



MONTE RIO FIRE PROTECTION DISTRICT

P.O. Box 279 • Monte Rio, CA 95462 • (707) 865-2067

Fire Chief • Steve Baxman • www.monteriofire.org

BOARD OF DIRECTORS MEETING MINUTES

Via Zoom Video Conference

Monday, June 21, 2021, 6:00 p.m.

1. **CALL TO ORDER** – The regular meeting of the Board of Directors of the Monte Rio Fire Protection District was called to order by President Dan Fein at 6:02PM. Roll Call of Directors: Dan Fein, Josh Dale, Tim Cahn and Geff Smith.
2. **APPROVAL OF AGENDA** – Motion to approve the agenda; motion passed unanimously.
3. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED** – none
4. **APPROVAL OF MINUTES**
 - a. May 17th, 2021, Regular Board Meeting – Motion to approve Tim Cahn seconded by Geff Smith.
5. **CORRESPONDENCE**
 - a. Grant Writing Classes Email – there are multiple opportunities to attend grant writing classes, one online and one in Reno. This will be put on next months agenda to anyone who would like to attend.
6. **NEW BUSINESS**
 - a. Resume In-Person Meetings – Motion to approve with the option of a Zoom link by Tim Cahn and seconded by Geff Smith.
 - b. Air Conditioning for Upstairs – Motion to approve by Tim Cahn and seconded by Geff Smith.
7. **OLD BUSINESS**
 - a. Consolidation Ad Hoc Committee Report – the committee to look over JPA example and come back to the board next meeting with any questions and concerns.
 - b. Policies & Procedures – there was much discussion on this topic, and it was determined that the board will look over Gold Ridge policies to compare.
 - c. Board Vacancy – We continuously post for the board vacancy, but we have not received any applications yet.
 - d. FY 2021-22 Preliminary Budget – there were discussions about not being able to look over the budget in time but that it was just preliminary so changes can still be made if needed after the fiscal year comes to an end. Motion by approve by Tim Cahn and seconded by Geff Smith.
 - e. Add Chief Baxman as a signer on Summit State Bank Account – there was concern that there would not be enough oversight on the financials. It was also discussed that there is enough by having three different people looking over them and two of them would be



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signing. Motion to approve by Tim Cahn and seconded by Geff Smith. Vote 3,0,1. Motion passes.

8. TREASURER'S REPORT

- a. Went over the financials included in the board packet.

9. CHIEF'S REPORT – Chief Baxman

- a. 403 Calls this year.
- b. This July it will be three years since the stipend program started.
- c. We are hiring more stipends.

10. PRESIDENT'S REPORT

- a. Nothing to report.

11. DIRECTOR'S REPORT

- a. It was requested that the board packets be distributed the Friday before the meeting, so directors have enough time to review everything.

12. SECRETARY/CLERK REPORT

- a. Nothing to report.

13. ADJOURNMENT – Motion to approve: Director Geff Smith; motion passed unanimously. The Board was adjourned at 7:47PM

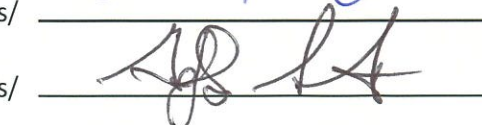
MINUTES READ, APPROVED & ACCEPTED

Respectfully submitted,

/s/  _____ President Fein

/s/  _____ Director Dale

/s/  _____ Director Cahn

/s/  _____ Director Smith