



# MONTE RIO FIRE PROTECTION DISTRICT

P.O. Box 279 • Monte Rio, CA 95462 • (707) 865-2067

Fire Chief • Steve Baxman • [www.monteriofire.org](http://www.monteriofire.org)

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## NOTICE & AGENDA OF THE BOARD OF DIRECTORS REGULAR MEETING Monday, September 20, 2021 6:00 PM

*Consistent with the California Governor's Executive Order N-29-20 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment.*

Web URL: <https://uso2web.zoom.us> Meeting ID: 880 0429 4273 Passcode: 497517  
Phone (audio only): (669) 900-6833 Meeting ID: 880 0429 4273 Passcode: 497517

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. APPROVAL OF AGENDA (changes, additions, or deletions) (*Action Item*)
3. PUBLIC COMMENT ON ITEMS NOT AGENDIZED  
*Any citizen wishing to speak to the Board on any item **not listed on the Agenda** may do so under public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
4. APPROVAL OF MINUTES (*Action Item*)
  - a. August 16, 2021, Regular Meeting
5. CORRESPONDENCE
6. OLD BUSINESS
  - a. Consolidation Ad Hoc Committee Report (*Discussion Item*)
  - b. Review of Draft Joint Powers Agreement (*Discussion Item, possible Action Item*)
  - c. Policies & Procedures (*Discussion Item, possible Action Item*)
  - d. In-Person/Hybrid Meetings (*Discussion Item*)
7. NEW BUSINESS
  - a. Meet & Greet of Paid Staff (*Discussion Item*)
  - b. Approve FY 2021-22 Final Budget (*Action Item*)
  - c. Surplus Utility (*Action Item*)
  - d. Purchase New Utility (*Action Item*)
  - e. Approve RFC Award Resolution (*Action Item*)
  - f. Cal OES Portal to Portal Agreement Resolution (*Action Item*)



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g. Ballot Certification to Elect Special District Representative to LAFCO  
(Action Item)

8. TREASURER'S REPORT
9. CHIEF'S REPORT
10. PRESIDENT'S REPORT
11. DIRECTOR'S REPORT
12. SECRETARY/CLERK'S REPORT
13. ADJOURNMENT

## **Accessible Meeting Information**

The Monte Rio Community Center meeting room is accessible to persons using wheelchairs and other assistive mobility device.

Please make your requests for documents in alternative format (large font or Braille) or additional accommodations such as sign language interpretation or real-time captioning to District Administrative Staff, Tiffanie Herring at (707) 823-1089 (Voice), call **711 for the free Telecommunications Relay Service**, or e-mail [tpalmer@goldridgefire.org](mailto:tpalmer@goldridgefire.org).

Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.
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## **CERTIFICATION OF POSTING**

I certify that I posted a copy of the foregoing agenda at the regular meeting place of the Board of Directors of the Monte Rio Fire Protection District at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2).

/s/ \_\_\_\_\_



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## BOARD OF DIRECTORS MEETING MINUTES

Via Zoom Video Conference

Monday, August 16, 2021, 6:00 p.m.

1. **CALL TO ORDER** – The regular meeting of the Board of Directors of the Monte Rio Fire Protection District was called to order by President Dan Fein at 6:01PM. Roll Call of Directors: Dan Fein, Josh Dale, Tim Cahn and Geff Smith.
2. **APPROVAL OF AGENDA** – Motion to approve the agenda with the addition of Kari Morrissey being added to the Summit State Bank account by Tim Cahn and seconded by Geff Smith; motion passed unanimously.
3. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED** – none
4. **APPROVAL OF MINUTES**
  - a. July 19<sup>th</sup>, 2021, Regular Board Meeting – Motion to approve Geff Smith seconded by Tim Cahn.
5. **CORRESPONDENCE**
6. **NEW BUSINESS**
  - a. Add Kari Morrissey to the SSB account – Geff Smith motioned to approve and seconded by Josh Dale.
7. **OLD BUSINESS**
  - a. Board Vacancy – We had one person apply for the open position, Kari Morrissey. Existing board members questioned and discussed the application. Roll call vote of directors, Smith, Cahn, Dale, and Fein. The motion passed unanimously.
  - b. Consolidation Discussion – there was discussion on how Sonoma County Fire District formed and their plan to annex the remaining departments. A discussion ensued about LAFCO and how to avoid them to include in an SOI so that MRF can decide where they would like to end up whether it be by JPA or annexation.
  - c. FY 2021-22 Budget – a discussion ensued about budget items and adding new reserve accounts and categorizing fund balance monies.
  - d. Policies & Procedures – there were some discussions about the policies and procedures and there were some questions and corrections in a few different sections. Motion to approve with edits in section 103.4.1 and 103.4.2 by Tim Cahn and seconded by Geff Smith.
  - e. In-Person/Hybrid Meetings – we need to be able to hold hybrid meetings by October and there was discussion on how to accomplish this. Dan will be some research on how



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we can accommodate conducting hybrid meetings. Looking in a service that lets you store the meetings as well as making it available to the public.

**8. TREASURER'S REPORT**

- a. Went over the financials included in the board packet.

**9. CHIEF'S REPORT – Chief Baxman**

- a. 590 Calls this year.
- b. Covid Protocol – 85% of department vaccinated and 10% more will be. 2 personnel will not get vaccinated but agreed to test every week.
- c. We have had a strike team out for a few months with crew swaps every two weeks.

**10. PRESIDENT'S REPORT**

- a. Nothing to report.

**11. DIRECTOR'S REPORT**

- a. Request of a Splits report.

**12. SECRETARY/CLERK REPORT**

- a. Nothing to report.

**13. ADJOURNMENT – Motion to approve: Director Josh Dale; motion passed unanimously. The Board was adjourned at 7:39PM**

**MINUTES READ, APPROVED & ACCEPTED**

Respectfully submitted,

/s/ \_\_\_\_\_ President Fein

/s/ \_\_\_\_\_ Director Dale

/s/ \_\_\_\_\_ Director Cahn

/s/ \_\_\_\_\_ Director Smith

/s/ \_\_\_\_\_ Director Morrissey

## Tiffanie Herring

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**From:** Bob Gloeckner <bobgloeckner@goldridgefire.org>  
**Sent:** Thursday, September 16, 2021 11:52 AM  
**To:** Dan Fein  
**Cc:** Shepley Schroth-Cary; Steve Baxman; Tiffanie Palmer  
**Subject:** Re: Planning Committee meeting

Probably November, but will keep you posted.

Sent from my iPhone

On Sep 15, 2021, at 3:46 PM, Dan Fein <dan.fein@monteriofire.org> wrote:

Thank you for the update Bob.

Can we plan for an agenda item in your October or November meeting?

Best regards,  
**Dan Fein**

Director  
**Monte Rio Fire Protection District**  
[dan.fein@monteriofire.org](mailto:dan.fein@monteriofire.org)



On Wed, Sep 15, 2021 at 11:19 AM Bob Gloeckner <[bobgloeckner@goldridgefire.org](mailto:bobgloeckner@goldridgefire.org)> wrote:  
Hi Dan,

Thanks for your email. I just returned last night from a camping trip in the Sierra's which was long overdue, so please excuse my delay in responding. We have a planning committee meeting scheduled for Wednesday, September 23rd. In setting up the meeting the Directors felt that they would prefer to meet alone since we are discussing language of a legal nature and this will be their first look at the somewhat lengthy JPA document. I will contact you after our meeting and let you know what ideas and suggestions they envision as we move forward. As an aside, we have been spending a lot of time in discussions with Sonoma County to develop the terms of an agreement for CSA 40, etc. I expect that after October we will have more time to meet.  
Please call if you have any questions.

Thanks, Bob

On Sep 13, 2021, at 5:15 PM, Dan Fein <[dan.fein@monteriofire.org](mailto:dan.fein@monteriofire.org)> wrote:

Hi Bob,

We had discussed attending a meeting of the Gold Ridge Planning Committee. Has this meeting been scheduled yet?

I will be reporting back to our Board on Monday, 9/20, and we have a standing Agenda item on this topic. If you, Shepley or any of your Board members would like to join, please let me or Tiffanie know and we'll be sure to get invites out.

**Dan Fein**

Director

**Monte Rio Fire Protection District**

[dan.fein@monteriofire.org](mailto:dan.fein@monteriofire.org)



**Monte Rio Fire Protection District FINAL Budget FY 2021/2022**

**2021-2022 Budget**

Income

10 · Tax Revenue

1000 · Property - CY Secured	488,000.00
1001 · Direct Charges - CY	500,000.00
1008 · RDA Increment	(200,000.00)
1011 · SB2557 Prop Tax Admin	(4,000.00)
1014 · RDA Pass Through	70,000.00
1017 · Residual - RPTTF	78,000.00
1020 · Supplemental Prop Taxes - CY	5,000.00
1040 · Property - CY Unsecured	0.00
1042 · CollectCost Del CY Unsecured	13,000.00
1060 · Property - PY Secured	0.00
1080 · Supplemental Prop Taxes - PY	0.00
1100 · Property - PY Unsecured	255.00

Total 10 · Tax Revenue	<b>950,255.00</b>
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20 · Intergovernmental Revenues

2440 · State HOPTR	1,700.00
2470 · Timber Yield Tax	80.00
2490 · State - Other In-lieu tax	0.00
2500 · Intergovernmental Rev. - State	1.00

Total 20 · Intergovernmental Revenues	<b>1,781.00</b>
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40 · Miscellaneous Revenues

4040 · Misc. Income	0.00
4102 · Donations/Grants	0.00
4105 · Interest Income	2,500.00
4200 · Other Revenue	0.00

Total 40 · Miscellaneous Revenues	<b>2,500.00</b>
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Total Income	<b>954,536.00</b>
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Expense

50 · Payroll Expenses

5910 · Permanent Positions	250,000.00
5911 · Volunteer Pay	25,000.00
5913 · Stipend	180,000.00
5914 · Strike Team	1.00
5922 · FICA-Retirement	30,000.00
5924 · Medicare	5,000.00
5930 · Health Insurance	35,000.00
5935 · Unemployment	10,000.00
5940 · Workers' Compensation	40,000.00

Total 50 · Payroll Expenses	<b>575,001.00</b>
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60 · Services/Supplies

**Monte Rio Fire Protection District FINAL Budget FY 2021/2022**

**2021-2022 Budget**

6021 · Clothing/Personal	2,000.00
6022 · Safety Clothing - PPE	25,000.00
6040 · Communications	15,000.00
6060 · Food	1,000.00
6080 · Household Expense	3,000.00
6100 · Insurance	25,000.00
6140 · Maint - Equipment	50,000.00
6180 · Maint. - Building	50,000.00
6261 · Medical Supplies	10,000.00
6280 · Membership/Subscriptions	9,000.00
6400 · Office Expense	3,135.00
6410 · Postage	600.00
6461 · Supplies/Small Tools	10,000.00
6500 · Professional Services	10,000.00
6510 · Administrative Services	65,000.00
6540 · Payroll Services	6,000.00
6587 · LAFCO	1,200.00
6610 · Legal Services	15,000.00
6630 · Audit/Accounting	10,000.00
6634 · Bank Service Charges	100.00
7053 · Vehicle Registration	2,500.00
7060 · Board Expense	5,000.00
7120 · Training-In-Service	10,000.00
7201 · Gas/Oil	25,000.00
7300 · Transportaion/Travel	1,000.00
7320 · Utilities	20,000.00
7330 · Maint - Creekside JPA	5,000.00
<b>Total 60 · Services/Supplies</b>	<b>379,535.00</b>
9000 · Contingencies	0.00
<b>Total Expense</b>	<b>954,536.00</b>
<b>Net Income</b>	<b>0.00</b>



**BEFORE THE BOARD OF DIRECTORS OF THE  
MONTE RIO FIRE PROTECTION DISTRICT**  
\_\_\_\_\_  
COUNTY OF SONOMA, STATE OF CALIFORNIA

**IN THE MATTER OF:**

**Resolution Number: 2021/22-01**

**Approving the Department of Forestry and Fire Protection Agreement # 7GF21082** for services from the date of last signatory on page 1 of the Agreement to June 30, 2022 under the Rural Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978.

**BE IT RESOLVED** by the Board of Directors of the MONTE RIO FIRE PROTECTION DISTRICT, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Rural Fire Capacity Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2021-22 up to and no more than the amount of \$ 17,926.25.

**BE IT FURTHER RESOLVED** that STEVE BAXMAN, FIRE CHIEF of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the MONTE RIO FIRE PROTECTION DISTRICT.

The foregoing resolution was duly passed and adopted by the Board of Directors of the MONTE RIO FIRE PROTECTION DISTRICT, at a regular meeting thereof, held on the 20<sup>th</sup> day of SEPTEMBER, by the following vote:

AYES:

\_\_\_\_\_  
Signature, Board of Directors Member

NAYS:

\_\_\_\_\_  
Printed Name and Title

ABSENT:

\_\_\_\_\_  
Signature, Board of Directors Member

\_\_\_\_\_  
Printed Name and Title

-----**CERTIFICATION OF RESOLUTION**-----

**ATTEST:**

I TIFFANIE HERRING, Clerk of the MONTE RIO FIRE PROTECTION DISTRICT, County of SONOMA California do hereby certify that this is a true and correct copy of the original Resolution Number 2021/22-01.

WITNESS MY HAND OR THE SEAL OF THE Monte Rio Fire Protection District, on this 20<sup>th</sup> day of SEPTEMBER, 2021.

**OFFICIAL SEAL  
OR NOTARY CERTIFICATON**

\_\_\_\_\_  
Signature

CLERK OF THE BOARD, MONTE RIO FIRE PROTECTION DISTRICT  
Title and Name of Local Agency

**MONTE RIO FIRE PROTECTION DISTRICT RESOLUTION NO. 2021/22-02**

A RESOLUTION OF THE MONTE RIO FIRE PROTECTION DISTRICT (MRFPD) IDENTIFYING THE TERMS AND CONDITIONS FOR MRFPD RESPONSE OUTSIDE THE DISTRICT WHILE ASSIGNED TO AN EMERGENCY INCIDENT.

WHEREAS, the MRFPD, being is a California Special District located in the County of Sonoma, State of California, and

WHEREAS, it is the desire of MRFPD to provide fair and legal payment to all its employees for time worked, and

WHEREAS, the MRFPD has in its employ firefighting personnel including the following categories: Fire Chief, Deputy Chief, Division Chief, Assistant Chief, and Battalion Chief, Captain, Engineer, Firefighter, and

WHEREAS, the MRFPD will compensate its employees portal to portal while in the Course of their employment and away from their official duty station and assigned to an Emergency incident, in support of an emergency incident, or pre-positioned for emergency Response, and

WHEREAS, the MRFPD will compensate its employees overtime in accordance with their current Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response,

NOW, THEREFORE, BE IT HEREBY RESOLVED by the MRFPD Board of Directors that:

1. Personnel shall be compensated according to Memorandum of Understanding (MOU), Personnel Rules and Regulations, and/or other directive that identifies personnel compensation in the workplace.
2. In the event a personnel classification does not have an assigned compensation rate, a "Base Rate" as set forth in an organizational policy, administrative directive or similar document will compensate such personnel.
3. The MRFPD will maintain a current salary survey or acknowledgement of acceptance for the "base rate" on file with the California Governor's Office of Emergency Services, Fire Rescue Division.

4. Personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.
5. MRFPD response personnel include Fire Chief, Deputy Chief, Division Chief, Assistant Chief, and Battalion Chief, Captain, Engineer, Firefighter.

PASSED, APPROVED AND ADOPTED THIS 20<sup>th</sup> SEPTEMBER 2021.

\_\_\_\_\_  
President, Board of Directors, MRFPD

ATTEST:

\_\_\_\_\_  
Tiffanie Herring, Board Clerk

I, Tiffanie Herring, Board Clerk of the Monte Rio Fire Protection District, hereby certify that the foregoing resolution was duly passed at a regular meeting of the Board of Directors of the Monte Rio Fire Protection District held on the 20<sup>th</sup> day of September 2021, by the following roll call:

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Tiffanie Herring, Board Clerk

# SONOMA LOCAL AGENCY FORMATION COMMISSION

## BALLOT

Special District Representative Class I Term of Office Ending May 2024

1. Vote for only one candidate for Special District Representative.
2. The presiding officer or his/her designated alternate, acting on behalf of the district, must cast the district's vote by marking the space to the right of a candidate's name and then complete, sign, and date the certification.
3. Place the marked ballot sheet and certification into the envelope provided and mail to Sonoma LAFCO, 111 Santa Rosa Ave Suite 240, SANTA ROSA, CA 95404. Ballot sheet and certification may be emailed to [diana.wilson@sonoma-county.org](mailto:diana.wilson@sonoma-county.org), to meet deadline requirements. However, originals must be mailed to the LAFCO office as soon as possible thereafter.
4. **Submit ballot and certification by Monday, May 17, 2021**

### VOTE

Mark Hemmendinger, Rancho Adobe Fire Protection District

\_\_\_\_\_

William Norton, Sonoma Valley Fire District

\_\_\_\_\_

### CERTIFICATION

I certify, under penalty of perjury, that I, \_\_\_\_\_  
(Print Name of Presiding Officer or Alternate)

I am the Presiding Officer of \_\_\_\_\_,  
(Print Name of Special District)

or his/her designated alternate, and I am authorized by my district to cast the district's vote for Special District Representative to the Local Agency Formation Commission in this election.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

**Monte Rio Fire Protection District  
Bank Accounts Register  
As of August 31, 2021**

12:33 PM

09/15/21

Accrual Basis

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
<b>200 - Summit State Bank *0784</b>								
Transfer	08/02/2021			Funds Transfer	205 · Summit State ...	3,976.00		237,865.08
Bill Pmt -Check	08/03/2021	10191	Fire Safety Supply Co.		20000 · Accounts P...		92.32	241,841.08
Bill Pmt -Check	08/03/2021	10192	Noel's Automotive		20000 · Accounts P...		280.98	241,748.76
Bill Pmt -Check	08/04/2021	10193	River Auto Parts		20000 · Accounts P...		30.82	241,467.78
Check	08/04/2021	10194	BUSINESS CARD	25151	0485 · Bank of Ame...		99.99	241,436.96
Bill Pmt -Check	08/04/2021	10195	AT&T - Circuit	5472 0635 7575 6917	20000 · Accounts P...		79.54	241,336.97
Bill Pmt -Check	08/04/2021	10196	L N Curtis & Sons	Cust. # C1615	20000 · Accounts P...		4,840.78	241,257.43
Transfer	08/04/2021			Funds Transfer	205 · Summit State ...	221.42		236,416.65
Bill Pmt -Check	08/05/2021	10197	Fire Districts Association o...	20-21 FDAC Membership	20000 · Accounts P...		200.00	236,638.07
Bill Pmt -Check	08/05/2021	10198	Law Offices of William D R...		20000 · Accounts P...		1,000.00	236,438.07
Bill Pmt -Check	08/05/2021	10199	Samba Safety		20000 · Accounts P...		67.03	235,371.04
Check	08/05/2021	10200	Derrick Brown	14612	7120 · Training-Inr...		126.55	235,244.49
Transfer	08/05/2021			Funds Transfer	205 · Summit State ...	40,981.51		276,226.00
Check	08/06/2021		Innovative Business Soluti...	JULY 2021	6540 · Payroll Servi...		233.20	275,992.80
Check	08/06/2021		Innovative Business Soluti...	JULY 2021 PR Taxes	-SPLIT-		25,914.46	250,078.34
Check	08/06/2021		Innovative Business Soluti...	PR JULY 2021 DD	-SPLIT-		14,833.85	235,244.49
Check	08/06/2021	50337	Richard Franceschi		-SPLIT-		2,607.43	232,637.06
Check	08/06/2021	50338	James D. Jacobs		-SPLIT-		3,000.24	229,636.82
Check	08/06/2021	50339	Karlle Kaasch		-SPLIT-		1,562.07	228,074.75
Check	08/06/2021	50340	Lewis, Kyle		5911 · Volunteer Pay		193.93	227,880.82
Check	08/06/2021	50341	Sean Norton		5913 · Stipend		1,451.00	226,429.82
Check	08/06/2021	50342	Christopher Ortiz		-SPLIT-		6,772.73	219,657.09
Check	08/06/2021	50343	MacKinnon Porter		-SPLIT-		5913 · Stipend	219,040.10
Check	08/06/2021	50344	Matthew Simmons		-SPLIT-		6,490.59	212,549.51
Check	08/06/2021	50345	RYAN WILSON		5911 · Volunteer Pay		13.85	212,535.66
Bill Pmt -Check	08/06/2021	10201	Chris Hofelich		20000 · Accounts P...		145.00	212,390.66
Bill Pmt -Check	08/06/2021	10202	US POSTMASTER		20000 · Accounts P...		196.00	212,194.66
Bill Pmt -Check	08/06/2021	10203	Verizon	Annual PO box fee	20000 · Accounts P...		2,068.11	210,126.55
Transfer	08/06/2021			971310118-00001	205 · Summit State ...	126.55		210,253.10
Transfer	08/09/2021			Funds Transfer	205 · Summit State ...	5,925.86		216,178.96
Transfer	08/10/2021			Funds Transfer	205 · Summit State ...	5,826.14		222,005.10
Transfer	08/11/2021			Funds Transfer	205 · Summit State ...	519.87		222,524.97
Transfer	08/12/2021			Funds Transfer	205 · Summit State ...	175.43		222,700.40
Transfer	08/13/2021			Funds Transfer	205 · Summit State ...	1,481.82		224,182.22
Check	08/16/2021	10204	U.S. Bank Corporate Pay...	4866 9145 5552 5465	0500 · Cel Card		4,367.09	219,815.13
Bill Pmt -Check	08/16/2021	10205	FDAC EBA	09/01/2021 to 09/3/2021 / 94-M...	20000 · Accounts P...		1,727.11	218,088.02
Bill Pmt -Check	08/16/2021	10206	L N Curtis & Sons	Cust. # C1615	20000 · Accounts P...		3,687.12	214,400.90
Transfer	08/16/2021			Funds Transfer	205 · Summit State ...	141.87		214,542.77
Transfer	08/17/2021			Funds Transfer	205 · Summit State ...	4,585.07		219,127.84
Transfer	08/18/2021			Funds Transfer	205 · Summit State ...	6,598.33		225,726.17
Transfer	08/19/2021			Funds Transfer	205 · Summit State ...	49,443.26		275,169.43
Check	08/20/2021		Innovative Business Soluti...	August 2021	6540 · Payroll Servi...		71.80	275,097.63
Check	08/20/2021		Innovative Business Soluti...	PR AUGUST 2021 DD	-SPLIT-		22,479.12	252,618.51
Check	08/20/2021		Innovative Business Soluti...	AUGUST 2021 PR Taxes	-SPLIT-		13,835.33	238,783.18
Check	08/20/2021		Innovative Business Soluti...	AUGUST 2021	6540 · Payroll Servi...		51.80	238,731.38
Check	08/20/2021		Innovative Business Soluti...	PR AUGUST 2021 DD	5910 · Permanent P...		12,439.23	226,292.15
Check	08/20/2021		Innovative Business Soluti...	AUGUST 2021 PR Taxes	5910 · Permanent P...		141.57	226,150.58
Deposit	08/20/2021			Deposit	5910 · Permanent P...	10,475.68		236,626.26
Check	08/26/2021		True Value		205 · Summit State ...	9,380.16		226,150.58
Transfer	08/27/2021			Funds Transfer	205 · Summit State ...		10,475.68	235,530.74
Transfer	08/27/2021			Funds Transfer	205 · Summit State ...		10,475.68	225,055.06
Bill Pmt -Check	08/30/2021	10207		725-561	20000 · Accounts P...		472.72	224,582.34

**Monte Rio Fire Protection District  
Bank Accounts Register  
As of August 31, 2021**

12:33 PM  
09/15/21

Accrual Basis

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Check	08/30/2021	10208	Mathew Simmons		-SPLIT-		290.32	224,292.02
Check	08/30/2021	10209	MacKinnon Porter		7201 · Gas/Oil		71.80	224,220.22
Bill Pmt - Check	08/30/2021	10210	AT&T - Station 1	QuickBooks generated zero amount...	20000 · Accounts P...		195.23	224,220.22
Bill Pmt - Check	08/30/2021	10211	AT&T - Station 1	707 865 2067 360-8	20000 · Accounts P...		130.00	224,024.99
Bill Pmt - Check	08/30/2021	10212	Chris Hofelich		20000 · Accounts P...		1,723.03	223,894.99
Bill Pmt - Check	08/30/2021	10213	Dynamic Mobile Truck Re...		20000 · Accounts P...		16.22	222,171.96
Bill Pmt - Check	08/30/2021	10214	Enhanced Communication...	2309453	20000 · Accounts P...		178.55	222,155.74
Bill Pmt - Check	08/30/2021	10215	L N Curtis & Sons	Cust. # C1615	20000 · Accounts P...		2,000.00	221,977.19
Bill Pmt - Check	08/30/2021	10216	Leo Electric		20000 · Accounts P...		1,536.00	219,977.19
Bill Pmt - Check	08/30/2021	10217	Pat's Equipment Repair	0684318316-8	20000 · Accounts P...		10.20	218,441.19
Bill Pmt - Check	08/30/2021	10218	PG&E - Jenner 316-8	3059738632-2	20000 · Accounts P...		410.03	218,020.96
Bill Pmt - Check	08/30/2021	10219	PG&E - Sta 1-632-2	3309316062-1	20000 · Accounts P...		87.66	217,933.30
Bill Pmt - Check	08/30/2021	10220	Sonoma County Fire Distri...		20000 · Accounts P...		50.00	217,883.30
Bill Pmt - Check	08/30/2021	10221	Sonoma LAFCO	FY 20/21LAFCO	20000 · Accounts P...		939.00	216,944.30
Bill Pmt - Check	08/30/2021	10222	Weis Fire & Safety Equipm...		20000 · Accounts P...		116.95	216,827.35
Bill Pmt - Check	08/30/2021	10223	WEX BANK	0405-00-865174-7	20000 · Accounts P...		2,259.24	214,568.11
Bill Pmt - Check	08/30/2021	10224	Goranson & Associates, Inc.		20000 · Accounts P...		1,000.00	213,568.11
Transfer	08/31/2021			Funds Transfer	205 · Summit State ...	616.99		214,185.10
Total 200 · Summit State Bank *0784						140,475.96	164,155.94	214,185.10
<b>205 · Summit State Bank ICS</b>								
Transfer	08/02/2021			Funds Transfer	200 · Summit State ...		3,976.00	1,533,801.01
Transfer	08/04/2021			Funds Transfer	200 · Summit State ...		221.42	1,529,825.01
Transfer	08/05/2021			Funds Transfer	200 · Summit State ...		40,981.51	1,529,603.59
Transfer	08/06/2021			Funds Transfer	200 · Summit State ...		126.55	1,488,622.08
Transfer	08/09/2021			Funds Transfer	200 · Summit State ...		5,925.86	1,488,495.53
Transfer	08/10/2021			Funds Transfer	200 · Summit State ...		5,826.14	1,482,569.67
Transfer	08/11/2021			Funds Transfer	200 · Summit State ...		519.87	1,476,743.53
Transfer	08/12/2021			Funds Transfer	200 · Summit State ...		175.43	1,476,048.23
Transfer	08/13/2021			Funds Transfer	200 · Summit State ...		1,481.82	1,474,566.41
Transfer	08/16/2021			Funds Transfer	200 · Summit State ...		141.87	1,474,424.54
Transfer	08/17/2021			Funds Transfer	200 · Summit State ...		4,585.07	1,469,839.47
Transfer	08/18/2021			Funds Transfer	200 · Summit State ...		6,598.33	1,463,241.14
Transfer	08/19/2021			Funds Transfer	200 · Summit State ...		49,443.26	1,413,797.88
Transfer	08/27/2021			Funds Transfer	200 · Summit State ...		9,380.16	1,404,417.72
Transfer	08/27/2021			Funds Transfer	200 · Summit State ...	10,475.68		1,414,893.40
Transfer	08/31/2021			Funds Transfer	200 · Summit State ...		616.99	1,414,276.41
Deposit	08/31/2021			Interest	4105 · Interest Inco...	124.22		1,414,400.63
Total 205 · Summit State Bank ICS						10,599.90	130,000.28	1,414,400.63
<b>TOTAL</b>						<b>151,075.86</b>	<b>294,156.22</b>	<b>1,628,585.73</b>

# Monte Rio Fire Protection District Split Detail August 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		08/06/2021	Innovative Business Solutions, Inc.	200 · Summit State Bank *0784		-25,914.46
				5935 · Unemployment	-371.74	371.74
				5922 · FICA-Retirement	-3,633.35	3,633.35
				5924 · Medicare	-849.75	849.75
				5910 · Permanent Positions	-3,033.01	3,033.01
				5911 · Volunteer Pay	-95.65	95.65
				5913 · Stipend	-3,392.94	3,392.94
				5914 · Strike Team	-14,538.02	14,538.02
					<u>-25,914.46</u>	<u>25,914.46</u>
Check		08/06/2021	Innovative Business Solutions, Inc.	200 · Summit State Bank *0784		-14,833.85
				5910 · Permanent Positions	-5,440.91	5,440.91
				5913 · Stipend	-1,383.14	1,383.14
				5911 · Volunteer Pay	-102.38	102.38
				5914 · Strike Team	-7,907.42	7,907.42
					<u>-14,833.85</u>	<u>14,833.85</u>
Check		08/20/2021	Innovative Business Solutions, Inc.	200 · Summit State Bank *0784		-22,479.12
				5910 · Permanent Positions	-9,028.72	9,028.72
				5914 · Strike Team	-13,450.40	13,450.40
					<u>-22,479.12</u>	<u>22,479.12</u>
Check		08/20/2021	Innovative Business Solutions, Inc.	200 · Summit State Bank *0784		-13,835.33
				5922 · FICA-Retirement	-2,091.49	2,091.49
				5914 · Strike Team	-6,664.62	6,664.62
				5924 · Medicare	-489.14	489.14

# Monte Rio Fire Protection District Split Detail August 2021

		5910 · Permanent Positions	-4,590.08	4,590.08
			-13,835.33	13,835.33
<b>Bill</b>	<b>Pmt -Che 10196</b>	<b>08/04/2021 L N Curtis &amp; Sons</b>	<b>200 · Summit State Bank *0784</b>	<b>-4,840.78</b>
Bill	INV510315	07/26/2021	6022 · Safety Clothing - PPE	4,553.42
Bill	INV511324	07/27/2021	6461 · Supplies	287.36
			-4,840.78	4,840.78
<b>Bill</b>	<b>Pmt -Che 10207</b>	<b>08/30/2021 True Value</b>	<b>200 · Summit State Bank *0784</b>	<b>-472.72</b>
Bill	364733	07/07/2021	6180 · Maint. - Building	107.77
Bill	364889	07/14/2021	6180 · Maint. - Building	6.11
Bill	364916	07/15/2021	6180 · Maint. - Building	104.89
Bill	365089	07/21/2021	6080 · Household Expense	97.58
Bill	365128	07/22/2021	6080 · Household Expense	38.73
Bill	365196	07/25/2021	6080 · Household Expense	9.72
Bill	365212	07/25/2021	6080 · Household Expense	18.49
Bill	365256	07/27/2021	6080 · Household Expense	29.68
Bill	365279	07/28/2021	6080 · Household Expense	30.28
Bill	365392	08/02/2021	6140 · Maint - Equipment	22.44
Bill	365399	08/02/2021	6140 · Maint - Equipment	7.03
			-472.72	472.72
<b>Check</b>	<b>10208</b>	<b>08/30/2021 Matthew Simmons</b>	<b>200 · Summit State Bank *0784</b>	<b>-290.32</b>
			6140 · Maint - Equipment	178.12
			7201 · Gas/Oil	112.20
			-290.32	290.32
<b>Check</b>	<b>50337</b>	<b>08/06/2021 Richard Franceschi</b>	<b>200 · Summit State Bank *0784</b>	<b>-2,607.43</b>
			5914 · Strike Team	1,525.41
			5913 · Stipend	1,082.02
			-1,082.02	1,082.02



**Monte Rio Fire Protection District  
Split Detail  
August 2021**

Check	50338	08/06/2021	James D. Jacobs	200 · Summit State Bank *0784	-2,607.43	2,607.43
				5911 · Volunteer Pay	-20.52	20.52
				5913 · Stipend	-1,463.10	1,463.10
				5914 · Strike Team	-1,516.62	1,516.62
					<u>-3,000.24</u>	<u>3,000.24</u>
Check	50339	08/06/2021	Karlie Kaasch	200 · Summit State Bank *0784	-1,538.40	1,538.40
				5911 · Volunteer Pay	-23.67	23.67
					<u>-1,562.07</u>	<u>1,562.07</u>
Check	50342	08/06/2021	Christopher Ortiz	200 · Summit State Bank *0784	-6,374.03	6,374.03
				5913 · Stipend	-398.70	398.70
					<u>-6,772.73</u>	<u>6,772.73</u>
Check	50344	08/06/2021	Matthew Simmons	200 · Summit State Bank *0784	-5,138.63	5,138.63
				5913 · Stipend	-1,351.96	1,351.96
					<u>-6,490.59</u>	<u>6,490.59</u>

**Monte Rio Fire Protection District**  
**Profit & Loss Budget vs. Actual**  
 July 1 through September 15, 2021

	TOTAL				
	Aug 21	Jul 1 - Sep 15, 21	Budget	\$ Over Budget	% of Budget
<b>Income</b>					
<b>10 · Tax Revenue</b>					
1000 · Property - CY Secured	0.00	24,116.22	488,000.00	-463,883.78	4.94%
1001 · Direct Charges - CY	0.00	18,797.50	500,000.00	-481,202.50	3.76%
1008 · RDA Increment	0.00	0.00	-200,000.00	200,000.00	0.0%
1011 · SB2557 Prop Tax Admin	0.00	0.00	-4,000.00	4,000.00	0.0%
1014 · RDA Pass Through	0.00	621.65	70,000.00	-69,378.35	0.89%
1017 · Residual - RPTTF	0.00	68,148.72	78,000.00	-9,851.28	87.37%
1020 · Supplemental Prop Taxes - CY	0.00	2,684.21	5,000.00	-2,315.79	53.68%
1040 · Property - CY Unsecured	0.00	395.72	0.00	395.72	100.0%
1042 · CollectCost Del CY Unsecured	0.00	0.00	13,000.00	-13,000.00	0.0%
1060 · Property - PY Secured	0.00	-15.82	0.00	-15.82	100.0%
1080 · Supplemental Prop Taxes - PY	0.00	-6.74	0.00	-6.74	100.0%
1100 · Property - PY Unsecured	0.00	268.21	255.00	13.21	105.18%
<b>Total 10 · Tax Revenue</b>	<b>0.00</b>	<b>115,009.67</b>	<b>950,255.00</b>	<b>-835,245.33</b>	<b>12.1%</b>
<b>20 · Intergovernmental Revenues</b>					
2440 · State HOPTR	0.00	1,449.23	1,700.00	-250.77	85.25%
2470 · Timber Yield Tax	0.00	23.50	80.00	-56.50	29.38%
2500 · Intergovernmental Rev. - State	0.00	0.00	1.00	-1.00	0.0%
<b>Total 20 · Intergovernmental Revenues</b>	<b>0.00</b>	<b>1,472.73</b>	<b>1,781.00</b>	<b>-308.27</b>	<b>82.69%</b>
<b>40 · Miscellaneous Revenues</b>					
4105 · Interest Income	124.22	455.43	2,500.00	-2,044.57	18.22%
<b>Total 40 · Miscellaneous Revenues</b>	<b>124.22</b>	<b>455.43</b>	<b>2,500.00</b>	<b>-2,044.57</b>	<b>18.22%</b>
<b>Total Income</b>	<b>124.22</b>	<b>116,937.83</b>	<b>954,536.00</b>	<b>-837,598.17</b>	<b>12.25%</b>
<b>Expense</b>					
<b>50 · Payroll Expenses</b>					
5910 · Permanent Positions	34,673.52	63,235.17	250,000.00	-186,764.83	25.29%
5911 · Volunteer Pay	450.00	750.00	25,000.00	-24,250.00	3.0%
5913 · Stipend	12,678.25	34,520.75	180,000.00	-145,479.25	19.18%
5914 · Strike Team	57,115.15	191,048.33	1.00	191,047.33	19,104,833.0%
5922 · FICA-Retirement	5,724.84	16,065.28	30,000.00	-13,934.72	53.55%
5924 · Medicare	1,338.89	4,016.17	5,000.00	-983.83	80.32%
5930 · Health Insurance	1,727.11	3,454.22	35,000.00	-31,545.78	9.87%
5935 · Unemployment	371.74	2,058.80	10,000.00	-7,941.20	20.59%
5940 · Workers' Compensation	0.00	6,008.00	40,000.00	-33,992.00	15.02%
<b>Total 50 · Payroll Expenses</b>	<b>114,079.50</b>	<b>321,156.72</b>	<b>575,001.00</b>	<b>-253,844.28</b>	<b>55.85%</b>
<b>60 · Services/Supplies</b>					
6021 · Clothing/Personal	0.00	0.00	2,000.00	-2,000.00	0.0%
6022 · Safety Clothing - PPE	4,959.06	9,511.83	25,000.00	-15,488.17	38.05%
6040 · Communications	326.40	5,007.50	15,000.00	-9,992.50	33.38%
6060 · Food	168.30	1,026.20	1,000.00	26.20	102.62%
6080 · Household Expense	94.31	587.98	3,000.00	-2,412.02	19.6%
6100 · Insurance	0.00	23,775.00	25,000.00	-1,225.00	95.1%
6140 · Maint - Equipment	3,897.78	13,653.75	50,000.00	-36,346.25	27.31%

**Monte Rio Fire Protection District**  
**Profit & Loss Budget vs. Actual**  
 July 1 through September 15, 2021

	TOTAL				
	Aug 21	Jul 1 - Sep 15, 21	Budget	\$ Over Budget	% of Budget
6180 · Maint. - Building	2,419.77	2,638.54	50,000.00	-47,361.46	5.28%
6261 · Medical Supplies	0.00	281.85	10,000.00	-9,718.15	2.82%
6280 · Membership/Subscriptions	250.00	298.99	9,000.00	-8,701.01	3.32%
6400 · Office Expense	411.00	1,686.86	3,135.00	-1,448.14	53.81%
6410 · Postage	0.00	0.00	600.00	-600.00	0.0%
6461 · Supplies	69.47	5,084.89	10,000.00	-4,915.11	50.85%
6500 · Professional Services	67.03	438.76	10,000.00	-9,561.24	4.39%
6510 · Administrative Services	0.00	10,560.00	65,000.00	-54,440.00	16.25%
6540 · Payroll Services	356.80	760.00	6,000.00	-5,240.00	12.67%
6587 · LAFCO	939.00	939.00	1,200.00	-261.00	78.25%
6610 · Legal Services	1,000.00	3,000.00	15,000.00	-12,000.00	20.0%
6630 · Audit/Accounting	1,000.00	1,000.00	10,000.00	-9,000.00	10.0%
6634 · Bank Service Charges	0.00	0.00	100.00	-100.00	0.0%
7053 · Vehicle Registration	0.00	0.00	2,500.00	-2,500.00	0.0%
7060 · Board Exponso	0.00	0.00	5,000.00	5,000.00	0.0%
7120 · Training-In-Service	126.55	126.55	10,000.00	-9,873.45	1.27%
7201 · Gas/Oil	2,989.12	6,194.43	25,000.00	-18,805.57	24.78%
7300 · Transportaion/Travel	0.00	2,990.20	1,000.00	1,990.20	299.02%
7320 · Utilities	914.54	1,762.26	20,000.00	-18,237.74	8.81%
7330 · Maint - Creekside JPA	0.00	0.00	5,000.00	-5,000.00	0.0%
<b>Total 60 · Services/Supplies</b>	<b>19,989.13</b>	<b>91,324.59</b>	<b>379,535.00</b>	<b>-288,210.41</b>	<b>24.06%</b>
<b>Total Expense</b>	<b>134,068.63</b>	<b>412,481.31</b>	<b>954,536.00</b>	<b>-542,054.69</b>	<b>43.21%</b>
<b>Net Income</b>	<b>-133,944.41</b>	<b>-295,543.48</b>	<b>0.00</b>	<b>-295,543.48</b>	<b>100.0%</b>

**Monte Rio Fire Protection District**  
**Balance Sheet**  
 As of September 15, 2021

	Sep 15, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
200 · Summit State Bank *0784	33,278.67
205 · Summit State Bank ICS	1,414,400.63
<b>Total Checking/Savings</b>	1,447,679.30
<b>Accounts Receivable</b>	
11050 · Due from Other Government	104,774.27
<b>Total Accounts Receivable</b>	104,774.27
<b>Total Current Assets</b>	1,552,453.57
<b>Fixed Assets</b>	
14000 · Land	41,480.00
15000 · Equipment	52,995.32
17000 · Accumulated Depreciation	-1,161,635.00
18600 · WIP Fire Station	143,615.00
999 · Undistributed	51,860.61
<b>Total Fixed Assets</b>	-871,675.07
<b>TOTAL ASSETS</b>	680,778.50
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	-0.65
<b>Total Accounts Payable</b>	-0.65
<b>Other Current Liabilities</b>	
25000 · Low Value Parcel Tax Refunds	400.00
<b>Total Other Current Liabilities</b>	400.00
<b>Total Current Liabilities</b>	399.35
<b>Total Liabilities</b>	399.35
<b>Equity</b>	
30000 · Opening Balance Equity	1,325,401.90
35200 · Unrestricted Net Assets	-349,479.27
Net Income	-295,543.48
<b>Total Equity</b>	680,379.15
<b>TOTAL LIABILITIES &amp; EQUITY</b>	680,778.50