



# MONTE RIO FIRE PROTECTION DISTRICT

P.O. Box 279 • Monte Rio, CA 95462 • (707) 865-2067

Fire Chief • Steve Baxman • [www.monteriofire.org](http://www.monteriofire.org)

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## BOARD OF DIRECTORS MEETING MINUTES

Via Zoom Video Conference

Monday, November 16, 2020 6:00 p.m.

1. **CALL TO ORDER** – The regular meeting of the Board of Directors of the Monte Rio Fire Protection District was called to order by President Dan Fein at 6:02PM. Roll Call of Directors: Dan Fein, Tim Cahn, Josh Dale, Paul Casini and Geff Smith.
2. **APPROVAL OF AGENDA** – Motion to approve the agenda; motion passed unanimously.
3. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED** – none
4. **APPROVAL OF MINUTES**
  - a. October 19, 2020 Regular Board Meeting – Motion to approve Geff Smith seconded by Josh Dale.
5. **CORRESPONDENCE**
6. **OLD BUSINESS**
  - a. Policies & Procedures – Tim have been working through the Lexipol documents; he has finished going through all the personnel policies. The board decided to table this topic until the next meeting.
  - b. Consolidation Ad Hoc Committee Report – nothing to report from the committee. According to LAFCO there will be no SOI's completed between now and May 2021.
  - c. Forest Management – Torr Family sold a big piece of land to the state parks. There was discussion of issuing citations to those who do not maintain the brush around their homes. As of now Cal Fire already issues such citations. Chief Baxman has already been working on speaking with the Bohemian Grove and Regional Parks on educating the importance of controlled burning.
7. **NEW BUSINESS**
  - a. Filling Board Vacancies – Notice of vacancy has been posted for the two positions open on the board. The due date for applications is Friday December 4<sup>th</sup> by 5:00pm. These openings are two-year terms because they will be appointed.
8. **TREASURER'S REPORT**
  - a. Went over the financials included in the board packet.
9. **CHIEF'S REPORT** – Chief Baxman
  - a. 681 calls to date.
  - b. The two surplus vehicles will most likely go to Cazadero. The engine for \$2500 and the other one would be donated.



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- c. There is a type 6 available to purchase that was an old Bennett Valley engine. Purchase price is \$15K. Purchasing this engine will allow to go on more strike teams as well as make more money for the department. This item will be on the next meeting agenda as an action item.

## 10. PRESIDENT'S REPORT

- a. Nothing to report

## 11. DIRECTOR'S REPORT

- a. Nothing to report

## 12. SECRETARY/CLERK REPORT

- a. Nothing to report

13. **ADJOURNMENT** – Motion to approve: Director Geff Smith; motion passed unanimously. The Board was adjourned at 7:10PM


## MINUTES READ, APPROVED & ACCEPTED

Respectfully submitted,

/s/  \_\_\_\_\_ President Fein

/s/ \_\_\_\_\_ Director Casini

/s/ \_\_\_\_\_ Director Dale

/s/  \_\_\_\_\_ Director Cahn

/s/  \_\_\_\_\_ Director Smith