



# MONTE RIO FIRE PROTECTION DISTRICT

P.O. Box 279 • Monte Rio, CA 95462 • (707) 865-2067

Fire Chief • Steve Baxman • [www.monteriofire.org](http://www.monteriofire.org)

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## BOARD OF DIRECTORS MEETING MINUTES

Via Zoom Video Conference

Monday, August 16, 2021, 6:00 p.m.

1. **CALL TO ORDER** – The regular meeting of the Board of Directors of the Monte Rio Fire Protection District was called to order by President Dan Fein at 6:01PM. Roll Call of Directors: Dan Fein, Josh Dale, Tim Cahn and Geff Smith.
2. **APPROVAL OF AGENDA** – Motion to approve the agenda with the addition of Kari Morrissey being added to the Summit State Bank account by Tim Cahn and seconded by Geff Smith; motion passed unanimously.
3. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED** – none
4. **APPROVAL OF MINUTES**
  - a. July 19<sup>th</sup>, 2021, Regular Board Meeting – Motion to approve Geff Smith seconded by Tim Cahn.
5. **CORRESPONDENCE**
6. **NEW BUSINESS**
  - a. Add Kari Morrissey to the SSB account – Geff Smith motioned to approve and seconded by Josh Dale.
7. **OLD BUSINESS**
  - a. Board Vacancy – We had one person apply for the open position, Kari Morrissey. Existing board members questioned and discussed the application. Roll call vote of directors, Smith, Cahn, Dale, and Fein. The motion passed unanimously.
  - b. Consolidation Discussion – there was discussion on how Sonoma County Fire District formed and their plan to annex the remaining departments. A discussion ensued about LAFCO and how to avoid them to include in an SOI so that MRF can decide where they would like to end up whether it be by JPA or annexation.
  - c. FY 2021-22 Budget – a discussion ensued about budget items and adding new reserve accounts and categorizing fund balance monies.
  - d. Policies & Procedures – there were some discussions about the policies and procedures and there were some questions and corrections in a few different sections. Motion to approve with edits in section 103.4.1 and 103.4.2 by Tim Cahn and seconded by Geff Smith.
  - e. In-Person/Hybrid Meetings – we need to be able to hold hybrid meetings by October and there was discussion on how to accomplish this. Dan will be some research on how



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we can accommodate conducting hybrid meetings. Looking in a service that lets you store the meetings as well as making it available to the public.

## 8. TREASURER'S REPORT

- a. Went over the financials included in the board packet.

## 9. CHIEF'S REPORT – Chief Baxman

- a. 590 Calls this year.
- b. Covid Protocol – 85% of department vaccinated and 10% more will be. 2 personnel will not get vaccinated but agreed to test every week.
- c. We have had a strike team out for a few months with crew swaps every two weeks.

## 10. PRESIDENT'S REPORT

- a. Nothing to report.

## 11. DIRECTOR'S REPORT

- a. Request of a Splits report.

## 12. SECRETARY/CLERK REPORT

- a. Nothing to report.

**13. ADJOURNMENT** – Motion to approve: Director Josh Dale; motion passed unanimously. The Board was adjourned at 7:39PM

## MINUTES READ, APPROVED & ACCEPTED

Respectfully submitted,

/s/  \_\_\_\_\_ President Fein

/s/  \_\_\_\_\_ Director Dale

/s/  \_\_\_\_\_ Director Cahn

/s/  \_\_\_\_\_ Director Smith

/s/  \_\_\_\_\_ Director Morrissey