and other fire equipment, emergency response vehicles and equipment and all other equipment commonly in use by the Authority, together with replacements thereof and additions thereto.
- 2.12 "Fiscal year" means the period from July 1st to and including the following June 30th, or such other period as the Board may specify by resolution.
- 2.13 "Gold Ridge" means the Gold Ridge Fire Protection District, a California Special District, duly organized and existing in the County under the Fire Protection District Law of 1987 and the constitution and laws of the State of California.
- 2.14 "Joint Facilities" means the existing fire stations, office space, and training grounds owned by the Member Agencies, but leased to, managed, operated, or used by the Authority and any additional facilities acquired by the Authority.
- 2.15 "Life Safety Risk" means failure to meet the industry performance standards in response to the threats, hazards and risks in the community, as defined by the Center on Public Safety Excellence.
- 2.16 "Member Agency" or "Member" means any public agency which is a signatory and party to this Agreement.
- 2.17 "Mutual Aid Agreements" means those existing and future agreements between public agencies, including the State of California, which have been developed to ensure a comprehensive and effective response to fires, disasters, and medical calls within the jurisdictions of the Member Agencies and other fire, disaster, and medical emergencies.
- 2.18 "Monte Rio" means the Monte Rio Fire Protection District, a California Special District duly organized and existing in the County under the Fire Protection District Law of 1987 and the constitution and laws of the State.
- 2.19 "Secretary" means the Secretary of the Authority, the official custodian of all records of the Authority.
- 2.20 "Service Area" means the combined aggregate jurisdictional service areas of the Member Agencies as they now exist and as they may hereafter be modified by annexation of territory to or exclusion of territory from the boundaries of the Member Agencies.
- 2.21 "State" means the State of California.
- 2.22 "Treasurer" means the Treasurer of the Authority, responsible for maintaining all financial records on behalf of the Authority and acting as Controller for the Authority and performing all such functions such as disbursement of revenues, payment of outstanding obligations of the Authority, and other similar functions.

3. ESTABLISHMENT OF THE MONTE RIO FIRE PROTECTION DISTRICT

- 3.1 Separate Legal Entity. The Authority, as a joint powers authority, is a separate entity from the Member Agencies and is responsible for the administration of this Agreement.
- 3.2 Filing of Notices with Secretary of State and County Clerk. Within thirty (30) days after the effective date of this Agreement, the Authority shall cause a notice of this Agreement to be prepared and filed with the office of the California Secretary of State containing the information required by California Government Code Section 6503.5.
- 3.3 Filing of Statement of Information. Within ten (10) days after the effective date of this Agreement, the Authority shall cause a statement of the information concerning the Authority, required by California Government Code Section 53051, to be filed with the office of the California Secretary of State, with the Sonoma County Clerk, and with Sonoma County Local Agency Formation Commission (LAFCO) stating the facts required to be stated pursuant to subdivision (a) of Government Code Section 53051.

4. TERM

This Agreement shall be effective on the date it is signed all Member Agencies and shall continue in effect until such time as the Agreement is terminated and the Authority is dissolved pursuant to Section 16. Dissolution cannot occur until all debts and obligations of the Authority have been paid in full.

5. POWERS OF AUTHORITY

- 5.1 General Powers. The Authority shall have the power in its own name to exercise any and all common powers of its Member Agencies reasonably related to the purposes of the Authority, including, but not limited to, the powers to:
 - (a) Seek, receive, and administer funding from any available public or private source, including grants or loans under any available Federal, State and local programs for assistance in achieving the purposes of the Authority;
 - (b) Incur all authorized debts, liabilities, and obligations as authorized by legal authority common to the Member Agencies, all of which shall be obligations of the Authority alone and not the debts, liabilities, or obligations of the Member Agencies;
 - (c) Raise revenue, including rates, fees, and charges common to the Member Agencies;

- (d) Make and enter into contracts consistent with the authority of the Member Agencies;
- (e) Employ agents and officers;
- (f) Acquire, lease, construct, own, manage, maintain, dispose of or operate (subject to the limitations herein) any buildings, works or improvements deemed necessary by the Board, including fire stations and equipment;
- (g) Acquire, hold, manage, maintain, or dispose of any other property by any lawful means, including without limitation gift, purchase, lease, lease-purchase, license, or sale;
- (h) Receive gifts, contributions, and donations of property, funds, services, and other forms of financial or other assistance from any persons, firms, corporations, or governmental entities;
- (i) Sue and be sued in its own name;
- (j) Seek the adoption or defeat of any Federal, State or local legislation or regulation necessary or desirable to accomplish the stated purposes and objectives of the Authority;
- (k) Adopt rules, regulations, policies, bylaws, and procedures governing the operation of the Authority;
- (l) Invest money pursuant to California Government Code Section 6505.5 that is not required for the immediate necessities of the Authority, as the Authority determines is advisable, in the same manner and upon the same conditions as local agencies, pursuant to Section 53601 of the California Government Code as it now exists or may hereafter be amended;
- (m) Conduct an audit of the records and accounts of the Authority annually by an independent certified public accountant and copies of such audit report shall be filed with the State Controller, the County Auditor, and shall be provided to the Member Agencies no later than fifteen (15) days after receipt of such audit reports by the Authority;
- (n) Carry out and enforce all the provisions of this Agreement;
- (o) Exercise powers authorized by California Government Code Section 6508 as it now exists or may hereafter be amended; and

- (p) For purposes of California Government Code Section 6509, the powers of the Authority shall be exercised subject to the restrictions upon the manner of exercising such powers as are imposed upon Gold Ridge and Monte Rio.

6. BOARD OF DIRECTORS

- 6.1 Governing Board. The Authority shall be governed by a Board of Directors ("Board"), appointed per Section 6.2, consisting of two (2) voting representatives from each Member Agency. Alternates shall serve in the absence of the Board Member for the agency they represent. Alternates have no voting power other than when serving for an absent Board Member.
- 6.2 Qualifications. Representatives to the Board shall be members of the governing boards of the Member Agencies that they represent. Each Member Agency shall appoint its representatives and shall fill any vacancies should a representative of such Member Agency cease to serve as a Board Member for any reason. A Board vacancy will occur when a representative is no longer serving as a member of the governing board of a Member Agency.
- 6.3 Board Officers. The Board shall annually select one (1) of its members to serve as Chair and one (1) member as Vice Chair.
 - (a) If the Chair is unable to continue serving on the Board, then the Vice Chair shall become Chair. A new Vice Chair will then be selected from another Member Agency.
 - (b) If the Vice Chair is unable to continue serving on the Board, a new Vice Chair will be selected.
 - (c) The Chair shall preside over all meetings of the Board and perform such other duties as may be imposed by the Board in accordance with law and this Agreement.
 - (d) The Vice Chair shall preside over all meetings of the Board in the Chair's absence and perform such other duties as may be imposed by the Board in accordance with law and this Agreement when the Chair is absent.
- 6.4 Additional Officers and Consultants. The Board may appoint any additional officers deemed necessary or desirable. Such additional officers also may be officers or employees of a Member Agency or of the Authority. The Board may also retain such other consultants or independent contractors as may be deemed necessary or appropriate to carry out the purposes of this Agreement.
- 6.5 Subcommittees. The Board may create permanent or ad hoc subcommittees to give advice to the Board on such matters as may be referred to such subcommittee by the Board. Qualified persons shall be appointed to such subcommittees by the Board and each such appointee shall serve at the pleasure of the Board. All

regular, adjourned and special meetings of such subcommittees shall be called and conducted in accordance with the applicable requirements of the Ralph M. Brown Act, Government Code Section 54950 et seq., as it now exists or may hereafter be amended, and all other applicable law.

- 6.6 Meetings. The Board shall hold publicly noticed meetings as needed but at least quarterly. Meetings shall be held in the Service Area at a place designated by the Authority. All meetings of the Board shall be called and conducted in accordance with the provisions of the Ralph M. Brown Act and other applicable law.
- 6.7 Quorum. The presence of three (3) Board Members shall constitute a quorum for transaction of Authority business.
- 6.8 Voting. All voting powers of the Authority shall reside in the Board. The Board intends to strive for consensus following full discussion, but in the event consensus cannot be reached, a vote of three (3) Board Members shall be required to take action with the exception of the following:
 - (a) The unanimous vote of four (4) Board Members shall be required to add additional members to the Authority pursuant to Section 11, dissolve the authority pursuant to Section 15, and amend the Joint Powers Authority Agreement pursuant to Section 17.
- 6.9 Member Agency Approvals. Prior to June 20th each year, the Fire Chief shall prepare and present a proposed budget to the Board for its review. The Board shall review the proposed budget and thereafter recommend approval of the budget to the governing boards of the Member Agencies. Once approved by the Member Agencies by a vote using the same vote for Agencies as for Board Members in Section 6.8, the budget shall be effective.
- 6.10 Rules. The Board may adopt from time to time such bylaws, rules, and regulations for the conduct of meetings of the Board and of the affairs of the Authority as are consistent with this Agreement and other applicable law.
- 6.11 Minutes. The Secretary shall cause minutes of all meetings of the Board to be drafted. Upon approval by the Board, such minutes shall become a part of the official records of the Authority.
- 6.12 Conflicts of Interest.
 - (a) California Political Reform Act. Board members shall be considered "public officials" within the meaning of the California Political Reform Act of 1974, as amended, and its regulations, for purposes of financial disclosure, conflict of interest and other requirements of such Act and regulations, unless determined otherwise in a contrary opinion or written advice of the California Fair Political Practices Commission. The Authority shall adopt and

maintain a conflicts of interest code in compliance with the Political Reform Act.

- (b) Levine Act. Board members are “officials” within the meaning of California Government Code Section 84308 et seq., commonly known as the “Levine Act,” and subject to the restrictions of such act on the acceptance, solicitation or direction of contributions.

6.13 Dispute Resolution. Should any dispute among the Member Agencies arise out of this Agreement and should the Member Agencies be unable to resolve the dispute, the Member Agencies shall, at the written request of any Member Agency, meet in mediation and attempt to reach a resolution with the assistance of a mutually acceptable mediator. Mediation fees shall be paid equally by the Member Agencies. If a mediated agreement is reached no Member Agency shall be deemed the prevailing party and each Member Agency shall bear its own legal costs. If no mediated agreement is reached and litigation is subsequently file, the venue shall be in Sonoma County Superior Court.

7. POWERS AND DUTIES OF GOVERNING BOARD

7.1 Powers and Duties. In addition to the powers and duties set forth elsewhere in this Agreement, the Board of Directors shall have the following powers and duties to:

- (a) Review and recommend an annual budget to the Member Agencies for approval;
- (b) As agreed upon by the Member Agencies, to plan for and to determine the level of Fire and Emergency Medical Services to be provided by the Authority, and within the limits of the Member Agencies or pursuant to Mutual Aid Agreements;
- (c) Appoint a Treasurer from one of the Member Agencies or a third party qualified professional as depository which to have custody over all Authority funds without regard to their source;
- (d) Coordinate Authority activities with other Joint Powers Authorities or public agencies established for similar purposes in pursuing the common purposes set forth above;
- (e) Appoint a Legal Advisor for the Authority; and
- (f) Appoint, suspend and or terminate the Fire Chief.

8. OPERATIONS AND FACILITIES

8.1 Principal Office. The principal office of the Authority shall initially be the current Administrative Office at _____ Fire Authority Station _____ in the

_____ of _____, _____, California. The Authority may establish another principal office by resolution of the Board.

- 8.2 Assumption of Responsibilities by the Authority. As soon as practicable after the effective date of this agreement, the Member Agencies shall appoint their representatives to the Board and the Fire Chief shall give notice of an organizational meeting of the newly constituted Board. At said meeting the Board shall provide for its regular meetings, shall elect a Chair and Vice Chair.
- 8.3 Delegation of Authority; Transfer of Records, Accounts, Funds and Property. Beginning on the Commencement Date, as defined in Section 2.06, each of the Member Agencies shall have entered into an agreement with the Authority for the Authority's use of the Member Agency's Joint Facilities within its territorial jurisdiction, which agreement, as may be amended from time to time, shall remain in place while the Member Agency is a party to this Agreement and receiving services from the Authority.
- 8.4 Limitations on Activities Prior to Commencement Date. The Authority will not begin to plan for or to provide for Fire and Emergency Medical Services or other operational services before the Commencement Date. Except as may be mutually agreed upon by the governing boards of the Member Agencies, the Authority may not incur any debt before the Commencement Date.

9. FIRE CHIEF OF THE AUTHORITY

- 9.1 Powers and Duties. The Fire Chief shall have the following powers, responsibilities and duties:
 - (a) Planning, coordinating and supervising the operation of the Authority on a day-to-day basis to ensure that the policies and direction of the Board are implemented operationally and administratively;
 - (b) Making recommendations to the Board regarding the operations of the Authority;
 - (c) Coordinating and supervising all training;
 - (d) Establishing policies and procedures for consideration and approval by the Authority Board in order to implement directives from the Board;
 - (e) Preparing the annual budget for submission to the Board;
 - (f) Management of inter jurisdictional responses under any applicable mutual aid agreements, automatic aid agreements, and the greater alarm plans to operationally implement this Agreement;
 - (g) Appointing a qualified employee of one (1) of the Member Agencies

or contract with a third party qualified professional to act as Human Resources Director for the Authority; and

- (h) Appoint a qualified employee of the Authority or one (1) of the Member Agencies as Secretary.

10. INSURANCE AND LIABILITY

10.1 Insurance Coverage. Prior to the Commencement Date, the Authority shall obtain insurance coverage for its activities. This shall include, but not be limited to, workers' compensation and liability insurance coverage in amounts approved by the Board.

10.2 Limitation on Liability. Prior to the Commencement Date, the Authority shall obtain insurance coverage for its activities. This shall include, but not be limited to, workers' compensation if the Authority has employees and liability insurance coverage in amounts approved by the Board.

- (a) No debt, liability, or obligation of the Authority shall constitute a debt, liability or obligation of any Member Agency.

- (b) Except as expressly authorized by the Member Agencies, no Member Agency shall be responsible for the acts and omissions of another Member Agency's officers or employees nor shall a Member Agency incur any liabilities arising out of the services and activities of another Member Agency's officers or employees.

10.3 Hold Harmless. The Authority shall defend, hold harmless and indemnify, to the fullest extent permitted by law, each Member Agency from any liability, claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and expert witness fees, where the same arise out of, or are in any way attributable in whole or in part, to the operation of the Authority or its employees, officers or agents or the employees, officers or agents of the Member Agencies while acting within the course and scope of an agency relationship with the Authority.

11. ADDITION OF MEMBER AGENCIES

Any local agency may apply for membership in the Authority. Addition of an agency to the Authority shall require approval by the governing boards of all Member Agencies. The Authority may require such contributions and conduct such investigations, as it may deem appropriate as a condition of application and approval of additional Member Agencies.

12. MAINTENANCE AND OPERATION COSTS: COST ALLOCATION

- 12.1 Records and Accounts. The Authority shall cause to be kept accurate and correct books of account, showing capital costs (if any), special services costs, and maintenance and operation costs of the Authority. The Authority shall maintain accurate and correct books of account showing all Authority personnel costs and the costs of maintenance and operation of the Fire Equipment and Joint Facilities, including liability, casualty and workers' compensation insurance and a reasonable depreciation reserve for capital items. The afore described books and records shall be open to inspection at all times during normal business hours by Member Agencies. The Treasurer shall cause all financial records of the Authority to be audited by an independent public accountant or certified public accountant at least once a fiscal year and a copy of the audit to be delivered promptly to each Member Agency.
- 12.2 Allocation of Expenses. Until changed by mutual agreement of the Member Agencies, the costs and expenses in the approved budget shall be allocated fifty percent (50%) to the Monte Rio District and fifty percent (50%) to Gold Ridge District.

13. WITHDRAWAL FROM THE JOINT POWERS AUTHORITY

A Member Agency may withdraw from this Agreement by filing written notice of intention to do so with the other Member Agencies at least one hundred and twenty (120) months in advance of the intended withdrawal date. Notice required by this section cannot be executed prior to July 1, 2023, with the exception of a Life Safety Risk to the community. Any fire service related life safety risk dispute will be mediated; if the risk is found to be valid, the withdraw period will be twenty-four (24) months unless otherwise agreed to by Member Agencies.

14. DISPOSITION OF ASSETS UPON WITHDRAWAL OF A MEMBER AGENCY

The withdrawal of any Member Agency shall not terminate this Agreement provided at least two (2) Member Agencies remain. Upon withdrawal, the Member Agency's separately owned fire stations, if any, will no longer be available for use by the Authority. No Member Agency, by withdrawing, shall, except as may be agreed to by the remaining Member Agencies, be entitled to payment or return of funds paid or Fire Equipment transferred to the Authority, if any, by the withdrawing Member Agency to the Authority or to any distribution of its assets except for its proportionate share of any unobligated fund balance held by the Authority.

15. TERMINATION; DISSOLUTION AND DISPOSITION OF ASSETS

- 15.1 Termination and Dissolution Prior to Commencement Date. When the conditions enumerated in Section 3.0 are satisfied, the Board shall adopt a resolution certifying this fact to the Member Agencies and asking the Member Agencies to approve commencement of operations on a certain date. The governing boards of the Member Agencies shall have forty-five (45) days from the adoption of the resolution to approve commencement of operations. Upon approval of the governing boards of all Member Agencies, the Authority shall commence operations. If, on the other hand, the governing boards of all Member Agencies do not approve commencement of operations within forty-five (45) days, the Board shall expeditiously wind down the affairs of the Authority, and upon completion, shall dissolve the Authority and terminate the Agreement.
- 15.2 Termination, Dissolution and Disposition of Assets After Commencement Date. After the Commencement Date, this Agreement may be terminated, and the Authority dissolved upon the approval by the governing boards of all Member Agencies. Upon termination of this Agreement and dissolution of the Authority, property owned by the Member Agencies shall, at that point, no longer be available for use by the Authority. Authority funds shall first be used to pay expenses, debts, liabilities and obligations of the Authority and then allocated based upon the funding formula then current under Section 13.2 above. The proportionate shares of any assets, equipment or supplies owned by the Authority shall be returned to the Member Agencies calculated using that same formula; however, if the Member Agencies are unable to agree on how to distribute some or all of the Authority's non-monetary assets, the disputed assets shall be sold and the proceeds distributed according to the formula described in Section 13.2. Funds in a depreciation reserve account of Member Agencies subject to the cost allocation formula under Section 13.2 shall be considered an asset of the Authority for purposes of this Section.

16. CAPITAL ASSETS

Fire Equipment owned by each Member Agency which may be transferred to the Authority upon the Commencement Date shall become the property of the Authority. Transfer of Fire Equipment from new Member Agencies shall be required at the time they join the Authority pursuant to Section 12, Addition of Member Agencies, and the Amended JPA Agreement providing for their admission is executed.

17. AMENDMENT

This Agreement may be amended from time to time with the written consent of all of the Member Agencies and the unanimous vote of all four (4) member of the Authority Board.

18. NOTICE

Any notice required to be given or delivered by any provision of this Agreement shall be personally delivered or deposited in the U.S. Mail, registered or certified, postage prepaid, addressed to the Member Agencies at their addresses as reflected in the records of the Authority, and shall be deemed to have been received by the Member Agencies to which the same is addressed upon the earlier of receipt or seventy-two (72) hours after mailing.

19. ATTORNEY'S FEES

In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing party in such litigation or other proceeding shall be entitled to an award of its actual and reasonable attorney's fees, costs and expenses incurred in the proceeding.

20. SEVERABILITY

Should any part, term or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with the law of the State or otherwise be rendered unenforceable or ineffectual, the validity of the remaining portions or provisions shall not be affected thereby.

21. SUCCESSORS

This Agreement shall be binding upon and accrue to the benefit of any successor of a Member Agency.

22. ASSIGNMENT AND DELEGATION

No Member Agency may assign any rights or delegate any duties under this Agreement without the written consent of all other Member Agencies and any attempt to make such an assignment shall be null and void for all purposes.

23. COUNTERPARTS

This Agreement may be executed in one (1) or more counterparts, all of which together shall constitute a single agreement, and each of which shall be an original for all purposes.

24. INTEGRATION

This Agreement represents the full and entire Agreement among the Member Agencies with respect to the matters covered herein.

25. EXECUTION

The legislative bodies of the Member Agencies have each authorized execution of this Agreement, as evidenced by the respective signatures attested below.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

IN WITNESS THEREOF, the parties hereto have set their hands the day and year first hereinabove written.

MONTE RIO FIRE PROTECTION DISTRICT

GOLD RIDGE FIRE PROTECTION DISTRICT

By: _____
President, Board of Directors

By: _____
President, Board of Directors

By: _____
District Chief

By: _____
District Chief

APPROVE AS TO FORM

APPROVE AS TO FORM

By: _____
District Counsel

By: _____
District Counsel

ATTEST:

ATTEST:

By: _____
District Clerk

By: _____
District Clerk

RESOLUTION 2021-05

A RESOLUTION OF THE MONTE RIO FIRE PROTECTION DISTRICT BOARD OF DIRECTORS PROCLAIMING A LOCAL EMERGENCY EXISTS, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE MONTE RIO FIRE PROTECTION DISTRICT FOR THE PERIOD DECEMBER 2, 2021 THROUGH JANUARY 2, 2022 PURSUANT TO BROWN ACT PROVISIONS

WHEREAS, the Monte Rio Fire Protection District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors (“Board”); and,

WHEREAS, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and,

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and,

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and,

WHEREAS, that proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and,

WHEREAS, that proclamation also requires that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and,

WHEREAS, emergency conditions exist in the District, specifically, a State of Emergency has been proclaimed by Governor Newsom on March 4, 2020, proclaiming a State of Emergency to exist in California as a result of the threat of COVID-19; and,

WHEREAS, during the COVID-19 pandemic, the District Board has conducted remote, teleconferenced meetings consistent with the Governor’s Executive Orders promoting social distancing;

WHEREAS, consistent with AB 361, as a condition of extending the use of the provisions found in section 54953(e), the Board must reconsider the circumstances of the state of emergency that exists in the District, and the Board has done so; and,

WHEREAS, due to the surging Delta Variant of COVID-19, meetings in person would present imminent risk to health and safety of attendees; and,

WHEREAS, the Board does hereby find that the State of Emergency proclaimed by Governor Newsom on March 4, 2020, and, the Delta Variant of COVID-19 surging in Sonoma County per the Sonoma County Public Health Notice on August 2, 2021 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and ratify the Proclamation of State of Emergency by the Governor of the State of California; and,

WHEREAS, as a consequence of the local emergency, the Board does hereby find that the legislative bodies of the District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and,

WHEREAS, The District is providing teleconference access via a conference phone-line number to the meetings to ensure public access.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MONTE RIO FIRE PROTECTION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Exists. The Board hereby proclaims that a local emergency now exists throughout the District, and the surging Delta Variant of COVID-19 would present an imminent risk to meeting in person.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The staff and legislative bodies of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of January 2, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

The foregoing Resolution was duly PASSED, APPROVED and ADOPTED at the regular meeting of the Monte Rio Fire Protection District Board of Directors held on the 15th day of November, 2021, at Monte Rio, California, on motion made by Director _____, seconded by Director _____ and duly carried with the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: _____, 2021

District Board Chairperson

ATTEST:

Clerk to the Board

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

William D. Ross
District Counsel

District Board Chairperson

**Monte Rio Fire Protection District
Bank Accounts Register
As of October 31, 2021**

10:01 AM

11/10/21

Accrual Basis

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
200 - Summit State Bank *0784								
Check	10/01/2021		Innovative Business Soluti...	September-2021	6540 - Payroll Servi...		66.35	254,493.70
Check	10/01/2021		Innovative Business Soluti...	PR SEPT 2021 DD	-SPLIT-		12,738.19	254,427.35
Check	10/01/2021		Innovative Business Soluti...	SEPT 2021 PR Taxes	-SPLIT-		8,723.35	241,689.16
Bill Pmt -Check	10/01/2021	10254	River Auto Parts	25151	20000 - Accounts P...		49.78	232,916.03
Bill Pmt -Check	10/01/2021	10255	FASIS	MON001	20000 - Accounts P...		6,008.00	226,908.03
Check	10/01/2021	10257	Gold Ridge Fire Protection ...	SEP21-ADMIN	6510 - Administrati...		5,280.00	221,628.03
Transfer	10/04/2021			Funds Transfer	205 - Surrrmit State ...	32.44		221,660.47
Bill Pmt -Check	10/05/2021	10258	Dynamic Mobile Truck Re...	10/01/2021 to 10/31/2021 / 94...	20000 - Accounts P...		1,006.49	220,653.98
Bill Pmt -Check	10/05/2021	10259	FDAC EBA	14612	20000 - Accounts P...		1,727.11	218,926.87
Bill Pmt -Check	10/05/2021	10260	Samba Safety		20000 - Accounts P...		67.33	218,859.54
Check	10/05/2021	10261	CAL FIRE		15000 - Equipment		15,000.00	203,859.54
Transfer	10/05/2021			Funds Transfer	205 - Surrrmit State ...	5,505.00		209,364.54
Bill Pmt -Check	10/07/2021	10262	AT&T - Circuit	195210871	20000 - Accounts P...		79.54	209,285.00
Bill Pmt -Check	10/07/2021	10263	Ferralgas - Sta 1-345	50106345	20000 - Accounts P...		10.80	209,274.20
Bill Pmt -Check	10/07/2021	10264	L N Curtis & Sons	Cust. # C1615	20000 - Accounts P...		1,611.55	207,662.65
Bill Pmt -Check	10/07/2021	10265	Law Offices of William D R...		20000 - Accounts P...		1,000.00	206,662.65
Bill Pmt -Check	10/07/2021	10266	RD Paving Construction		20000 - Accounts P...		800.00	205,862.65
Bill Pmt -Check	10/07/2021	10267	Verizon	971310118-00001	20000 - Accounts P...		40.32	205,822.33
Bill Pmt -Check	10/07/2021	10268	Noel's Automotive		20000 - Accounts P...		326.60	205,495.73
Transfer	10/07/2021			Funds Transfer	205 - Surrrmit State ...	2,393.19		207,888.92
Bill Pmt -Check	10/11/2021	10269	Dynamic Mobile Truck Re...	Deposit	20000 - Accounts P...		1,225.00	206,663.92
Deposit	10/11/2021			Deposit	4040 - Misc. Income	3,750.00		210,413.92
Check	10/11/2021	10270	Richard Franceschi	2309453	-SPLIT-		499.32	209,914.60
Bill Pmt -Check	10/11/2021	10271	Enhanced Communication...	MONR95462	20000 - Accounts P...		32.44	209,882.16
Bill Pmt -Check	10/11/2021	10272	Leavitt Communications	Funds Transfer	20000 - Accounts P...		14,227.00	195,655.16
Transfer	10/12/2021			11/01/2021 to 11/30/2021 / 94...	205 - Surrrmit State ...	3,315.50		198,970.66
Bill Pmt -Check	10/13/2021	10273	FDAC EBA		20000 - Accounts P...		3,398.23	195,572.43
Bill Pmt -Check	10/13/2021	10274	North Bay Vehicle Registra...		20000 - Accounts P...		1,207.00	194,365.43
Bill Pmt -Check	10/13/2021	10275	True Value		20000 - Accounts P...		3.26	194,362.17
Bill Pmt -Check	10/13/2021	10276	DMV	725-561	20000 - Accounts P...		20.00	194,342.17
Transfer	10/14/2021			HIN # YDV65806L617 CF 1995RZ ...	205 - Surrrmit State ...	53,602.45		247,944.62
Check	10/15/2021		Innovative Business Soluti...	Funds Transfer	6540 - Payroll Servi...		238.20	247,706.42
Check	10/15/2021		Innovative Business Soluti...	September 2021	-SPLIT-		34,051.40	213,655.02
Check	10/15/2021		Innovative Business Soluti...	SEPT 2021 PR Taxes	-SPLIT-		19,312.85	194,342.17
Check	10/15/2021		Innovative Business Soluti...	PR SEPT 2021 DD	-SPLIT-		4,963.15	189,379.02
Check	10/15/2021	50358	Richard Franceschi		-SPLIT-		10,099.58	179,279.44
Check	10/15/2021	50359	James D. Jacobs		5913 - Str:pend		3,477.84	175,801.60
Check	10/15/2021	50360	Karlie Kaasch		-SPLIT-		470.98	175,330.62
Check	10/15/2021	50361	Lewis, Kyle		-SPLIT-		1,523.90	173,806.72
Check	10/15/2021	50362	Sean Norton		-SPLIT-		1,729.08	172,077.64
Check	10/15/2021	50363	Christopher Ortiz		-SPLIT-		4,866.65	167,210.99
Check	10/15/2021	50364	Matthew Simmons		-SPLIT-		55.41	167,155.58
Check	10/15/2021	50365	Ryan Wilson (2)		5911 - Vckunteer Pay		1,315.00	165,840.58
Check	10/15/2021	10287	Graton Fire Protection Dis...	49er Communications Service Invo...	6140 - Maint - Equi...	465.20		166,305.78
Transfer	10/15/2021			Funds Transfer	205 - Surrrmit State ...			166,305.78
Check	10/18/2021	10277	Lake Almanor Adventures...		7300 - Transportatio...		2,100.00	159,323.96
Check	10/18/2021	10278	U.S. Bank Corporate Pay...	4866 9145 5552 5465	0500 - Ca. Card		4,881.82	157,313.28
Bill Pmt -Check	10/18/2021	10279	Dynamic Mobile Truck Re...		20000 - Accounts P...		2,010.68	164,407.33
Transfer	10/18/2021			Funds Transfer	205 - Surrrmit State ...	7,094.05		172,752.22
Transfer	10/19/2021			Funds Transfer	205 - Surrrmit State ...	8,344.89		167,471.77
Bill Pmt -Check	10/20/2021	10280	FireCom		20000 - Accounts P...		5,280.45	166,871.77
Bill Pmt -Check	10/20/2021	10281	Graton Fire Protection Dis...		20000 - Accounts P...		600.00	166,871.77
Deposit	10/20/2021			USDA Treasury	40 - Miscellaneous ...	39,476.10		206,347.87

**Monte Rio Fire Protection District
Bank Accounts Register
As of October 31, 2021**

10:01 AM

11/10/21

Accrual Basis

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Transfer	10/20/2021			Funds Transfer	205 · Summit State ...		38,676.10	167,671.77
Transfer	10/21/2021			Funds Transfer	205 · Summit State ...	5,810.38		173,482.15
Transfer	10/22/2021			Funds Transfer	205 · Summit State ...	3,871.77		177,353.92
Bill Pmt -Check	10/25/2021	10282	C and J Tireworks		20000 · Accounts P...		3,521.12	173,832.80
Bill Pmt -Check	10/25/2021	10283	CSDA	ID #180	20000 · Accounts P...		1,530.00	172,302.80
Bill Pmt -Check	10/25/2021	10284	L N Curtis & Sons	Cust. # C1615	20000 · Accounts P...		406.82	171,895.98
Bill Pmt -Check	10/25/2021	10285	Noel's Automotive		20000 · Accounts P...		580.12	171,315.86
Bill Pmt -Check	10/25/2021	10286	WEX BANK	0405-00-865174-7	20000 · Accounts P...		3,528.41	167,787.45
Transfer	10/25/2021			Funds Transfer	205 · Summit State ...	12,199.58		179,987.03
Transfer	10/26/2021			Funds Transfer	205 · Summit State ...	2,643.12		182,630.15
Bill Pmt -Check	10/27/2021			Funds Transfer	205 · Summit State ...	20,010.03		202,640.18
Bill Pmt -Check	10/28/2021	10288	AT&T - Station 1	707 865 2067 360-8	20000 · Accounts P...		194.83	202,445.35
Bill Pmt -Check	10/28/2021	10289	AT&T - Station 2	707 865-2395 485 6	20000 · Accounts P...		328.80	202,116.55
Bill Pmt -Check	10/28/2021	10290	Gexas Heavy Transport LLC		20000 · Accounts P...		2,240.00	199,876.55
Bill Pmt -Check	10/28/2021	10291	L N Curtis & Sons	Cust. # C1615	20000 · Accounts P...		6,915.66	192,960.89
Bill Pmt -Check	10/28/2021	10292	PG&E - Jenner 316-8	0684318316-8	20000 · Accounts P...		10.19	192,950.70
Bill Pmt -Check	10/28/2021	10293	PG&E - Sta 2-062-1	3309316062-1	20000 · Accounts P...		85.79	192,864.91
Bill Pmt -Check	10/28/2021	10294	W.S. Darley & Co.		20000 · Accounts P...		348.23	192,516.68
Deposit	10/28/2021			USDA Treasury	40 · Miscellaneous ...	50,335.61		242,852.29
Transfer	10/28/2021			Funds Transfer	205 · Summit State ...		22,876.09	219,976.20
Check	10/29/2021			October 2021	6540 · Pay-roll Servi...		66.35	219,909.85
Check	10/29/2021			PR OCT 2021 DD	-SPLT-		11,386.93	208,522.92
Check	10/29/2021			OCT 2021 PR Taxes	-SPLT-		7,726.19	200,796.73
Transfer	10/29/2021			Funds Transfer	205 · Summit State ...	1,207.00		202,003.73
Total 200 · Summit State Bank *0784						220,056.31	272,546.28	202,003.73
205 · Summit State Bank ICS								
Transfer	10/04/2021			Funds Transfer	200 · Summit State ...		32.44	1,142,301.56
Transfer	10/05/2021			Funds Transfer	200 · Summit State ...		5,505.00	1,142,269.12
Transfer	10/07/2021			Funds Transfer	200 · Summit State ...		2,393.19	1,136,764.12
Transfer	10/12/2021			Funds Transfer	200 · Summit State ...		3,315.50	1,134,370.93
Transfer	10/14/2021			Funds Transfer	200 · Summit State ...		53,602.45	1,131,055.43
Transfer	10/15/2021			Funds Transfer	200 · Summit State ...		465.20	1,077,452.98
Transfer	10/18/2021			Funds Transfer	200 · Summit State ...		7,094.05	1,076,987.78
Transfer	10/20/2021			Funds Transfer	200 · Summit State ...		8,344.89	1,069,893.73
Transfer	10/21/2021			Funds Transfer	200 · Summit State ...	38,676.10		1,061,548.84
Transfer	10/22/2021			Funds Transfer	200 · Summit State ...		5,810.38	1,100,224.94
Transfer	10/22/2021			Funds Transfer	200 · Summit State ...		3,871.77	1,094,414.56
Transfer	10/25/2021			Funds Transfer	200 · Summit State ...		12,199.58	1,090,542.79
Transfer	10/26/2021			Funds Transfer	200 · Summit State ...		2,643.12	1,078,343.21
Transfer	10/27/2021			Funds Transfer	200 · Summit State ...		20,010.03	1,075,700.09
Transfer	10/28/2021			Funds Transfer	200 · Summit State ...		1,055,690.06	1,055,690.06
Transfer	10/29/2021			Funds Transfer	200 · Summit State ...	22,876.09		1,078,566.15
Total 205 · Summit State Bank ICS						61,552.19	126,494.60	1,077,359.15
TOTAL						281,608.50	399,040.88	1,279,362.88

Monte Rio Fire Protection District
Check Detail
 October 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		10/01/2021	Innovative Business Solutions, Inc.		200 - Summit State Bank *0784		-12,738.19
				5910 - Permanent Positions		-8,522.16	8,522.16
				5914 - Strike Team		-4,216.03	4,216.03
TOTAL						-12,738.19	12,738.19
Check		10/01/2021	Innovative Business Solutions, Inc.		200 - Summit State Bank *0784		-8,723.35
				5922 - FICA-Retirement		-1,236.05	1,236.05
				5924 - Medicare		-289.08	289.08
				5910 - Permanent Positions		-4,491.36	4,491.36
				5913 - Stipend		-2,706.86	2,706.86
TOTAL						-8,723.35	8,723.35
Check		10/15/2021	Innovative Business Solutions, Inc.		200 - Summit State Bank *0784		-34,051.40
				5935 - Unemployment		-58.53	58.53
				5922 - FICA-Retirement		-4,635.87	4,635.87
				5924 - Medicare		-1,084.21	1,084.21
				5911 - Volunteer Pay		-80.99	80.99
				5913 - Stipend		-3,938.69	3,938.69
				5914 - Strike Team		-19,447.97	19,447.97
				5910 - Permanent Positions		-4,805.14	4,805.14
TOTAL						-34,051.40	34,051.40
Check		10/15/2021	Innovative Business Solutions, Inc.		200 - Summit State Bank *0784		-19,312.85
				5910 - Permanent Positions		-9,116.30	9,116.30
				5913 - Stipend		-945.02	945.02
				5914 - Strike Team		-9,176.86	9,176.86
				5911 - Volunteer Pay		-74.67	74.67
TOTAL						-19,312.85	19,312.85
Check		10/29/2021	Innovative Business Solutions, Inc.		200 - Summit State Bank *0784		-11,386.93
				5910 - Permanent Positions		-8,134.30	8,134.30
				5914 - Strike Team		-3,252.63	3,252.63
TOTAL						-11,386.93	11,386.93

Monte Rio Fire Protection District
 Check Detail
 October 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		10/29/2021	Innovative Business Solutions, Inc.		200 - Summit State Bank *0784	-7,726.19	-7,726.19
					5922 - FICA-Retirement	-1,100.80	1,100.80
					5924 - Medicare	-257.44	257.44
					5910 - Permanent Positions	-6,016.82	6,016.82
					5914 - Strike Team	-351.13	351.13
TOTAL						-7,726.19	7,726.19
Bill Pmt-Check	10254	10/01/2021	River Auto Parts		200 - Summit State Bank *0784	-49.78	-49.78
Bill	15104-46146	09/14/2021			6140 - Maint - Equipment	-24.89	24.89
Bill	15104-46359	09/21/2021			6140 - Maint - Equipment	-24.89	24.89
TOTAL						-49.78	49.78
Check	10270	10/11/2021	Richard Franceschi		200 - Summit State Bank *0784	-499.32	-499.32
					7201 - Gas/Oil	-199.61	199.61
					6461 - Supplies	-299.71	299.71
TOTAL						-499.32	499.32
Check	50361	10/15/2021	Lewis, Kyle		200 - Summit State Bank *0784	-470.98	-470.98
					5913 - Stipend	-277.05	277.05
					5911 - Volunteer Pay	-193.93	193.93
TOTAL						-470.98	470.98
Check	50362	10/15/2021	Sean Norton		200 - Summit State Bank *0784	-1,523.90	-1,523.90
					5913 - Stipend	-1,161.15	1,161.15
					5914 - Strike Team	-362.75	362.75
TOTAL						-1,523.90	1,523.90
Check	50363	10/15/2021	Christopher Ortiz		200 - Summit State Bank *0784	-1,729.08	-1,729.08
					5913 - Stipend	-1,174.34	1,174.34
					5914 - Strike Team	-554.74	554.74
TOTAL						-1,729.08	1,729.08
Check	50364	10/15/2021	Matthew Simmons		200 - Summit State Bank *0784	-4,866.65	-4,866.65

Monte Rio Fire Protection District
 Check Detail
 October 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					5913 · Stipend	-1,081.20	1,081.20
					5914 · Strike Team	-3,785.45	3,785.45
						-4,866.65	4,866.65

TOTAL

Monte Rio Fire Protection District
Profit & Loss Budget vs. Actual
 July 1 through November 10, 2021

	TOTAL				
	Oct 21	Jul 1 - Nov 10, 21	Budget	\$ Over Budget	% of Budget
Income					
10 · Tax Revenue					
1000 · Property - CY Secured	0.00	24,116.22	488,000.00	-463,883.78	4.94%
1001 · Direct Charges - CY	0.00	18,797.50	500,000.00	-481,202.50	3.76%
1008 · RDA Increment	0.00	0.00	-200,000.00	200,000.00	0.0%
1011 · SB2557 Prop Tax Admin	0.00	0.00	-4,000.00	4,000.00	0.0%
1014 · RDA Pass Through	0.00	621.65	70,000.00	-69,378.35	0.89%
1017 · Residual - RPTTF	0.00	68,148.72	78,000.00	-9,851.28	87.37%
1020 · Supplemental Prop Taxes - CY	0.00	2,684.21	5,000.00	-2,315.79	53.68%
1040 · Property - CY Unsecured	0.00	395.72	0.00	395.72	100.0%
1042 · CollectCost Del CY Unsecured	0.00	0.00	13,000.00	-13,000.00	0.0%
1060 · Property - PY Secured	0.00	-15.82	0.00	-15.82	100.0%
1080 · Supplemental Prop Taxes - PY	0.00	-6.74	0.00	-6.74	100.0%
1100 · Property - PY Unsecured	0.00	268.21	255.00	13.21	105.18%
10 · Tax Revenue - Other	0.00	0.00	0.00	0.00	0.0%
Total 10 · Tax Revenue	0.00	115,009.67	950,255.00	-835,245.33	12.1%
17 · Use of Money/Property	0.00	0.00	0.00	0.00	0.0%
20 · Intergovernmental Revenues					
2440 · State HOPTR	0.00	1,449.23	1,700.00	-250.77	85.25%
2470 · Timber Yield Tax	0.00	23.50	80.00	-56.50	29.38%
2490 · State - Other In-lieu tax	0.00	0.00	0.00	0.00	0.0%
2500 · Intergovernmental Rev. - State	0.00	0.00	1.00	-1.00	0.0%
2510 · Equip Rental	0.00	0.00	0.00	0.00	0.0%
2970 · RDA Asset Distribution	0.00	0.00	0.00	0.00	0.0%
20 · Intergovernmental Revenues - Other	0.00	0.00	0.00	0.00	0.0%
Total 20 · Intergovernmental Revenues	0.00	1,472.73	1,781.00	-308.27	82.69%
30 · Charge for Services	0.00	0.00	0.00	0.00	0.0%
3000 · Prior Year(s) Revenue Transfer	0.00	0.00	50,000.00	-50,000.00	0.0%
40 · Miscellaneous Revenues					
4040 · Misc. Income	3,750.00	3,750.00	0.00	3,750.00	100.0%
4102 · Donations/Grants	0.00	0.00	0.00	0.00	0.0%
4105 · Interest Income	0.00	557.80	2,500.00	-1,942.20	22.31%
4200 · Other Revenue	0.00	0.00	0.00	0.00	0.0%
40 · Miscellaneous Revenues - Other	89,811.71	90,005.34	0.00	90,005.34	100.0%
Total 40 · Miscellaneous Revenues	93,561.71	94,313.14	2,500.00	91,813.14	3,772.53%
Total Income	93,561.71	210,795.54	1,004,536.00	-793,740.46	20.98%
Cost of Goods Sold					
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.00	0.0%
Gross Profit	93,561.71	210,795.54	1,004,536.00	-793,740.46	20.98%
Expense					
50 · Payroll Expenses					
5910 · Permanent Positions	41,086.08	136,338.04	250,000.00	-113,661.96	54.54%
5911 · Volunteer Pay	405.00	1,425.00	25,000.00	-23,575.00	5.7%
5913 · Stipend	15,579.86	50,100.61	180,000.00	-129,899.39	27.83%
5914 · Strike Team	55,392.58	246,440.91	1.00	246,439.91	24,644,091.0%
5922 · FICA-Retirement	6,972.72	25,039.79	30,000.00	-4,960.21	83.47%
5924 · Medicare	1,630.73	6,115.06	5,000.00	1,115.06	122.3%
5930 · Health Insurance	5,125.34	8,579.56	35,000.00	-26,420.44	24.51%

Monte Rio Fire Protection District
Profit & Loss Budget vs. Actual
 July 1 through November 10, 2021

	TOTAL				
	Oct 21	Jul 1 - Nov 10, 21	Budget	\$ Over Budget	% of Budget
5935 · Unemployment	58.53	2,122.45	10,000.00	-7,877.55	21.23%
5940 · Workers' Compensation	6,008.00	12,016.00	40,000.00	-27,984.00	30.04%
50 · Payroll Expenses - Other	0.00	0.00	0.00	0.00	0.0%
Total 50 · Payroll Expenses	132,258.84	488,177.42	575,001.00	-86,823.58	84.9%
60 · Services/Supplies					
6021 · Clothing/Personal	0.00	0.00	2,000.00	-2,000.00	0.0%
6022 · Safety Clothing - PPE	406.82	11,853.53	25,000.00	-13,146.47	47.41%
6040 · Communications	14,569.43	25,460.20	15,000.00	10,460.20	169.74%
6060 · Food	43.04	2,920.80	1,000.00	1,920.80	292.08%
6080 · Household Expense	0.00	612.32	3,000.00	-2,387.68	20.41%
6100 · Insurance	0.00	24,219.00	25,000.00	-781.00	96.88%
6140 · Maint - Equipment	21,931.82	38,730.88	50,000.00	-11,269.12	77.46%
6150 · Apparatus Replacement	0.00	0.00	50,000.00	-50,000.00	0.0%
6180 · Maint. - Building	975.02	5,335.62	50,000.00	-44,664.38	10.67%
6261 · Medical Supplies	0.00	281.85	10,000.00	-9,718.15	2.82%
6280 · Membership/Subscriptions	1,530.00	1,926.97	9,000.00	-7,073.03	21.41%
6300 · Amador Contract Dept of Forestr					
6310 · Contract Expense	0.00	0.00	0.00	0.00	0.0%
6330 · Reimbursements	0.00	0.00	0.00	0.00	0.0%
6300 · Amador Contract Dept of Forestr - Oth	0.00	0.00	0.00	0.00	0.0%
Total 6300 · Amador Contract Dept of Forestr	0.00	0.00	0.00	0.00	0.0%
6400 · Office Expense	215.00	2,284.70	3,135.00	-850.30	72.88%
6410 · Postage	0.00	0.00	600.00	-600.00	0.0%
6461 · Supplies	1,314.81	6,635.86	10,000.00	-3,364.14	66.36%
6500 · Professional Services	67.33	573.42	10,000.00	-9,426.58	5.73%
6510 · Administrative Services	5,280.00	20,640.00	65,000.00	-44,360.00	31.75%
6521 · County Services	0.00	0.00	0.00	0.00	0.0%
6526 · Dispatch Services					
6527 · Reimbursement	0.00	0.00	0.00	0.00	0.0%
6526 · Dispatch Services - Other	0.00	0.00	0.00	0.00	0.0%
Total 6526 · Dispatch Services	0.00	0.00	0.00	0.00	0.0%
6540 · Payroll Services	370.90	1,346.60	6,000.00	-4,653.40	22.44%
6587 · LAFCO	0.00	939.00	1,200.00	-261.00	78.25%
6610 · Legal Services	1,000.00	5,000.00	15,000.00	-10,000.00	33.33%
6630 · Audit/Accounting	0.00	7,000.00	10,000.00	-3,000.00	70.0%
6634 · Bank Service Charges	0.00	0.00	100.00	-100.00	0.0%
6800 · Public/Legal Notices	0.00	0.00	0.00	0.00	0.0%
6820 · Lease - Fire Truck	0.00	0.00	0.00	0.00	0.0%
6830 · Lease - SB	0.00	0.00	0.00	0.00	0.0%
7005 · Election Expense	0.00	0.00	0.00	0.00	0.0%
7053 · Vehicle Registration	1,227.00	1,227.00	2,500.00	-1,273.00	49.08%
7060 · Board Expense	0.00	0.00	5,000.00	-5,000.00	0.0%
7120 · Training-In-Service	808.96	1,783.51	10,000.00	-8,216.49	17.84%
7201 · Gas/Oil	4,053.47	13,282.73	25,000.00	-11,717.27	53.13%
7300 · Transportaion/Travel	2,595.45	7,415.73	1,000.00	6,415.73	741.57%
7320 · Utilities	1,033.00	4,035.99	20,000.00	-15,964.01	20.18%
7330 · Maint - Creekside JPA	0.00	0.00	5,000.00	-5,000.00	0.0%
7490 · Reconciliation Discrepancies	0.00	0.00	0.00	0.00	0.0%
7920 · Interest Expense	0.00	0.00	0.00	0.00	0.0%

**Monte Rio Fire Protection District
Profit & Loss Budget vs. Actual**

July 1 through November 10, 2021

	TOTAL				
	Oct 21	Jul 1 - Nov 10, 21	Budget	\$ Over Budget	% of Budget
60 · Services/Supplies - Other	0.00	0.00	0.00	0.00	0.0%
Total 60 · Services/Supplies	57,422.05	183,505.71	429,535.00	-246,029.29	42.72%
7777 · Depreciation Expense	0.00	0.00	0.00	0.00	0.0%
85 · Capital Assets					
8520 · Fixed Assets - Bldgs	0.00	0.00	0.00	0.00	0.0%
8560 · Fixed Assets - Equipment	0.00	0.00	0.00	0.00	0.0%
8590 · Fixed Assets - WIP Fire Station	0.00	0.00	0.00	0.00	0.0%
8595 · Depreciation Expense	0.00	0.00	0.00	0.00	0.0%
85 · Capital Assets - Other	0.00	0.00	0.00	0.00	0.0%
Total 85 · Capital Assets	0.00	0.00	0.00	0.00	0.0%
90 · Appropriations					
9000 · Contingencies	0.00	0.00	0.00	0.00	0.0%
90 · Appropriations - Other	0.00	0.00	0.00	0.00	0.0%
Total 90 · Appropriations	0.00	0.00	0.00	0.00	0.0%
Total Expense	189,680.89	671,683.13	1,004,536.00	-332,852.87	66.87%
Net Income	-96,119.18	-460,887.59	0.00	-460,887.59	100.0%

Monte Rio Fire Protection District
Balance Sheet
As of November 10, 2021

	<u>Nov 10, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
200 · Summit State Bank *0784	190,240.82
205 · Summit State Bank ICS	<u>1,077,359.15</u>
Total Checking/Savings	1,267,599.97
Accounts Receivable	
11050 · Due from Other Government	<u>104,774.27</u>
Total Accounts Receivable	<u>104,774.27</u>
Total Current Assets	1,372,374.24
Fixed Assets	
14000 · Land	41,480.00
15000 · Equipment	67,995.32
17000 · Accumulated Depreciation	<u>-1,161,635.00</u>
18600 · WIP Fire Station	143,615.00
999 · Undistributed	<u>51,869.61</u>
Total Fixed Assets	<u>-856,675.07</u>
TOTAL ASSETS	<u><u>515,699.17</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	<u>264.13</u>
Total Accounts Payable	264.13
Other Current Liabilities	
25000 · Low Value Parcel Tax Refunds	<u>400.00</u>
Total Other Current Liabilities	<u>400.00</u>
Total Current Liabilities	<u>664.13</u>
Total Liabilities	664.13
Equity	
30000 · Opening Balance Equity	1,325,401.90
35200 · Unrestricted Net Assets	-349,479.27
Net Income	<u>-460,887.59</u>
Total Equity	<u>515,035.04</u>
TOTAL LIABILITIES & EQUITY	<u><u>515,699.17</u></u>