

MONTE RIO FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING

Monday, June 15, 2020 6:00 PM

Via Zoom Video Conference

Web URL: <https://us02web.zoom.us> Meeting ID: 602 502 2189

Phone (audio only): (669) 900-6833 Meeting ID: 602 502 2189

AGENDA

1. CALL TO ORDER
2. APPROVAL OF AGENDA (changes, additions, or deletions) *(Action Item)*
3. PUBLIC COMMENT ON ITEMS NOT AGENDIZED
*Any citizen wishing to speak to the Board on any item **not listed on the Agenda** may do so under public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
4. APPROVAL OF MINUTES *(Action Item)*
 - a. May 18, 2020 Regular Board Meeting
5. CORRESPONDENCE
6. OLD BUSINESS
 - a. Selecting New Counsel *(Discussion Item, possible Action Item)*
 - b. Selecting New Auditor *(Discussion Item)*
 - c. Consolidation Ad Hoc Committee Report *(Discussion Item)*
 - d. Refunds for Low Value Parcels Update *(Discussion Item)*
 - e. Final Audit FY 18/19 *(Action Item)*
7. NEW BUSINESS
 - a. Adopt Preliminary Budget for FY 2020-2021 *(Action Item)*
8. TREASURER'S REPORT - Director Cahn
9. CHIEF'S REPORT
10. PRESIDENT'S REPORT
11. DIRECTOR'S REPORT
12. SECRETARY/CLERK'S REPORT
13. ADJOURNMENT

Accessible Meeting Information

The Monte Rio Community Center meeting room is accessible to persons using wheelchairs and other assistive mobility device.

Please make your requests for documents in alternative format (large font or Braille) or additional accommodations such as sign language interpretation or real-time captioning to District Administrative Staff, Tiffanie Palmer at (707) 823-1089 (Voice), call **711 for the free Telecommunications Relay Service**, or e-mail tpalmer@goldridgefire.org.

Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

CERTIFICATION OF POSTING

I certify that I posted a copy of the foregoing agenda at the regular meeting place of the Board of Directors of the Monte Rio Fire Protection District at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2).

/s/ _____

**MONTE RIO FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

Monday, May 18, 2020 6:00 p.m.

Via Zoom Video Conference

MINUTES

1. **CALL TO ORDER** – The regular meeting of the Board of Directors of the Monte Rio Fire Protection District was called to order by President Dan Fein at 6:02PM. Roll Call of Directors: Dan Fein, Tim Cahn, Josh Dale, Paul Casini and Geff Smith.
2. **APPROVAL OF AGENDA** – Motion to approve the agenda with the suggested edits; Cahn and seconded by Casini.
3. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED** – None
4. **APPROVAL OF MINUTES**
 - a. April 20, 2020 Regular Board Meeting – Motion to approve Tim Cahn seconded by Paul Casini.
5. **CORRESPONDENCE**
6. **NEW BUSINESS**
 - a. Selection of Officers – Geff Smith motioned to approve Dan Fein to remain president of the board; this was seconded by Tim Cahn. Tim Cahn motioned to approve Paul Casini for Vice President of the board; this was seconded by Geff Smith. Geff Smith motioned to approve Tim Cahn to remain treasurer of the board; this was seconded by Josh Dale. Paul Casini motioned to approve Tiffanie Palmer for clerk of the board; this was seconded by Geff Smith.
 - b. Selection of a New Auditor – there was one proposal from Goranson & Associates, the board agreed that they would get 2 more proposals and move this agenda item to the next meeting.
 - c. ICS & Checking Account with Summit State Bank – Marjorie Peterson from SSB joined the meeting and explained what an ICS account is and how it works. She explained how important it is to make sure all your monies are insured. Director Dale motioned to seek out other banks that may offer ICS services; no second, so the motion died. Director Cahn motioned to approve to move forward with Summit State Bank to open an operating account and ICS account and close Community First Credit Union Business Prime Share and Business Money Market and move all monies to SSB except \$250K in the Non-Profit Checking; this was seconded by Director Casini.
 - d. Adding new Board Member Geffory Smith as a signer to Bank Account – Director Cahn motioned to approve; this was seconded by Director Dale.

7. OLD BUSINESS

- a. Possible Consolidation with Sonoma County Fire District – Director Casini is concerned with the financial stability with SCFD and if they are secure and stable. Director Dale is not sold on the idea and concerned if they will be able to maintain the level of service currently held with MRFPD, Casini agreed. Director Cahn feels consolidation is inevitable but not right now. All board members agreed to not decide right now but to form an Ad Hoc Committee. Directors Smith & Dale volunteered to be a part of this committee. Director Smith motioned to approve forming an Ad Hoc Committee; this was seconded by Director Cahn.
- b. Selecting New Counsel – board agrees to have 3 viable proposals before deciding; the board will bring 2 more proposals to the board for the next meeting.
- c. Refunds for Low Value Parcels – Now that we have list of the refunds that will be going out, we will be issuing refunds. Director Cahn motioned to approve to issue refunds; this was seconded by Casini.
- d. Funding & Maintenance of Warning Signs – we have not heard from the rep regarding the sirens. Board agreed to take this item off the agenda until we hear from her.

8. TREASURER’S REPORT

9. CHIEF’S REPORT – Chief Baxman

- a. 232 calls to date.
- b. Still owe about \$60K for new truck.
- c. Spending money on trucks to prepare for fire season.
- d. New truck will be here in Mid-May.

10. PRESIDENT’S REPORT

- a. Nothing to report

11. DIRECTOR’S REPORT

- a. Nothing to report

12. SECRETARY/CLERK REPORT

- a. Nothing to report

13. ADJOURNMENT – Motion to approve: Director Geff Smith seconded by Director Tim Cahn. The Board was adjourned at 7:37PM

MINUTES READ, APPROVED & ACCEPTED

Respectfully submitted,

/s/ _____ President Fein

/s/ _____ Director Casini

/s/ _____ Director Dale

/s/ _____ Director Cahn

/s/ _____ Director Smith



555 12th Street, Suite 1500
Oakland, California 94607
tel (510) 808-2000
fax (510) 444-1108
www.meyersnave.com

Rachel E. Hundley
Attorney at Law
rhundley@meyersnave.com

March 16, 2020

Josh Dale
Board Member
Monte Rio Fire Protection District
jdale@joshdale.com

Re: General Counsel Legal Services

Dear Mr. Dale,

Thank you for the opportunity to submit this proposal for Meyers Nave to provide General Counsel legal services for the Monte Rio Fire Protection District.

Background on Meyers Nave

Meyers Nave is a multidisciplinary law firm with nearly 60 attorneys providing a variety of legal services to California public agencies. We provide contract City Attorney services to 17 municipalities, including South San Francisco, Los Altos Hills, San Leandro and Walnut Creek, and General Counsel services to more than 30 special districts, including Fire Protection Districts, and other public agencies. We also serve as special outside counsel to hundreds of other public entities throughout California.

Our attorneys practice in over 15 distinct areas of public law, from general governance to land use to public finance to labor and employment. Our breadth and depth allows us to deploy a wide range of issue-specific expertise when our clients need it. Our comprehensive expertise is the reason hundreds of California's public entities have turned to us for assistance.

Labor and Employment Practice Group

In our conversation, you mentioned the District will be transitioning from volunteer to paid firefighters this year. Meyers Nave's Labor and Employment Practice consists of attorneys primarily representing California public agencies, with an emphasis on guiding public agencies toward achieving their labor relations goals. Following are the range of labor relations roles that our attorneys perform for public agencies.

- **Serve as lead negotiator on the full range of collective bargaining issues**, including Memorandum of Understanding (MOU) negotiations, meet and confer on

policy/rules/past practice issues, adoption of employer-employee relations resolutions, changes in the law, and layoff and furlough issues.

- **Provide “behind the scenes” advice**, including drafting, revising and/or evaluating proposals; evaluating claims of regressive bargaining or bad faith negotiations; and briefing city councils on negotiations.
- **Advise on impasse and imposition issues**, and represent clients in mediation and fact-finding proceedings.
- **Arbitrate and advise on grievances and represent agencies on unfair labor practices**, including Public Employment Relations Board (PERB) hearings and appeals to the PERB Board.
- **Provide day-to-day advice to agencies on labor issues**, including evaluating potential grievances; determining whether changes in practice or rules require meet and confer; and assisting with unit modification or decertification petitions.
- **Litigate labor and employment law issues**, including union-driven Fair Labor Standards Act claims and retiree health and pension benefits.

We also help clients avoid and respond to strikes and stay in compliance with the Meyers-Milias-Brown Act (MMBA). Some of the core bargaining issues we advise on are wages, health benefits, retiree health, pension, overtime, accruals, specialty pays, compensation surveys, layoffs, furloughs, work schedules, discipline and grievance procedures, light duty, fitness for duty, and medical leaves.

Experience Providing Similar Services

Meyers Nave proposes that I, Rachel Hundley, serve as General Counsel to the District. I am a Senior Associate in the Municipal and Special District Law Practice, and currently serve as General Counsel to the Crockett Community Services District and Sweetwater Springs Water District. I also serve as Deputy General Counsel to the Kensington Fire Protection District (KFPD). I have experience representing government agencies, cities, counties and special districts in all matters affecting local governance and decision-making, from day-to-day operations to long-term policy issues.

In my role as Deputy General Counsel to the KFPD, I have worked on a number of matters relevant to the District. For example, I have advised on the hiring of new employees, reviewed potential conflicts of interest, and drafted service and lease agreements relating to fire operations. I have also advised public entity clients on matters involving ordinance drafting, code enforcement, public records, open meeting laws, ethics and conflicts of interest, personnel matters, public works, general public finance, elections, strategic planning, policy development and community relations. I have handled issues relating to land

use and zoning, economic development, housing, real estate, construction, contracts, constitutional law, and environmental regulatory compliance.

Our labor and employment attorneys have experience negotiating labor agreements for Fire Protection Districts, including serving as lead negotiator for the Moraga-Orinda Fire District, Menlo Park Fire Protection District, and the San Ramon Valley Fire Protection District. Our attorneys have also negotiated on behalf of numerous cities with firefighter unions, such as the IAFF. We also provide training tailored to Fire Protection Districts on a range of topics, including Equal Employment Opportunity and wage-and-hour basics, AB 1825, harassment and bullying prevention, and implicit bias.

Our attorneys are also leaders on the employment issues facing public safety. In addition to negotiating opposite fire and police associations and unions, we regularly advise on issues specific to public safety, including specialized privacy issues; Fair Labor Standards Act issues resulting from unique schedules, training, court and on-call demands; pension and incentive pay issues; and the investigation/discipline process and other requirements under the Firefighters Procedural Bill of Rights Act.

Meyers Nave proposes that associate attorney Jordyn Ashley Bishop also assists in serving the Monte Rio Fire Protection District. In addition to serving as an attorney and law clerk at two law firms in the Bay Area, Jordyn's experience in the legal profession includes working in the Office of Criminal Enforcement in the U.S. Environmental Protection Agency, the Office of the Attorney General for the Environmental and Land Use Section of the California Department of Justice, the Greenlining Institute, the Center on Race, Poverty & the Environment, and the Lakota People's Law Project. Our complete bios are also attached to this proposals.

Costs

Meyers Nave has built its reputation for integrity and client commitment by proposing hourly rates that provide the best value based on the experience, qualifications and specialty expertise of the proposed attorney or attorneys. We are committed to providing the most effective and efficient services possible. I have extensive experience with the types of issues the District may face, with a proven ability to provide sound counsel to special districts and municipal agencies.

Our proposed hourly rates for General Counsel services to the District are as follows:

Principal (as needed)	\$360
Senior Associate (Hundley)	\$325
Associate (Bishop)	\$300
Paralegal	\$190

For Labor and Employment specialty services, our standard public agency hourly rates are:


Senior Of Counsel (Edward Kreisberg)	\$400
Of Counsel (Jesse Lad)	\$375
Senior Associate (Gorev Ahuja)	\$350
Junior Associate (Angelica Pe Bonito)	\$300

We propose to adjust our rates each year by the relevant local Consumer Price Index increase over the prior 12-month period, up to 3%.

It would be my pleasure to serve the Monte Rio Fire Protection District and its Board as General Counsel. I appreciate you reaching out to me about this opportunity, and I hope we can work together to meet the District's needs.

Please contact me if you have questions about our proposal or need additional information. Thank you for your consideration.

Sincerely,


Rachel E. Hundley
Attorney at Law



Rachel Hundley
Senior Associate

555 12th Street, 15th Floor
Oakland, California 94607

T: 510.808.2000
F: 510.444.1108
rhundley@meyersnave.com

Practice Groups
Municipal and Special District Law

Bar Numbers
289585 (CA – admitted 2013)
4724803 (NY – inactive)

Education
University of North Carolina School of Law,
JD, 2008 (*Journal of International Law and
Commercial Regulation, Articles Editor*)

University of Georgia, triple major *summa
cum laude* and with honors, Political
Science (BA), Magazines (ABJ), Speech and
Communications (BA), 2005

Practicing Since: 2009

Rachel Hundley is a Senior Associate in the Municipal and Special District Law Practice Group. She represents government agencies, cities, counties and special districts in all matters affecting local governance and decision-making, from day-to-day operations to long-term policy issues. Rachel currently serves as General Counsel of Crockett Community Services District.

Rachel advises clients on matters involving ordinance drafting, code enforcement, public records, open meeting laws, ethics and conflicts of interest, historic preservation, public works, general public finance, elections, strategic planning, policy development and community relations. She has handled issues relating to land use and zoning, economic development, housing, real estate, construction, contracts, constitutional law, and environmental regulatory compliance.

Rachel's background also includes litigation experience at a small general practice firm serving the greater San Francisco Bay Area as well as in the New York City office of an international commercial litigation firm. Her experience includes client management, developing case strategy, researching and drafting substantive motions and briefs, negotiating settlements, attending court appearances, managing discovery, and handling witness depositions. Rachel's areas of expertise focused on complex litigation involving breach of contract and financial torts, intellectual property, bankruptcy, tax, and employment issues. She also worked on numerous *pro bono* matters, including defending a juvenile asylee escaping gang violence in El Salvador before the United States Immigration Court.

Rachel served as a Clerk Extern for Judge Earl Britt, a Senior United States District Judge of the United States District Court for the Eastern District of North Carolina.



Jordyn Ashley Bishop
Associate

555 12th Street, 15th Floor
Oakland, California 94607

T: 510.808.2000
F: 510.444.1108
jbishop@meyersnave.com

Practice Groups

Municipal and Special Districts
Land Use
Environmental Law

California Bar Number
320147

Education

University of California, Hastings College of
the Law, JD, Social Justice Lawyering
Concentration, 2017

American Indian Law Center, Graduate,
Pre-Law Summer Institute for American
Indians and Alaska Natives, 2013

California State University, East Bay, BA,
Human Development, 2010

Practicing Since: 2017

Jordyn Ashley Bishop is an Associate in the Municipal and Special District Law Practice Group. Her wide range of legal experience includes administrative, civil rights, climate change, constitutional, corporations, employment, energy, environmental, government, land use and municipal law. She has assisted with litigation, regulatory, counseling and urban planning matters for public agencies, non-profits, tribes and community groups.

In addition to serving as an Associate Attorney and Law Clerk at two law firms in the Bay Area, Jordyn's experience in the legal profession includes working in the Office of Criminal Enforcement in the U.S. Environmental Protection Agency, the Office of the Attorney General for the Environmental and Land Use Section of the California Department of Justice, the Greenlining Institute, the Center on Race, Poverty & the Environment, and the Lakota People's Law Project.

Jordyn drafts and responds to petitions, declarations, motions, opposition and briefs in state and federal court; reviews discovery responses and documents; drafts and responds to records requests and meet and confer letters; performs state and federal legal research and analysis; and prepares lead attorneys for and assists them during trial, court hearings and court conferences.

Her broad based environmental law background has provided her with valuable experience attending public hearings, community meetings and workshops, and participating in advisory committees consisting of legislative offices, state agencies, environmental justice community leaders, policy advocates, and local and regional governments. In these roles, Jordyn has drafted public comment letters on state program development and implementation, and provided comment at public meetings and workshops. She has also co-led an interdisciplinary technical advisory committee on climate change and supported an interagency coordinating committee in the development of a project plan and budget for program

development purposes. Her work at the Lakota People's Law Project included researching federal and state law and policy impacting Native Americans and researching, analyzing and presenting on pending Indian Child Welfare Act cases in the federal circuits.

During law school, Jordyn held numerous leadership positions, including Founder and President of the Native American Law Student Association, Staff Editor and Senior Notes Editor of the *Hastings Science and Technology Law Journal*, Committee Chair and 3L Advisor to the Women of Color Initiative, Teaching Assistant for the Legal Writing & Research Department, and Treasurer of Hastings Public Interest Law Foundation.

Prior to law school, Jordyn worked as a Quality Assurance Supervisor, Quality Assurance & Regulatory Coordinator, and Microbiology Technician for the National Food Laboratory in Livermore, California.

Honors & Awards

- Community Public Interest Award, UC Hastings
- CALI Award for Highest Grade in Social Justice, UC Hastings
- Fellowship, American Indian Graduate Center
- Diversity Scholarship, ChangeLawyers
- 1066 Foundation Scholarship, UC Hastings
- Public Interest Law Foundation Summer Grant, UC Hastings
- Oshima Family Scholarship, UC Hastings
- Equal Justice Works Fellowship Grant
- Equal Justice America Legal Service Grant
- Nancy Stuart Public Interest Award, UC Hastings

Publications

- Author, *Help Save the Seeds: A Call to Action for Local Governments to Introduce Legislation to Protect Community Seed Sharing, Libraries, and Exchanges*,⁹ HASTINGS SCI. & TECH. L. J. 113, Winter 2017

William D. Ross
David Schwarz
Kypros G. Hostetter

Law Offices of
William D. Ross
400 Lambert Avenue
Palo Alto, California 94306
Telephone: (650) 843-8080
Facsimile: (650) 843-8093
www.LawRoss.com

Los Angeles Office:

11420 Santa Monica Blvd
#25532
Los Angeles, CA 90025

**PROPOSAL FOR DISTRICT COUNSEL SERVICES
BY
THE LAW OFFICES OF WILLIAM D. ROSS**

RFP ISSUED BY:

**Monte Rio Fire Protection District
9870 Main Street
Monte Rio, CA 95462**

DATE SUBMITTED:

June 12, 2020

A. Firm Background

The Law Offices of William D. Ross, a Professional Corporation (“LOWDR” or “Firm”), is a boutique firm that focuses almost exclusively on serving the legal needs of local public agencies. Each of our attorneys has significant experience in the numerous fields of law that are pertinent to the day-to-day operations of the Monte Rio Fire Protection District (“District”). LOWDR is led by its founding member, William D. Ross, who has more than 40 years of experience representing public agencies.

Since 1984, LOWDR has operated a law practice that is dedicated to providing complete and comprehensive representation to local government agencies, particularly cities, special districts, and JPAs. The Firm’s philosophy is to provide “full-service” management of *all* aspects of governmental representation in a proactive and cost-effective manner that will allow the District’s staff, officers, and governing board to confidently perform their duties. LOWDR prides itself in providing top-rate legal services to its public agency clients at affordable rates. **More than 85%** of our practice consists of local government clients, with the remaining portions allocated to land use and environmental issues for private landowners and developers.

Our firm is headquartered in Palo Alto, California and maintains a satellite office in the Westwood neighborhood of Los Angeles. LOWDR represents public agencies and private developers from all corners of California. We currently serve as City Attorney for the City of American Canyon in Napa County, and as General Counsel, District Counsel, or Special Counsel to 18 Joint Powers Authorities and fire protection districts statewide, including clients located the following counties: Los Angeles, San Mateo, Santa Cruz, Santa Clara, Alameda, Contra Costa, Solano, Stanislaus, Fresno, Placer Inyo, Monterey, Napa, and Sonoma counties.

LOWDR’s founding attorney, William Ross, has over 40 years of experience representing local government agencies and is assisted by his expert municipal law associates, Kypros Hostetter (15 years of experience) and David Schwarz (9 years of experience).

The Firm’s three attorneys are assisted by a support staff of paralegals, law clerks, and legal secretaries. Our experienced support staff assist in legal research, calendaring, document preparation, and court filings, which allow the Firm to respond to client needs quickly, while maintaining the quality and cost-effectiveness of our representation.

We also utilize an array of technological resources to meet the needs of our clients. In addition to a Firm library with hard copies of frequently used legal resources, we also utilize computer software and online resources to stay informed of changes in the law that may affect the District. Specialized software for attorneys called CLIO is used to track time and expenses for client matters, which allows efficient monitoring of client costs. LOWDR remains current on changes in law by the use of electronic legal databases and by monitoring new legislation and landmark case law decisions by courts. Calendaring software is used to manage and track important client matters, such as District meetings, court hearings, filing deadlines, and other

events. The Firm would use multiple methods to communicate with District Staff, including land-line phones, cell phones, teleconference numbers, email, and fax.

B. Attorney Biographies

1. William D. Ross, Firm Principal

Mr. Ross was admitted to the California State Bar in 1975 (License No. 64538). He received a Juris Doctorate from University of Santa Clara in 1974 and his undergraduate degree, a Bachelor of Arts in History with Honors, in 1970 from Stanford University.

Mr. Ross has been practicing law for 44 years. Mr. Ross founded LOWDR in 1984, and has tailored the Firm's legal practice towards serving the varying and diverse needs of cities, special districts, and other local agencies across California. Prior to founding LOWDR, Mr. Ross was Deputy District Attorney for Inyo County from 1975 to 1976, and Deputy County Counsel for Los Angeles County from 1977-1981. He was then employed as an associate for the Firm of Rogers & Wells, in Los Angeles and New York from 1982 to 1984 and with the Law Firm of Meserve, Mumper & Hughes, as an associate from 1981 to 1982.

Mr. Ross has tailored his career towards serving the diverse legal needs of California cities and local public agencies. Drawing from over 40 years of experience, Mr. Ross has extensive knowledge of the wide-ranging field municipal law, including interpreting and implementing provisions of the California Government Code, Health and Safety Code, Revenue and Taxation Code, and the Code of Civil Procedure. LOWDR's full-service nature includes routinely advising and representing its city and special district clients on matters involving the Ralph M. Brown Act, contractual and real estate negotiations, employee relations, applications for reorganization before Local Agency Formation Commissions (LAFCOs), compliance with the Elections Code, responding to public records requests, municipal financing and taxation, and compliance with the ethics policies of the Fair Political Practices Commission, among other legal issues that arise in a local agency's day-to-day operations.

LOWDR prides itself in providing top-rate legal services to its public agency clients at affordable rates. The significant majority (over 85%) of LOWDR's practice consists of local government clients, with the remaining portions allocated to land use and environmental issues to private clients and developers.

Mr. Ross has served as the City Attorney for the City of American Canyon in Napa County since its incorporation in 1992. In his role as City Attorney, he regularly advises and represents American Canyon regarding the City's provision of water to its residents and the operation of the City's wastewater treatment facility and a wide variety of land use and environmental issues. He has also served as Special Counsel for several cities, including Burbank, Richmond, El Monte, El Cerrito, Gilroy, and Soledad.

Additionally, Mr. Ross serves as District Counsel to several fire protection districts state-wide. Examples include the San Ramon Valley Fire Protection District in Contra Costa County, the Linda Fire Protection District in Yuba County, the Salida, Oakdale and West-Stanislaus Fire Protection Districts in Stanislaus County, the Arbuckle-College City Fire Protection District in Colusa County, the Monterey Regional Fire Protection Districts in Monterey County, the American Canyon Fire Protection District in Napa County, the Southern Inyo Fire Protection District in Inyo County and the Northern Sonoma County Fire Protection District and the North Sonoma Coast Fire Protection District in Sonoma County. Mr. Ross also serves as Department Counsel to the San Mateo Consolidated Fire Department, a joint powers authority (JPA) providing fire protection to the cities of San Mateo, Belmont, and Foster City.

2. David Schwarz, Associate Attorney

David Schwarz is a senior attorney whose practice areas include environmental compliance, land use, employment law, municipal law, and civil litigation. Should LOWDR be accepted to perform legal services for the District, Mr. Schwarz would be the designated associate assisting Mr. Ross in his role as District Counsel.

Mr. Schwarz has been employed with LOWDR for nine (9) years. He received his law degree in 2010 from the Indiana University Maurer School of Law, and obtained undergraduate degrees in Business and Economics in 2007 from Indiana University.

Mr. Schwarz was admitted to the California State Bar in May 2011 (License No. 277078). Prior to his admission to the California Bar, Mr. Schwarz worked as a contract paralegal for the State Bar of California's Investigation and Enforcement Division, which investigated and prosecuted ethical violations and misconduct by attorneys. In addition to practicing law, Mr. Schwarz is a board member for Schwarz Family Farms, a 4,000-acre family-owned and operated agricultural operation.

Since joining LOWDR in 2011, Mr. Schwarz has focused his professional career on representing California cities, special districts, and local agencies. He has represented public agencies in a range of litigation matters, including defending municipalities in matters involving development fee disputes, CEQA compliance, contract disputes, and labor/employment litigation.

By way of example, Mr. Schwarz currently serves as Deputy City Attorney for the City of American Canyon, in which he works directly with City staff to prepare and review legal documents, answer questions, and analyze potential legal risk. He also represents special districts in Monterey County, Fresno County, San Mateo County, and Sonoma County, among others, and has served as Special Counsel to the City of Gilroy.

In addition to his litigation experience, Mr. Schwarz routinely advises public agencies on matters involving land use, environmental regulations, public records requests, Brown Act compliance, governmental finance issues, preparation of resolutions and ordinances, negotiating contracts, annexing territory in LAFCO proceedings, and compliance with elections laws.

On a daily basis, Mr. Schwarz renders advice to public entities. He is well-accustomed to meeting the nuanced needs of local public agencies, including advises municipal staff on matters relating to compliance with state and federal law, processing environmental impact reports, negotiating contracts, enforcing local ordinances, governmental finance issues, Elections Code compliance, among other fields of law.

3. Kypros Hostetter, Associate Attorney

Mr. Hostetter has been employed with the Firm for 15 years. He received his law degree from UCLA and was admitted to the California Bar in 2003 (License No. 228865). Mr. Hostetter has extensive knowledge of environmental matters, including CEQA, NEPA, the Clean Water Act, and administrative proceedings before the State Water Board. Mr. Hostetter routinely advises clients on land use, Brown Act, and employment matters, and would be available to advise the District. Mr. Hostetter's full biography is included in the enclosed Firm Resume.

C. Areas of Practice

As set forth above, LOWDR's attorneys have tailored their practice to focus on municipal law. These areas of law include the following.

a. 1987 Fire Protection District Law and LAFCO Proceedings under the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000

LOWDR has decades of experience representing dozens of fire protection districts across California that are formed and operate under the Fire Protection District Law of 1987 (Health and Safety Code section 13800 *et seq.*).

The Firm also represents fire districts in proceedings before Local Agency Formation Commissions ("LAFCO"), including annexations and consolidations. The Firm has assisted volunteer fire companies in applying to their applicable Local Agency Formation Commissions to organize as fire protection districts and advise existing fire departments on the law's effect on their powers, duties, organizational structure, and operations.

b. California Health and Safety Code

As a boutique firm that specializes in representing fire protection districts and other government agencies, LOWDR regularly advises on the broad and diverse provisions of the Health and Safety Code, whether the issue relates to providing fire protection services, weed abatement, the rights and duties of a public agency, or simply the procedures for adopting specified ordinances and regulations, such as an updated fire code.

c. California Government Code

Because the majority of our clients are public agencies, LOWDR's attorneys interpret and

apply the California Government Code on an everyday basis. These issues vary greatly and permeate nearly every aspect of a public agency's operations. A handful of examples include:

- Conducting public meetings under the Brown Act;
- Implementing municipal financing mechanisms to fund fire services, such as development fees (Mitigation Fee Act), community facility districts (Mello-Roos Act), and special assessments (California Constitution Article XIII D);
- Responding to public records under the Public Records Act;
- Advising and representing in employee matters, such as those subject to the Firefighter Procedural Bill of Rights Act; and,
- Annexing territory in LAFCO proceedings subject to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000

d. Personnel Disputes, Workers' Compensation, and Employee Relations

LOWDR's attorneys formulate memorandums of understanding with labor groups and provide representation in employee compensation issues, CalPERS matters, employee lawsuits, Family Medical Leave Act and workplace safety issues, and all forms of personnel discipline and administration. Our Firm also has experience in workers' compensation issues, including self-insurance retention authorities, such as FASIS, and workers' compensation administrators. We also advise and represent clients regarding compliance with HIPAA and privacy laws. These matters include negotiating employment contracts, formulating personnel and policy manuals, and implementing best practices for avoiding liability and risk in employment dealings.

Our goal is to work closely with staff to provide certainty and clarity in personnel matters to avoid risk and maintain compliance with employment laws. We provide training on prohibited workplace harassment and civil rights compliance. By maintaining clear channels of communication with agency staff and keeping them informed of employment laws and best practices, we strive to insulate our clients from risks associated with employment litigation.

e. Negotiating, Drafting, and Enforcing Contracts

LOWDR formulates and negotiates contracts for its public clients. These matters include preparing will-serve letters for municipal services, preparing contracts purchasing goods and services, and contracts for constructing or maintaining public facilities, among other subjects. LOWDR has developed individually-tailored form agreements for use in consultant, construction, and special services for most issues the District would encounter.

LOWDR is knowledgeable of public bidding requirements, including requirements for public works contracts, design-build contracts, and construction manager at-risk contracts. LOWDR has prepared the purchasing/public bidding policies for nearly all of our governmental clients, and routinely advises them on matters involving the construction of public works, consistent with the California Public Contract Code and California Labor Code. For example, our Firm has recently advised a municipal client on the procedures for contracting to replace

subterranean water mains, and is representing several fire protection districts on matters relating to the construction of new fire stations and firefighter training facilities. LOWDR also advises its municipal clients that serve as water providers on matters involving water rights, regulatory compliance, and water supply contract issues.

f. Preparation and Review of Ordinances and Resolutions

The Firm prepares and reviews Ordinances and Resolutions for Firm public agency clients. This experience spans the entire spectrum of topics that a municipality may face, including documents addressing emergency moratoriums, environmental and land use findings, approval of development agreements, purchasing policies, personnel classifications, and public safety matters, among many other topics.

By way of example, Mr. Ross routinely prepares ordinances and resolutions in his capacity as City Attorney for the City of American Canyon in Napa County, as well as numerous special district and JPA clients in his role as District Counsel, including but not limited to the Monterey County Regional Fire Protection District and the Fresno County Fire Protection District, among multiple other local entities.

g. Public Records Act, Ralph M. Brown Act, Political Reform Act and Conflicts of Interest, and the Elections Code

Open government laws, or “sunshine laws” are a vital component of any local agency’s day-to-day operations. Our Firm routinely assists his public agency clients in matters involving open government laws such as the Public Records Act, the Ralph M. Brown Act, conflicts of interest issues, and Elections Code matters.

With respect to the Public Records Act, Mr. Ross advises public agencies regarding what documents constitute public records, whether the requested materials are exempt from disclosure, fee recovery for producing documents, and redaction of private information, such as HIPAA information or related items.

Regarding Brown Act compliance, LOWDR’s attorneys attend public meetings and prepare public meeting notices, assemble staff reports, review agenda items, draft resolutions and ordinances, advise on items eligible for closed session consideration, prepare reports for actions taken in closed session, and attend public hearings to render advice for all levels of Brown Act compliance. We maintain clear channels of communication with the governing bodies and staff members of public agencies to ensure conformity with all open government laws and to answer any questions regarding public participation and the procedures for conducting public meetings.

Compliance with California’s ethics and anti-conflict of interest regulations not only maintains the public’s trust in its local governing bodies but can also avoid potentially costly pitfalls. To that end, the Firm has developed a training curriculum for public officers and officials, consistent with regulations of the Fair Political Practices Commission and AB 1234 and AB 1825. Our training materials include an extensive 25-page training packet which is continually updated

to account for changes in law affecting ethical rules, including anti-sexual harassment and anti-discrimination procedures. In addition to the training packet, Mr. Ross meets with each local agency official to review the materials, provide examples of “best practices” to avoid claims such as hostile work environment allegations, explain prohibited conduct, and answer any questions.

h. Land Use and Planning, CEQA, General Plans, Real Estate, Environmental Issues, and Other Related Law

LOWDR assists public agency clients in building new public facilities, including assessing the condition of the property and complying with environmental laws, negotiating the contracts to purchase property, and ensuring compliance with public bidding laws when awarding contracts. From start to finish, the Firm is also involved in processing lot-line adjustments, easements and other property dedications, subdivision and tentative map applications, and other aspects of real estate law. These matters include all sizes of property, including large-scale, mixed-use developments, residential subdivisions, and the construction of roads, public works, and other public improvements associated with new development.

LOWDR routinely advises clients on matters involving CEQA compliance by assisting with the entire environmental review process for both large-scale and small-scale development, including the preparation of an Initial Study, Negative Declaration, or Environmental Impact Report. He is also experienced in defending against litigation brought pursuant to CEQA and other environmental laws, including representing clients in matters involving the State Porter-Cologne Water Quality Act and the federal Clean Water Act.

LOWDR is also experienced in defending against CEQA litigation and other environmental claims. For example, LOWDR recently represented a municipal client in federal court in an action brought under the Clean Water Act regarding allegations relating to a municipal wastewater collection system. Additionally, we recently defended an owner of a shopping center in environmental litigation regarding alleged soil contamination brought pursuant to the Comprehensive Environmental Response, Compensation, and Liability Act. The Firm also represents clients in administrative and regulatory compliance matters and other dealings involving the California Public Utilities Commission, State Energy Commission, and Regional and State Water Quality Control Boards, the United States Forest Service, the United State Army Corps of Engineers, and the Bureau of Land Management, among other agencies.

i. Litigation Experience, Conflict Resolution, and Managing Disputes

LOWDR’s approach to addressing legal risk is that “an ounce of prevention is worth a pound of cure.” That is, by maintaining clear channels of communication with the District, potentially costly legal risks (such as lawsuits against the District) can be avoided by providing the necessary legal advice *before* such matters arise, as opposed to after.

When litigation does arise, whether to advocate a claim on behalf of the District or to defend it from adverse claims, the Firm is capable of managing all aspects of a lawsuit, including conducting discovery, preparing and filing legal motions and briefs, attending trial, and mediation

of disputes. The Firm is experienced with representing its municipal clients in matters involving the municipal codes, county codes, State and Federal law, and administrative proceedings with other government agencies.

The Firm is fully equipped to litigate lawsuits from beginning to end, including formulating and implementing legal strategy, minimizing legal costs, and pursuing client goals. When pursuing alternative dispute resolution and negotiating a settlement or compromise agreement is the best course, LOWDR is skilled in obtaining effective outcomes for its municipal clients. This experience in resolving disputes includes representing agencies in disputes with developers, employment issues, land use matters, and environmental compliance, among many others.

Recent examples of litigation and administrative hearing matters include:

- Defending the City of American Canyon against CEQA claims alleging deficiencies in the environmental review of a large-scale commercial and residential mixed-use development and the associated Specific Plan.
- Defending municipalities from allegations by developers that development fees were excessive and in violation of the Mitigation Fee Act.
- Enforcing municipal codes against violations, including public nuisance abatement.
- Representing the North Sonoma Fire Protection District in litigation to compel Sonoma County to recalculate the amount of property taxes taken from the fire district's property tax allocation for placement into the Educational Revenue Augmentation Fund. (*North Sonoma Coast Fire Protection District v. Dunk*, Sacramento County Superior Court Case No. 34-2017-80002596-CU-WM-GDS)
- Representing the Monterey Regional Fire Protection District in administrative proceedings before the Office of Administrative Hearings concerning a Public Employee Retirement System (PERS) determination involving pension claims from a previously-dissolved Joint Powers Authority. (OAH Case No. 2017080772).
- Administrative hearings pending before the Local Emergency Medical Services Authority (LEMSA) of Contra Costa County involving public agency ambulance transport rights, or "224/201 Rights."
- Proceedings before the California Coastal Commission regarding beach access issues and vested property rights for a homeowners' association located in Malibu, California.

The enclosed Firm Resume lists prior reported and unreported actions that the Firm litigated at the appellate level.

D. Scope of Services & Fee Schedule

We offer comprehensive representation at competitive, discounted rates for its public agency clients. LOWDR typically provides *general municipal law services* (item 1, below) at a flat monthly retainer fee, while *land use, environmental, labor, and litigation matters* (item 2, below) are conducted on an hourly rate.

1. General Government Law Services

General legal services would be provided as part of a flat monthly retainer fee of \$1,000 per month (“Retainer Amount”). The Retainer Amount would cover *all* legal fees for routine municipal law matters involving the day-to-day operations of the District, including attending District Staff meetings and Board of Directors meetings.

For all such matters, legal fees would *not* exceed the monthly retainer amount, regardless of the total time spent working on those matters. The monthly retainer amount would increase by 2% annually on July 1 of each year, beginning July 1, 2021.

General municipal law services covered by the monthly retainer would include:

- a. Preparing materials for regular and special meetings of the District Board, as well as staff meetings, strategy sessions, workshops, and other meetings, as may be necessary for the day-to-day operations of the District;
- b. Attending meetings of the District Board as needed, including via telephone or video conference;
- c. Preparing materials for LAFCO proceedings, including annexation matters, with the exception of when personal attendance is required at a hearing.
- d. Advising District Staff on all legal matters affecting the District, including new legislation, court decisions, and state and federal regulatory compliance, as well as answering any legal questions Staff may have;
- e. Preparing and reviewing ordinances, resolutions, and staff reports;
- f. Preparing and negotiating contracts for procuring equipment and services;
- g. Preparing and negotiating fire service contracts and mutual aid agreements;
- h. Advising and training the District’s officers and officials in compliance with open government requirements and Brown Act compliance, as well as ethical requirements and conflict of interest questions, including those governed by the regulations issued by the California Fair Political Practices Commission and AB 1234 and AB 1825;
- i. Enforcing ordinances and regulations promoting the overall health and safety of the District’s residents;

- j. Responding to requests for public records and providing assistance with routine administrative and personnel matters, as well as supervising any special outside counsel retained by the District Board of Directors;
- k. Advising the District on election procedures and requirements for voter initiative measures;
- l. Advising on matters related to funding public projects and enhancing the overall quality of life for District residents;
- m. Advising about municipal funding mechanisms, including special assessments, taxes, and services fees;
- n. Assessing risk and reviewing insurance policies or District participation with self-insurance retention authorities; and,
- o. Other legal matters that may arise or may be requested by the District.

2. Hourly Rates for Real Property and Environmental Advisory Services, Personnel Matters, and Litigation and Administrative Hearings

Matters associated with (i) real property development and negotiations, (ii) environmental compliance processing and review, (iii) personnel matters, and (iv) litigation or administrative hearings are billed at hourly rates.

Based on our understanding of the District's needs, these legal services or other such matters contracted with the approval of the District would be billed at the following rates:

- \$325.00 for partners
- \$250.00 for associate attorneys
- \$130.00 for paralegals

Examples of these hourly matters would include:

- a. Preparing labor/employment policies and advising the District on personnel matters;
- b. Reviewing and advising on environmental matters, including CEQA, NEPA, hazardous materials, Brownfields, and other land use issues;
- c. Litigating, defending, attending mediation, and negotiating settlements for all lawsuits or other disputes involving the District; and,
- d. Representing the District in litigation, employment matters, and administrative proceedings, including matters in California state and federal courts and matters before administrative agencies, such as the

California Public Utilities Commission, and California Labor Board.

Aside from legal fees, the Firm's reimbursable expenses would be limited to the IRS mileage rate, court filing costs, and legal search engine usage.

At the request of the District, an alternative retainer amount and different hourly rates or billing procedures could be explored to best serve the District's needs.

E. Current Public Clients

LOWDR currently serves the following public entities, in addition to representing private clients in varying matters:

- City of American Canyon (City Attorney)
- San Mateo Consolidated Fire Department (General Counsel)
- San Ramon Valley Fire Protection District (District Counsel)
- Fresno County Fire Protection District (District Counsel)
- American Canyon Fire Protection District (District Counsel)
- Monterey Regional Fire Protection District (District Counsel)
- Linda Fire Protection District (District Counsel)
- Arbuckle-College City Fire Protection District (District Counsel)
- Salida Fire Protection District (District Counsel)
- Oakdale Fire Protection District (District Counsel)
- West Stanislaus Fire Protection District (District Counsel)
- Southern Inyo Fire Protection District (District Counsel)
- Northern Sonoma County Fire Protection District (District Counsel)
- Woodland Avenue Fire District (District Counsel)
- Central Fire Protection District of Santa Cruz County (Special Counsel)
- Aptos/La Selva Fire District (Special Counsel)
- Burbank-Paradise Fire Protection District (Special Counsel)
- North Tahoe Fire Protection District (Special Counsel)
- North Sonoma Coast Fire Protection District (Special Counsel)

Current major matters for these clients include the land use and environmental processing of three large-scale developments in American Canyon in Napa County. One of these is known as "Watson Ranch," a 304-acre mixed-use development comprised of 1,250 homes, a 200-room hotel, a winery, restaurants, new public facilities, new public parks and trails, and dedicated wetland protection, as well as the construction of a separated-grade railroad crossing upon approval by the California Public Utilities Commission.

The Firm is also engaged in the processing of two other pending projects in Napa County for the development of warehouse space and apartment buildings, respectively, which are anticipated to include the construction of a new fire station, roads, and other public

improvements to serve the area's growing population.

Other recent representations have included the construction of a new fire station by the San Ramon Valley Fire Protection District, assisting the Fresno County Fire Protection District in annexation proceedings before LAFCO, and defending private and public agencies from claims of environmental contamination, including litigation under state and federal laws as well as administrative enforcement proceedings before California Water Quality Control Boards.

F. References

A full list of references is available on our enclosed Firm Resume, which include the following individuals:

Leon Garcia, Mayor
City of American Canyon
4381 Broadway Street
American Canyon, CA 94503
lgarcia@cityofamericancanyon.org

Dana Shigley, Former City Manager
City of American Canyon
dshigley@mac.com

Steve Brock
Land Value Investment, LLC
255 Bluff Ave., Unit 150
Fresno, CA 93711
(559) 432-0777
sbrock@earthlink.net

Robert Hertzberg, Senator, District 18
California State Senate
State Capitol, Room 4038
Sacramento, CA 958
(916) 651-4018
hertzberg@senate.ca.gov

Mark A. Johnson, Fire Chief
Fresno County Fire Protection District
210 S. Academy Ave
Sanger, CA 93657
559-493-4300
Mark.A.Johnson@fire.ca.gov

Paige Meyer, Fire Chief
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
(925) 838-6601
pmeyer@srvfire.ca.gov

Michael Urquides, Fire Chief
Monterey County Regional Fire District
19900 Portola Drive
Salinas, CA 93908-1234
(831) 455-1828
murquides@mcrfd.org

Don Parker, Director
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583
Donald.Parker@svcglobel.net

G. Additional Information

Thank you for your time and consideration in reviewing LOWDR's Proposal for Legal Services. Further details regarding our Firm and its legal professionals can be found on our

Law Offices of William D. Ross

website, www.LawRoss.com. We look forward to the opportunity to serve the District. Should any additional information be required, please contact our office at your convenience.

June 12, 2020

Tim Yeung
916-258-8803
tyeung@sloansakai.com

Honorable Board Members
Monte Rio Fire Protection District

Via Email

RE: *Letter of Interest – Provision of Legal Services*

Dear Honorable Board Members:

On behalf of Sloan Sakai Yeung & Wong LLP (SSYW), I am writing to express our interest in providing legal services to the Monte Rio Fire Protection District (District). At your request, I am providing the District this brief description of our firm and key practice areas. I look forward to being able to provide the District a fuller description of our firm and services in the future.

Introduction to the Firm

SSYW has provided legal and consulting services to public agencies and non-profits throughout the State of California since its founding in 2004. We maintain offices in Berkeley and Sacramento, located at 1220 7th Street, 3rd Floor, Berkeley, CA, 94710, and 555 Capitol Mall, Suite 600, Sacramento, CA, 95814, respectively. Our firm telephone number is 916-258-8800 and our fax number is 415-678-3838.

We pride ourselves on providing comprehensive and affordable solutions to any and all of a public agency's legal and management consultation needs. Our firm's structure and the high level of experience of our partners and attorneys allow us to be easily accessible, efficient, and responsive to the needs of our clients. Most of the firm's attorneys practice in the area of labor/employment law and general government law.

Labor/Employment & Government Practice Areas

We understand that the District is looking for legal representation on an as-needed basis with an emphasis on general counsel services and potentially labor and employment law matters. We have several attorneys, including DeeAnne Gillick and Nancy Miller, who have extensive experience representing public agencies in general government law matters, including serving as general counsel to various public agencies. This includes experience representing and dealing with Local Agency Formation Commissions.

Monte Rio Fire Protection District
June 12, 2020
Page 2

We also have many attorneys with extensive experience in labor and employment matters, including all aspects of human resources and labor relations. Several of our attorneys, including the undersigned, have served as chief negotiators for public employers in union negotiations involving the fire service. This includes both cities and counties, and a few smaller fire districts.

Discounted Public Sector Rates

SSYW offers discounted rates to our public sector clients. Based on our understanding of the District's needs, we believe the following individuals would make the most sense to provide legal services to the District.

Tim Yeung, \$375/hr

DeeAnne Gillick, \$295/hr

To the extent travel is required, we are willing to bill at 50% of our normal hourly rates. If the District is looking for a "General Counsel" we are willing to consider a flat fee retainer to provide such services but would need to know some more information on expected duties and the volume of anticipated work.

I hope that I have provided you enough initial information. More information about SSYW can be found on our website at www.sloansakai.com. In addition, I am more than willing to answer any addition questions the District may have about our firm. Thank you again for this opportunity to introduce our firm and services.

Sincerely,



Timothy G. Yeung
Managing Partner



Tim Yeung – Extended Bio

Managing Partner

EXPERIENCE

Mr. Yeung's practice includes all areas of labor and employment law. He regularly defends private and public sector employers in employment lawsuits involving claims of discrimination, harassment, and retaliation; whistle blower retaliation; failure to provide reasonable accommodations; and wage and hour violations. He has extensive experience handling all aspects of litigation, including jury trials and appellate litigation in both the state and federal courts. Mr. Yeung has also served as lead counsel in several wage and hour class actions, in both state and federal courts.

Mr. Yeung is widely recognized for his expertise in public sector labor law. In 2004, he was appointed by the Governor as a Legal Adviser to the Public Employment Relations Board (PERB) where he advised the Board in over 100 precedential decisions. Mr. Yeung has litigated cases before PERB under almost every public sector labor relations statute, including the Dills Act (state employees), MMBA (city, county and other local employees), HEERA (higher education employees), TCEPGA (trial court employees), and TCIELRA (court interpreters). He has extensive experience seeking injunctive relief against strikes by essential employees, both before PERB and in court. He is also the author of the "California PERB Blog" (<http://www.caperb.com>), the first California legal blog focused on public sector labor relations.

Mr. Yeung often serves as chief negotiator during contract negotiations. He also has extensive experience with factfinding, having served as a presenter/advocate and also as a panel member on several factfindings.

Mr. Yeung is a frequent speaker at seminars throughout California and has authored several articles and publications on labor and employment law issues, including serving as editor for the MMBA Pocket Guide published by the California Public Employees Program. He is a past Chair of the 6,000 member Labor & Employment Law Section of the State Bar of California and President of the Labor and Employment Relations Association of Northern California. Mr. Yeung is a former Chair of the Labor & Employment Law Section of the Sacramento County Bar and a former member of the City of Davis Personnel Board.

Prior to joining Sloan Sakai Yeung & Wong LLP, Mr. Yeung served as a Deputy Attorney General in the Employment Section of the California Department of Justice. Mr. Yeung has also served as a Legal Adviser to PERB and as a Labor Relations Counsel with the California Department of Personnel Administration.

SACRAMENTO OFFICE

t: 916-258-8803

f: 916-258-8801

tyeung@sloansakai.com

PRACTICE AREAS

Employment

Labor Relations & Collective Bargaining

Litigation

BAR ADMISSION

California

EDUCATION

University of CA, Davis, King Hall
School of Law, JD

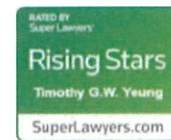
University of CA, Berkeley
Haas School of Business, BS

MEMBERSHIPS

- Labor and Employment Law Section, California Lawyers Association (formerly State Bar of California)
 - Chair, Executive Committee (2011-2012)
 - Vice-Chair, Executive Committee (2010-2011)
 - Chair, Public Sector Sub-Committee (2006-2008)
 - Member, Executive Committee (2005-Current)
- Labor and Employment Law Section, Sacramento County Bar Association
 - Section Chair (2005-2006)
- Volunteer Attorney, Employment Law Clinic, Voluntary Legal Services Program (1998-2015)
- Labor and Employment Relations Association of Northern California (LERANC)
 - President (2011-Present)
 - Member, Executive Committee (2008-Current)
- City of Davis Personnel Board, Board Member (1998-2004)

HONORS AND RECOGNITION

- AV Preeminent® Martindale-Hubbell®
- 2011 Rising Stars, Super Lawyers®
- Centennial Fellow, Sacramento County Bar Foundation



PUBLICATIONS - TREATISES

- Revision Editor, "Pocket Guide to the Meyers-Milias-Brown Act" California Public Employee Relations Program (2012, 2014, 2016)



- Chapter Author, "California Public Sector Employment Law" Matthew Bender (2012-2019)
- Chapter Author, "California Public Sector Labor Relations" Matthew Bender (2019)



PUBLICATIONS - ARTICLES

- Co-Author, "Investigating Complaints Against Public Employees: New Clarity for Employers" Western City Magazine (Dec 2019)
- Author, "50th Anniversary of the Meyers-Milias-Brown Act," California Labor & Employment Law Review (Nov 2018)
- Author, "California Attempts to Lessen the Impact of Janus Through Legislation," Bender's California Labor & Employment Law Bulletin (Oct 2018)
- Co-Author, "Striking Trends at the NLRB and PERB," California Employment Law Letter (November 2016)
- Author, "What You Need to Know When You Don't Have an HR Department," CA Special District Magazine (July/August 2014).
- Author, "PERB Signals New Direction; But Will It Last?" Bender's California Labor & Employment Law Bulletin (February, 2011)
- Author, "Major Public Sector Labor Relations Cases Expected in 2009," Bender's California Labor & Employment Law Bulletin (March, 2009)
- Author, "You Can't Stop Love: Managing Workplace Romance," California Labor and Employment Law Review (July 2007)
- Author, "The Negotiability of Layoffs and Subcontracting Under the MMBA: Clarity on the Horizon," Bender's California Labor & Employment Law Bulletin (Feb. 1, 2005).
- Author, "Discovery of Confidential Peer Review Materials in Title VII Actions," 29 U.C. Davis Law Review 167 (1995).

PRESENTATIONS

- Presenter, "Annual Update: Key Labor Relations Decisions," California Public Employers Labor Relations Association Conference (Nov 2019)
- Presenter, "Putting Your Best Case Forward: Advanced Issues in PERB Hearings," California Public Employers Labor Relations Association Conference (Nov 2019)
- Presenter, "Eureka! I Found An Essential Employee!," California Public Employers Labor Relations Association Conference (Nov 2019)
- Presenter, "Labor/Employment Update," County Personnel Administrators Association (Sept 2019)
- Presenter, "Handling Your First PERB Hearing," California Public Employers Labor Relations Association Conference (Dec 2018)
- Presenter, "Janus v AFSCME: The Aftermath," International Public Management Association (Sept 2018)
- Presenter, "Labor Relations Update," County Personnel Administrators Association (Sept 2018)
- Presenter, "Janus v. AFSCME: How Unions and Employers are Responding to the Decision," California Lawyers Association Webinar (Aug 2018)
- Presenter, "Digging Deep into Disciplinary Appeal Hearings," California Lawyers Association Annual Public Sector Meeting (Apr 2018)
- Presenter, "Union Access to the Court Workplace: Preparing for Life Post-Janus," Judicial Council of California (Apr 2018)
- Presenter, "Employment/Labor Law for County Counsels," County Counsels' Association of California (Mar 2018)
- Presenter, "What Are They Thinking? Demystifying The PERB Process," California Public Employers Labor Relations Association Conference (Dec 2017)
- Presenter, "They Did What? And You Did Nothing?" California Public Employers Labor Relations Association Conference (Dec 2017)
- Presenter, "Free Speech in the Workplace," University of California Employee Relations Managers Meeting (Apr 2017)
- Presenter, "Understanding the Interactive Process," U.C. Davis Health System (Apr 2017)

- Presenter, "Public Sector Investigations," State Bar Labor and Employment Law Section Annual Public Sector Meeting (Apr 2017)
- Presenter, "The Nuts And Bolts Of Responding To A Public Employee Strike," California Public Employers Labor Relations Association Conference (Nov 2016)
- Presenter, "Avoiding Retaliation Claims When Documenting Performance," Employment Practices Improvement Committee, University of California (Oct 2016)
- Presenter, "Preparing and Opposing Pre-Trial Motions," Sacramento Public Law Library (Sept 2016)
- Presenter, "From FMLA/CFRA to the Labor Code," Sacramento Employers Advisory Council (August 2016)
- Presenter, "Documentation in Employment Practices," U.C. Davis Health System (July 2016)
- Presenter, "PERB Hot Topics," County Counsels' Association of California Employment Law Fall 2015 Study Section Conference (Nov 2015)
- Presenter, "PERB's 40th Year: History, Defining Decisions, and Emerging Future Issues," California Public Employers Labor Relations Association Conference (Oct 2015)
- Presenter, "How to Win & Defend Motions for Summary Judgment in Employment Cases," State Bar Labor and Employment Law Section Annual Public Sector Meeting (Mar 2015).
- Presenter, "What You Need to Know When You Don't Have an HR Department," California Special Districts Annual Convention (Oct 2014).
- Presenter, "Arbitration Advocacy Training," American Academy of Arbitrators for University of California (July 2014)
- Presenter, "Legal Update for 2014," International Public Management Association North Bay Chapter (June 2014).
- Presenter, "Understanding Public Employee Strike Issues in 2014 and Beyond," State Bar Labor and Employment Law Section Annual Public Sector Meeting (Apr 2014).
- Presenter, "Effective Communication in Employment Practices," U.C. Davis Health System (July 2013)
- Presenter, "Preparing for Factfinding and Public Impasse Hearing," CalPELRA Labor Relations Academy (2013)
- Presenter, "Preparing and Opposing Pre-Trial Motions," Sacramento Public Law Library (Nov 2012)
- Presenter, "Documentation in Employment Practices," U.C. Davis Health System (August 2012)
- Presenter, "AB 646: What We Still Don't Know," County Personnel Administrators Association of California (March 2012)
- Presenter, "Your Local Rules: Is It Time for a Tune-Up?" California Public Employers Labor Relations Association Conference (November 2011)
- Presenter, "Practice Before PERB," California Public Employee Relations Program (May 2011)
- Presenter, "Your Local Rules – Is It Time for a Makeover?" California Public Employee Relations Program (December 2010)
- Presenter, "Twist, Turns, and Detours on the Road to Impasse," California Public Employers Labor Relations Association Conference (November 2010)
- Presenter, "Drafting the Perfect Settlement Agreement," California Public Employers Labor Relations Association Conference (November 2010)
- Presenter, "Litigating a Disability Discrimination Case - From Intake Through Trial," State Bar Labor and Employment Law Section Annual Meeting (2010)
- Presenter, "Basics of Practicing Before PERB," State Bar Labor and Employment Law Section Seminar (October 2010)
- Presenter, "Determining Fact or Fiction in an Effective Investigation," Public Employer Labor Relations Association of California (October 2010)
- Presenter, "10 Things to Remember About Layoffs," County Personnel Administrators Association of California (September 2010)
- Presenter, "Basics of Preparing and Opposing Pre-Trial Motions," Continuing Education of the Bar (September 2010)
- Presenter, "Hot Topics in the Public Sector," State Bar Labor and Employment Law Section Annual Public Sector Meeting (2010)

- Presenter, “Managing and Disciplining the Employee with Health Issues,” County Counsels’ Association of California Employment Law Fall 2009 Study Section Conference (2009)
- Presenter, “Public Sector Update,” State Bar Labor and Employment Law Section Annual Meeting (2009)
- Presenter, “The Interplay Among ADA, FMLA & Workers Compensation,” California State Association of Occupational Health State Conference (2009).
- Presenter, “Dealing with the Effects of Downsizing,” Public Agency Risk Management Association, Sacramento Chapter (2009)
- Presenter, “The Cross-over of Employment Practices Liability Exposure and Workers’ Compensation,” Risk and Insurance Management Society, Sacramento Chapter (2009)
- Presenter, “Emerging Issues in Reasonable Accommodation,” California Public Employers Labor Relations Association Conference (November 2008)
- Presenter, “Hot Topics in the Public Sector,” State Bar Labor and Employment Law Section Annual Meeting (2008)
- Presenter, “Annual Update in Labor and Employment Law,” State Bar Labor and Employment Law Section Annual Public Sector Meeting (2008).
- Presenter, “Emerging Issues in Employment Law,” Continuing Education of the Bar (March 2008)
- Presenter, “Filing an Unfair Practice Charge with PERB: The Process and Elements,” Center for Collaborative Solutions Annual Conference (March 2008)
- Presenter, “Donning and Doffing and Related FLSA Issues,” California Public Employers Labor Relations Association Conference (November 2007)
- Presenter, “Regulating Private Behavior in the Workplace,” State Bar of California Annual Conference (September 2007)
- Presenter, “Strategic Tips for Successfully Propounding & Opposing Motions to Compel and Other Discovery Motions,” Continuing Education of the Bar (July 2007)
- Presenter, “Responding to a Harassment Complaint,” International Public Management Association, Solano/Napa Chapter (2007)
- Presenter, “Love in the Workplace: Ramifications of Miller v. Department of Corrections (2005) 36 Cal. 4th 446,” Contra Costa County Bar Association (2006)
- Presenter, “Can you hear them now? A wave of whistleblower actions has arrived,” State Bar Labor and Employment Law Section Annual Public Sector Meeting (2006).
- Presenter, “Annual PERB Update,” State Bar Labor and Employment Law Section Annual Meeting (2004).

PUBLISHED CASES

- **Miller v. Department of Corrections** (2005) 36 Cal.4th 446
- **Teamsters Local 2010 v Regents of the University of California** (2019) 40 Cal.App.5th 659
- **McGlynn v State** (2018) 21 Cal.App.5th 548 *rev. granted* 6/27/18
- **County of Riverside v. Public Employment Relations Board** (2016) 246 Cal.App.4th 20 (author of *amicus* brief)
- **San Diego Housing Commission v. Public Employment Relations Board** (2016) 246 Cal.App.4th 1 (author of *amicus* brief)
- **El Dorado County Deputy Sheriff’s Ass’n v. County of El Dorado** (2016) 244 Cal.App.4th 950
- **Gallup v. Superior Court** (2015) 235 Cal.App.4th 682 (review denied and ordered not to be officially published on 6/10/15)
- **MacDonald v. State** (2013) 219 Cal.App.4th 67 (review denied and ordered not to be officially published on 11/26/13)
- **International Brotherhood of Teamsters v. City of Redding** (2012) 210 Cal.App.4th 1114 (Overturned demurrer that was sustained in defendant’s favor on issue of whether retiree health benefits are vested rights)
- **Wallis v. Mock** (9th Cir. 2003) 68 Fed.Appx. 120 (Affirmed district court dismissal in section 1983 action)



SACRAMENTO OFFICE

t: 916.258.8800

f: 916.258.8801

dgillick@sloansakai.com

PRACTICE AREAS

Public Agency Law
Environmental/CEQA
Contracts
Litigation

BAR ADMISSION

California December 1995

United States District Court, Eastern
District of California

EDUCATION

University of the Pacific, JD, 1995

With Distinction

Santa Clara University, BS, 1991

DeeAnne Gillick

Senior Counsel

EXPERIENCE

DeeAnne Gillick is Senior Counsel with Sloan Sakai Yeung & Wong LLP. Ms. Gillick advises various public agencies, including transportation planning agencies, joint powers authorities, local agency formation commissions, councils of government, redevelopment successor agencies and oversight boards, and special districts, as well as non-profit organizations serving as quasi-public agencies. Ms. Gillick serves as general and special counsel, providing advice and counsel on open government laws, public contracting and bidding, state and federal transportation law, environmental matters, CEQA compliance, LAFCo law, public employment and human resources, ethics and conflicts of interest, legislation, and related litigation matters.

Before her current practice with the firm, Ms. Gillick was in the City Attorney's Office for the City of Rocklin for over five years, including serving as the Interim City Attorney. Prior to working for the City of Rocklin, Ms. Gillick was a Partner with the law firm of Neumiller & Beardslee in Stockton, California where she practiced in the Land Use and Public Agency Practice Group. Her clients included the County of San Joaquin as Special Water Counsel, the City of Stockton Civil Service Commission, San Joaquin Council of Governments, Stanislaus Council of Governments, the City of Hughson, and other public agencies and special districts. She started her representation of public agencies as a Deputy County Counsel for San Joaquin County advising the planning department, the planning commission, the environmental health department, the water resources department, the Advisory Water Commission, and handling code enforcement, employee discipline, and litigation matters.

Ms. Gillick has represented public agencies her entire legal career with over twenty-two years of experience including serving as deputy county counsel, city attorney, and representing a variety of public agencies, special districts and joint powers agencies as general counsel and special counsel. In addition, she taught Property-Land Use and Water Law as an Adjunct Professor at Humphreys College School of Law in Stockton, California.

Ms. Gillick provides training to clients' staff on a variety of topics, including compliance with the Brown Act and, conflicts laws, and AB1234 ethics training.

SLOAN SAKAI YEUNG & WONG LLP

1220 Seventh Street, Suite 300
Berkeley, CA 94710

555 Capitol Mall, Suite 600
Sacramento, CA 95814

**FY 2020-21 Preliminary Budget Summary
MONTE RIO FIRE PROTECTION DISTRICT
64100100**

(1)*	Beginning Fund Balance @7/01/20:	\$1,490,581
(2)	Plus: Budgeted FY 2020-21 Revenues: (total from attached worksheet)	1,112,715
(3)	Less: Budgeted FY 2020-21 Expenditures: (total from attached worksheet)	1,112,715
(4)*	Estimated Ending Fund Balance @6/30/21:	\$1,490,581
(5)	FINAL Budget Approval Date:	<input type="text"/>

Board Member-Dan Fein

Board Member-Josh Dale

Board Member-Geffory Smith

Board Member- Paul Casini

Board Member-Tim Cahn

Monte Rio Fire Protection District Preliminary Budget 20/21

2020-2021 Budget

Income		
10 · Tax Revenue		
1000 · Property - CY Secured		470,000.00
1001 · Direct Charges - CY		500,000.00
1008 · RDA Increment		-200,000.00
1011 · SB2557 Prop Tax Admin		-4,000.00
1014 · RDA Pass Through		70,000.00
1017 · Residual - RPTTF		140,000.00
1020 · Supplemental Prop Taxes - CY		10,000.00
1040 · Property - CY Unsecured		0.00
1042 · CollectCost Del CY Unsecured		13,000.00
1060 · Property - PY Secured		-80.00
1080 · Supplemental Prop Taxes - PY		-40.00
1100 · Property - PY Unsecured		255.00
10 · Tax Revenue - Other		0.00
Total 10 · Tax Revenue		999,135.00
20 · Intergovernmental Revenues		
2440 · State HOPTR		3,000.00
2470 · Timber Yield Tax		80.00
2490 · State - Other In-lieu tax		10,500.00
2500 · Intergovernmental Rev. - State		100,000.00
Total 20 · Intergovernmental Revenues		113,580.00
40 · Miscellaneous Revenues		
4105 · Interest Income		1,000.00
Total Income		1,112,715.00
Expense		
50 · Payroll Expenses		
5910 · Permanent Positions		300,000.00
5911 · Volunteer Pay		20,000.00
5913 · Stipend		150,000.00
5914 · Strike Team		100,000.00
5922 · FICA-Retirement		26,040.00
5924 · Medicare		10,000.00
5930 · Health Insurance		40,000.00
5935 · Unemployment		18,900.00
5940 · Workers' Compensation		38,220.00
Total 50 · Payroll Expenses		703,160.00
60 · Services/Supplies		

Monte Rio Fire Protection District Preliminary Budget 20/21

6021 · Clothing/Personal	2,000.00
6022 · Safety Clothing - PPE	15,000.00
6040 · Communications	10,000.00
6060 · Food	1,000.00
6080 · Household Expense	1,500.00
6100 · Insurance	23,000.00
6140 · Maint - Equipment	50,000.00
6180 · Maint. - Building	50,000.00
6261 · Medical Supplies	10,000.00
6280 · Membership/Subscriptions	7,000.00
6400 · Office Expense	3,000.00
6410 · Postage	600.00
6461 · Supplies	10,000.00
6500 · Professional Services	10,000.00
6510 · Administrative Services	38,000.00
6521 · County Services	3,200.00
6540 · Payroll Services	12,000.00
6587 · LAFCO	1,048.00
6610 · Legal Services	15,000.00
6630 · Audit/Accounting	10,000.00
6634 · Bank Service Charges	100.00
6800 · Public/Legal Notices	250.00
7053 · Vehicle Registration	100.00
7060 · Board Expense	5,000.00
7120 · Training-In-Service	5,000.00
7201 · Gas/Oil	20,000.00
7300 · Transportaion/Travel	1,000.00
7320 · Utilities	20,000.00
7330 · Maint - Parks & Rec Sewer	2,500.00
7920 · Interest Expense	0.00
Total 60 · Services/Supplies	326,298.00
85 · Capital Assets	
8520 · Fixed Assets - Bldgs	0.00
8560 · Fixed Assets - Equipment	0.00
8590 · Fixed Assets - WIP Fire Station	0.00
8595 · Depreciation Expense	0.00
85 · Capital Assets - Other	0.00
Total 85 · Capital Assets	0.00
90	

Monte Rio Fire Protection District Preliminary Budget 20/21

9000 - Contingencies	83,257.00
Total - Contingencies	83,257.00
Total Expense	1,112,715.00
Net Income	0.00

**Monte Rio Fire Protection District
Bank Accounts Register
As of May 31, 2020**

8:15 AM
06/11/20
Accrual Basis

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
105 - Community First Operating								
Check	05/04/2020	9462	BUSINESS CARD	5472 0635 7575 6917	0485 · Bank of Ame...		629.83	551,310.85
Bill Pmt -Check	05/04/2020	9463	AT&T - Station 2	707 865-2395 485 6	20000 · Accounts P...		147.96	550,681.02
Bill Pmt -Check	05/04/2020	9464	Ferrellgas - Sta 1-345	50106345	20000 · Accounts P...		113.71	550,419.35
Bill Pmt -Check	05/04/2020	9465	L N Curtis & Sons	Cust. # C1615	20000 · Accounts P...		262.89	550,156.46
Bill Pmt -Check	05/04/2020	9466	Ferrellgas - Sta 2-383	50106383	20000 · Accounts P...		41.89	550,114.57
Check	05/04/2020	9467	WEX BANK		7201 · Gas/Oil		711.18	549,403.39
Bill Pmt -Check	05/04/2020	9468	AT&T - Circuit	195210871	20000 · Accounts P...		78.80	549,324.59
Bill Pmt -Check	05/04/2020	9469	M&M Construction		20000 · Accounts P...		5,775.75	543,548.84
Check	05/05/2020	9470	S.K. Baxman		6140 · Maint - Equi...		1,828.58	541,720.26
Bill Pmt -Check	05/07/2020	9471	Comcast	8155 30 044 0096675	20000 · Accounts P...		6.40	541,713.86
Bill Pmt -Check	05/07/2020	9472	L N Curtis & Sons	Cust. # C1615	20000 · Accounts P...		1,273.91	540,439.95
Bill Pmt -Check	05/07/2020	9473	Samba Safety	14612	20000 · Accounts P...		65.00	540,374.95
Bill Pmt -Check	05/07/2020	9474	Verizon	971310118-00001	20000 · Accounts P...		73.89	540,301.06
Check	05/08/2020	9475	Gold Ridge Fire Protection ...	APR20-ADMIN	20000 · Administrati...		3,173.94	537,127.12
Bill Pmt -Check	05/13/2020	9476	Enhanced Communication...	2309453	20000 · Accounts P...		24.09	537,103.03
Bill Pmt -Check	05/13/2020	9477	Merrill, Arnone & Jones, LLP		20000 · Accounts P...		930.00	536,173.03
Bill Pmt -Check	05/13/2020	9478	Noel's Automotive		20000 · Accounts P...		387.72	535,785.31
Check	05/15/2020		Innovative Business Soluti...	April 2020	6540 · Payroll Servi...		91.50	535,693.81
Check	05/15/2020		Innovative Business Soluti...	April 2020 PR Taxes	-SPLIT-		2,033.25	533,660.56
Check	05/15/2020		Innovative Business Soluti...	PR April 2020 DD	-SPLIT-		1,569.21	532,091.35
Check	05/15/2020	50209	Steven T Ashdown	April 2020 Stipend	5913 · Stipend		1,926.09	530,165.26
Check	05/15/2020	50210	Cole McCue	April 2020 Stipend	5913 · Stipend		772.82	529,392.44
Check	05/15/2020	50211	Dave J. Pelzer	April 2020 Stipend	5913 · Stipend		361.07	529,031.37
Check	05/15/2020	50212	Mike Rutkowski	April 2020 Stipend	5913 · Stipend		649.29	528,382.08
Check	05/15/2020	50213	Matthew Simmons	April 2020 Stipend	5913 · Stipend		1,931.32	526,450.76
Check	05/15/2020	50214	Parker W Spencer	April 2020 Stipend	5913 · Stipend		277.05	526,173.71
Check	05/15/2020	50215	Ryan Wilson [2]	April 2020 Volunteer	5911 · Volunteer Pay		166.23	526,007.48
Check	05/17/2020	9512	Floyd Eric Saunders TR		25000 · Low Value ...		100.00	525,907.48
Check	05/17/2020	9513	Robert L & Karen S Lawso...		25000 · Low Value ...		100.00	525,807.48
Check	05/17/2020	9514	Melissa L Bittick TR		25000 · Low Value ...		50.00	525,757.48
Check	05/17/2020	9515	Billy R & Louise Britton TR		25000 · Low Value ...		100.00	525,657.48
Check	05/17/2020	9516	Christmas Leubrie TR		25000 · Low Value ...		200.00	525,457.48
Check	05/17/2020	9517	Gladys McDaniel EST OF		25000 · Low Value ...		50.00	525,407.48
Check	05/17/2020	9518	Kenneth V & Lisa Ann Pal...		25000 · Low Value ...		100.00	525,307.48
Check	05/17/2020	9519	Frank O Boyle & Susan F ...		25000 · Low Value ...		100.00	525,207.48
Check	05/17/2020	9520	Rose E Marcum TR		25000 · Low Value ...		100.00	525,107.48
Check	05/17/2020	9521	Trina Jahnsen & Wente S...		25000 · Low Value ...		200.00	524,907.48
Check	05/17/2020	9522	Blanche E Valentine ET AL		25000 · Low Value ...		200.00	524,707.48
Check	05/17/2020	9523	Dina Marklievica Manley E...		25000 · Low Value ...		100.00	524,607.48
Check	05/17/2020	9524	Calvin R & Cheryl A Ares		25000 · Low Value ...		100.00	524,507.48
Check	05/17/2020	9525	James E Johnson		25000 · Low Value ...		100.00	524,407.48
Check	05/17/2020	9526	Woodrow W & Betty J Ulm		25000 · Low Value ...		100.00	524,307.48
Check	05/17/2020	9527	Ronald J & Joan E Near T...		25000 · Low Value ...		100.00	524,207.48
Check	05/17/2020	9528	Richard Heib		25000 · Low Value ...		100.00	524,107.48
Check	05/17/2020	9529	Mary K Cabot TR		25000 · Low Value ...		50.00	524,057.48
Check	05/17/2020	9530	John L & Jacquelyn L Mar...		25000 · Low Value ...		100.00	523,957.48
Check	05/17/2020	9531	Frank W Dettmer TR		25000 · Low Value ...		200.00	523,757.48
Check	05/17/2020	9532	Thomas Lauren Belton		25000 · Low Value ...		100.00	523,657.48
Check	05/17/2020	9533	Sidney Alan & Gail Lee Ba...		25000 · Low Value ...		100.00	523,557.48
Check	05/17/2020	9534	Eugene Moore Gaffney IV		25000 · Low Value ...		100.00	523,457.48
Check	05/17/2020	9535	Dublin Square LLC ET AL		25000 · Low Value ...		100.00	523,357.48
Check	05/17/2020	9536	Sherry L Pimsler		25000 · Low Value ...		100.00	523,257.48

**Monte Rio Fire Protection District
Bank Accounts Register
As of May 31, 2020**

8:15 AM

06/11/20

Accrual Basis

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Check	05/17/2020	9537	William R Lyons		25000 · Low Value ...		150.00	523,107.48
Check	05/17/2020	9538	Rodney Page Barth TR		25000 · Low Value ...		200.00	522,907.48
Check	05/17/2020	9539	John C Paulsen		25000 · Low Value ...		300.00	522,607.48
Check	05/17/2020	9540	Dublin Square LLC		25000 · Low Value ...		100.00	522,507.48
Check	05/17/2020	9541	Joseph M Chisholm III ET ...		25000 · Low Value ...		100.00	522,407.48
Check	05/17/2020	9542	San Duong & William Brac...		25000 · Low Value ...		100.00	522,307.48
Check	05/17/2020	9543	Elmer Pierce Delany Jr TR		25000 · Low Value ...		100.00	522,207.48
Check	05/17/2020	9544	Duncans Mills Trading Co		25000 · Low Value ...		100.00	522,107.48
Bill Pmt - Check	05/19/2020	9479	Domain Listings	242-1848	20000 · Accounts P...		228.00	521,879.48
Bill Pmt - Check	05/19/2020	9480	L N Curtis & Sons	Cust. # C1615	20000 · Accounts P...		878.68	521,000.80
Bill Pmt - Check	05/19/2020	9481	Noel's Automotive		20000 · Accounts P...		1,174.27	519,826.53
Bill Pmt - Check	05/19/2020	9482	True Value	725-561	20000 · Accounts P...		578.00	519,248.53
Check	05/22/2020		CDTFA	Sales Tax	6040 · Communicat...		131.00	519,117.53
Check	05/24/2020		BUSINESS CARD	5472 0635 7575 6917	0485 · Bank of Ame...		822.57	518,294.96
Check	05/26/2020	9545	Starrett Enterprises, Inc.		25000 · Low Value ...		300.00	517,994.96
Check	05/26/2020	9546	Smith Scott M TR ET AL		25000 · Low Value ...		2,100.00	515,894.96
Check	05/26/2020	9547	Smith Harry P TR & Barbo...		25000 · Low Value ...		100.00	515,794.96
Check	05/26/2020	9548	Powell Serena Anna ET AL		25000 · Low Value ...		300.00	515,494.96
Check	05/26/2020	9549	Kennedy Lois May		25000 · Low Value ...		100.00	515,394.96
Check	05/26/2020	9550	Burke James R TR & Deni...		25000 · Low Value ...		100.00	515,294.96
Check	05/26/2020	9551	Calabro Antonio & Calabro...		25000 · Low Value ...		100.00	515,194.96
Check	05/26/2020	9552	Driscoll William F & Irene ...		25000 · Low Value ...		100.00	515,094.96
Check	05/26/2020	9553	Bigelow Paul Mateos TR		25000 · Low Value ...		50.00	515,044.96
Check	05/26/2020	9554	Chamberloan Ian Baylis		25000 · Low Value ...		100.00	514,944.96
Check	05/26/2020	9555	Hayes Juli L		25000 · Low Value ...		100.00	514,844.96
Check	05/26/2020	9556	Bushner Robert Louis & C...		25000 · Low Value ...		50.00	514,794.96
Check	05/26/2020	9557	Elordi Edward F TR & Elor...		25000 · Low Value ...		100.00	514,694.96
Check	05/26/2020	9558	Ammenti Joseph		25000 · Low Value ...		100.00	514,594.96
Check	05/26/2020	9559	Larry Jorgensen TR & Sha...		25000 · Low Value ...		100.00	514,494.96
Check	05/26/2020	9560	Karl W & Martina Rohde TR		25000 · Low Value ...		300.00	514,194.96
Check	05/26/2020	9561	Mary J Berokoff		25000 · Low Value ...		100.00	514,094.96
Check	05/26/2020	9562	L N Curtis & Sons		25000 · Low Value ...		100.00	513,994.96
Bill Pmt - Check	05/27/2020	9483	Leete Generators	Cust. # C1615	20000 · Accounts P...		1,475.37	512,519.59
Bill Pmt - Check	05/27/2020	9484	Sweetwater Springs Water ...		20000 · Accounts P...		580.59	511,939.00
Bill Pmt - Check	05/27/2020	9485	Webhelper.com	35002300	20000 · Accounts P...		89.20	511,849.80
Check	05/27/2020	9486	Richard C Lehman TR ET...	June 2020 Monthly Dues	20000 · Accounts P...		215.00	511,634.80
Check	05/27/2020	9563	Robert & Birgitta Andrini TR		25000 · Low Value ...		100.00	511,534.80
Check	05/27/2020	9564	James A & Jean M Schettl...		25000 · Low Value ...		100.00	511,434.80
Check	05/27/2020	9565	Josh Hachadourian		25000 · Low Value ...		100.00	511,334.80
Check	05/27/2020	9566	Keith A Gilmore & Cynthia...		25000 · Low Value ...		200.00	511,134.80
Check	05/27/2020	9567	Rhiannon Porter TR ET AL		25000 · Low Value ...		100.00	511,034.80
Check	05/27/2020	9568	Linda J Hall EST OF		25000 · Low Value ...		100.00	510,934.80
Check	05/27/2020	9569	Marion McKenzie TR		25000 · Low Value ...		100.00	510,834.80
Check	05/27/2020	9570	Stanford F Pollock TR		25000 · Low Value ...		50.00	510,784.80
Check	05/27/2020	9571	Eric L Olsen & Catherine ...		25000 · Low Value ...		100.00	510,684.80
Check	05/27/2020	9572	Catherine Bueina Bazzoli TR		25000 · Low Value ...		100.00	510,584.80
Check	05/27/2020	9573	Robin O & Virgie Nelson		25000 · Low Value ...		100.00	510,484.80
Check	05/27/2020	9574	Catherine Sarlatte		25000 · Low Value ...		100.00	510,384.80
Check	05/27/2020	9575	Richard A & Louise D Estu...		25000 · Low Value ...		100.00	510,284.80
Check	05/27/2020	9576	William & Sandra M Show...		25000 · Low Value ...		100.00	510,184.80
Check	05/27/2020	9577	Maxine Halcea Valdes TR		25000 · Low Value ...		100.00	510,084.80
Check	05/27/2020	9578	Harry Geier		25000 · Low Value ...		100.00	509,984.80
Check	05/27/2020	9579	Dennis P & Sharon J Wiel...		25000 · Low Value ...		100.00	509,884.80
Check	05/27/2020	9580			25000 · Low Value ...		200.00	509,684.80

**Monte Rio Fire Protection District
Bank Accounts Register
As of May 31, 2020**

8:15 AM
06/11/20
Accrual Basis

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Check	05/27/2020	9581	William A & Clara B McMa...		25000 · Low Value ...		400.00	509,284.80
Check	05/27/2020	9582	Gregory M & Michele K Long		25000 · Low Value ...		100.00	509,184.80
Check	05/27/2020	9583	Constance Shore		25000 · Low Value ...		50.00	509,134.80
Check	05/27/2020	9584	Peter Pallari & Susan Palla...		25000 · Low Value ...		100.00	509,034.80
Check	05/27/2020	9585	Martin Mayer		25000 · Low Value ...		50.00	508,984.80
Check	05/27/2020	9586	Robert Wade & Lavonne M...		25000 · Low Value ...		100.00	508,884.80
Check	05/27/2020	9587	John H Solomon TR		25000 · Low Value ...		100.00	508,784.80
Check	05/27/2020	9588	Margarita Bocci TR		25000 · Low Value ...		200.00	508,584.80
Check	05/27/2020	9589	Martin L & Crystal Amy M...		25000 · Low Value ...		100.00	508,484.80
Check	05/27/2020	9590	Linda Ann Sarao ET AL		25000 · Low Value ...		100.00	508,384.80
Check	05/27/2020	9591	Richard E & Lois G Harrison		25000 · Low Value ...		100.00	508,284.80
Check	05/27/2020	9592	Silvie Vast TR		25000 · Low Value ...		200.00	508,084.80
Check	05/27/2020	9593	Siglinde Mitchell TR		25000 · Low Value ...		100.00	507,984.80
Check	05/27/2020	9594	Adolf Zierke		25000 · Low Value ...		200.00	507,784.80
Check	05/27/2020	9595	Beverly Spencer TR		25000 · Low Value ...		100.00	507,684.80
Check	05/27/2020	9596	Sylvia J Mulvihill		25000 · Low Value ...		100.00	507,584.80
Check	05/27/2020	9597	Victor & Irinia Solovyev		25000 · Low Value ...		100.00	507,484.80
Check	05/27/2020	9598	Margaret A Colin		25000 · Low Value ...		100.00	507,384.80
Check	05/27/2020	9599	Richard J Hermes TR		25000 · Low Value ...		100.00	507,284.80
Check	05/27/2020	9600	Patricia A Goodrich TR ET ...		25000 · Low Value ...		100.00	507,184.80
Check	05/27/2020	9601	Paul Eugene Amarolfi TR		25000 · Low Value ...		100.00	507,084.80
Check	05/27/2020	9602	Dennis Rae TR		25000 · Low Value ...		100.00	506,984.80
Check	05/27/2020	9603	Pauline Nelson TR		25000 · Low Value ...		100.00	506,884.80
Check	05/27/2020	9604	Donald & Kathleen D Fout...		25000 · Low Value ...		300.00	506,584.80
Check	05/27/2020	9605	Howard L Emery EST OF		25000 · Low Value ...		100.00	506,484.80
Check	05/27/2020	9606	Gregory Y Morrison ET AL		25000 · Low Value ...		100.00	506,384.80
Check	05/27/2020	9607	Eric L Olsen & Catherine ...		25000 · Low Value ...		100.00	506,284.80
Check	05/27/2020	9608	Cynthia Ming-Hui Dai ET AL		25000 · Low Value ...		100.00	506,184.80
Check	05/27/2020	9609	David B Porter JR		25000 · Low Value ...		100.00	506,084.80
Check	05/27/2020	9610	Deborah Lynn Baltar		25000 · Low Value ...		100.00	505,984.80
Check	05/27/2020	9611	John N & Judith A Knight		25000 · Low Value ...		100.00	505,884.80
Check	05/27/2020	9612	Charles Artigues		25000 · Low Value ...		100.00	505,784.80
Check	05/27/2020	9613	Franklin & Robert Ross		25000 · Low Value ...		100.00	505,684.80
Check	05/27/2020	9614	George E & Lois E Parmet...		25000 · Low Value ...		100.00	505,584.80
Check	05/27/2020	9615	David Fox TR		25000 · Low Value ...		100.00	505,484.80
Check	05/27/2020	9616	Thelma J Rhine TR ET AL		25000 · Low Value ...		100.00	505,384.80
Check	05/27/2020	9617	Claudia Shargel TR		25000 · Low Value ...		400.00	504,984.80
Check	05/27/2020	9618	Kelli L Rada		25000 · Low Value ...		100.00	504,884.80
Check	05/27/2020	9619	Rene A & Susan R Choute...		25000 · Low Value ...		100.00	504,784.80
Check	05/27/2020	9620	James C & Susan M Harri...		25000 · Low Value ...		100.00	504,684.80
Check	05/27/2020	9621	Letitia Mary Hilliard TR		25000 · Low Value ...		100.00	504,584.80
Check	05/27/2020	9622	Helen Lopez ET AL		25000 · Low Value ...		100.00	504,484.80
Check	05/27/2020	9623	Kenneth M & Patricia Dian...		25000 · Low Value ...		100.00	504,384.80
Check	05/27/2020	9624	Deborah A Walsh TR		25000 · Low Value ...		100.00	504,284.80
Check	05/27/2020	9625	Richard H & Helen S Wrig...		25000 · Low Value ...		100.00	504,184.80
Check	05/27/2020	9626	Robert M Chamberlin		25000 · Low Value ...		100.00	504,084.80
Check	05/27/2020	9627	Meadow Susan Kniffen ET...		25000 · Low Value ...		600.00	503,384.80
Check	05/27/2020	9628	Rutheda E & Lacinda Caro...		25000 · Low Value ...		100.00	503,284.80
Check	05/27/2020	9629	Vernon J & Dorothy D Tav...		25000 · Low Value ...		200.00	503,084.80
Check	05/27/2020	9630	Bradford J & Corine C Bol...		25000 · Low Value ...		200.00	502,884.80
Check	05/27/2020	9631	Irwin J & Jean L Richland...		25000 · Low Value ...		200.00	502,784.80
Check	05/27/2020	9632	Denise Lovdal-Johnson		25000 · Low Value ...		100.00	502,684.80
Check	05/27/2020	9633	Richard Tedder Holmes TR		25000 · Low Value ...		100.00	502,584.80
Check	05/27/2020	9634	Catherine Griffing & Antho...		25000 · Low Value ...		400.00	502,284.80

Monte Rio Fire Protection District
Bank Accounts Register
As of May 31, 2020

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 06/11/20
 Accrual Basis

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Check	05/27/2020	9635	Alfred L & Beatrice L Helis...		25000 · Low Value ...		100.00	502,184.80
Check	05/27/2020	9636	Lisa Breuer Caine TR ET AL		25000 · Low Value ...		100.00	502,084.80
Check	05/27/2020	9637	Joel Graham Fisher & Mat...		25000 · Low Value ...		100.00	501,984.80
Check	05/27/2020	9638	Jennifer Ann Harvey		25000 · Low Value ...		100.00	501,884.80
Check	05/27/2020	9639	Lawrence R Hoogasian		25000 · Low Value ...		100.00	501,784.80
Check	05/27/2020	9640	Herbert H Meyer		25000 · Low Value ...		100.00	501,684.80
Check	05/27/2020	9641	Kathleen C Elbe TR		25000 · Low Value ...		100.00	501,584.80
Check	05/27/2020	9642	Beverly Hurst ET AL		25000 · Low Value ...		200.00	501,384.80
Check	05/27/2020	9643	James L & Karen L Famini...		25000 · Low Value ...		403.00	500,981.80
Check	05/27/2020	9644	Edward J & Jean A McLau...		25000 · Low Value ...		200.00	500,781.80
Check	05/27/2020	9645	Carmen A Riley TR ET AL		25000 · Low Value ...		100.00	500,681.80
Check	05/27/2020	9646	Jeffrey R & Elizabeth A Boo...		25000 · Low Value ...		100.00	500,581.80
Check	05/27/2020	9647	Roland Coulombe		25000 · Low Value ...		100.00	500,481.80
Check	05/27/2020	9648	Marc Chanel Lasonde		25000 · Low Value ...		100.00	500,381.80
Check	05/27/2020	9649	Diane R & Raymond G Pal...		25000 · Low Value ...		100.00	500,281.80
Check	05/27/2020	9650	Stanley H Hart		25000 · Low Value ...		100.00	500,181.80
Check	05/27/2020	9651	Susan N Jakel		25000 · Low Value ...		100.00	500,081.80
Check	05/27/2020	9652	Elizabeth Fitch		25000 · Low Value ...		100.00	499,981.80
Check	05/27/2020	9653	Elwood F & Gloria M Keller		25000 · Low Value ...		200.00	499,781.80
Check	05/27/2020	9654	Mary S Solomon		25000 · Low Value ...		100.00	499,681.80
Check	05/27/2020	9655	James F Jr & Mary Christi...		25000 · Low Value ...		100.00	499,581.80
Check	05/27/2020	9656	Melissa Dubose & Marler ...		25000 · Low Value ...		800.00	498,681.80
Check	05/27/2020	9657	Sonoma Land Trust		25000 · Low Value ...		100.00	498,481.80
Check	05/27/2020	9658	Edward Paul & Katherine ...		25000 · Low Value ...		100.00	498,381.80
Check	05/27/2020	9659	Paul & Tralee W Dobson TR		25000 · Low Value ...		100.00	498,281.80
Check	05/27/2020	9660	Toni S Stewart TR ET AL		25000 · Low Value ...		800.00	497,481.80
Check	05/27/2020	9661	Ralph A & Betty Jo Sullivan		25000 · Low Value ...		1,000.00	496,481.80
Check	05/27/2020	9662	Edward Waraner		25000 · Low Value ...		200.00	496,281.80
Check	05/27/2020	9663	Carolyn E Monks ET AL		25000 · Low Value ...		100.00	496,181.80
Check	05/27/2020	9664	Douglas L & Patricia E Bre...		25000 · Low Value ...		100.00	496,081.80
Check	05/27/2020	9665	Davis M Goodin TR ET AL		25000 · Low Value ...		100.00	495,981.80
Check	05/27/2020	9666	Mark Brorstrom & Gay Bis...		25000 · Low Value ...		100.00	495,881.80
Check	05/27/2020	9667	John K McCants & Mary K...		25000 · Low Value ...		100.00	495,781.80
Check	05/27/2020	9487	Robert J & Emily A Mainer...		25000 · Low Value ...		304.00	495,477.80
Check	05/27/2020	9488	Wendy Martin		25000 · Low Value ...		100.00	495,377.80
Check	05/27/2020	9489	Loren M & Beatrice Berry ...		25000 · Low Value ...		300.00	495,077.80
Check	05/27/2020	9490	Clinton J Jr & Cindy Lue ...		25000 · Low Value ...		100.00	494,977.80
Check	05/27/2020	9491	H A Reynolds ET AL		25000 · Low Value ...		100.00	494,877.80
Check	05/27/2020	9492	Roger O King II ET AL		25000 · Low Value ...		50.00	494,827.80
Check	05/27/2020	9493	Georgina D Casini TR ET AL		25000 · Low Value ...		100.00	494,727.80
Check	05/27/2020	9494	Michael A Constance		25000 · Low Value ...		100.00	494,627.80
Check	05/27/2020	9495	William Xavier Phelan		25000 · Low Value ...		100.00	494,527.80
Check	05/27/2020	9496	Gary Cetchell TR		25000 · Low Value ...		100.00	494,427.80
Check	05/27/2020	9497	Ernestine Kerling		25000 · Low Value ...		100.00	494,327.80
Check	05/27/2020	9498	Ronald R Hoover		25000 · Low Value ...		100.00	494,227.80
Check	05/27/2020	9499	Larry R Lovett ET AL		25000 · Low Value ...		100.00	494,127.80
Check	05/27/2020	9500	Lois M Anderson		25000 · Low Value ...		112.00	494,115.80
Check	05/28/2020	9501	Duncans Mills Redwood F...		25000 · Low Value ...		350.00	493,765.80
Check	05/28/2020	9502	David & Nancy Ferreira		25000 · Low Value ...		100.00	493,665.80
Check	05/28/2020	9503	Kenneth J Cole & Susan G...		25000 · Low Value ...		100.00	493,565.80
Check	05/28/2020	9504	Nancy L & Gary H Gooden...		25000 · Low Value ...		200.00	493,365.80
Check	05/28/2020	9505	Charles T Mays		25000 · Low Value ...		100.00	493,265.80
Check	05/28/2020	9506	Cynthia L Urbina		25000 · Low Value ...		100.00	493,165.80
Check	05/28/2020	9507	Austin Buckingham & Mar...		25000 · Low Value ...		100.00	493,165.80

Monte Rio Fire Protection District
Bank Accounts Register
As of May 31, 2020

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06/11/20

Accrual Basis

Type	Date	Numt	Name	Memo	Split	Debit	Credit	Balance
Check	05/28/2020	UNKN...	Gundars Zalcalns		25000 · Low Value ...		600.00	492,565.80
Check	05/28/2020	9508	Brooke B Maury & Sarah ...		25000 · Low Value ...		100.00	492,465.80
Check	05/28/2020	9509	Jeffrey M Faulkner & Mich...		25000 · Low Value ...		200.00	492,265.80
Check	05/28/2020	9510	Regina E. Torr 2011 Trust		25000 · Low Value ...		10,100.00	482,165.80
Check	05/28/2020	9511	Kelly Richard		25000 · Low Value ...		4,300.00	477,865.80
Bill Pmt -Check	05/29/2020	9668	AT&T - Station 1	707 865 2067 360-8	20000 · Accounts P...		78.49	477,787.31
Bill Pmt -Check	05/29/2020	9669	Diego Truck Repair, Inc.		20000 · Accounts P...		4,309.08	473,478.23
Bill Pmt -Check	05/29/2020	9670	PG&E - Jenner 316-8	0684318316-8	20000 · Accounts P...		10.22	473,468.01
Bill Pmt -Check	05/29/2020	9671	PG&E - Sta 1-632-2	3059738632-2	20000 · Accounts P...		304.57	473,163.44
Bill Pmt -Check	05/29/2020	9672	PG&E - Sta 2-062-1	3309316062-1	20000 · Accounts P...		68.24	473,095.20
Total 105 · Community First Operating								
106 · Community First Money Market								
Deposit	05/31/2020		Interest		4105 · Interest Inco...	413.15		708,231.42
Total 106 · Community First Money Market								
109 · Community First Savings Account								
Total 109 · Community First Savings Account								
TOTAL						413.15	78,215.65	1,483,487.46

Monte Rio Fire Protection District Profit & Loss Budget vs. Actual

	TOTAL				
	May 20	Jul 1, '19 - Jun 11, 20	Budget	\$ Over Budget	% of Budget
Income					
10 · Tax Revenue					
1000 · Property - CY Secured	0.00	478,982.49	470,000.00	8,982.49	101.91%
1001 · Direct Charges - CY	0.00	514,700.14	556,395.00	-41,694.86	92.51%
1008 · RDA Increment	0.00	-218,971.65	-200,000.00	-18,971.65	109.49%
1011 · SB2557 Prop Tax Admin	0.00	-3,349.06	-4,000.00	650.94	83.73%
1014 · RDA Pass Through	0.00	70,776.51	70,000.00	776.51	101.11%
1017 · Residual - RPTTF	0.00	78,021.19	140,000.00	-61,978.81	55.73%
1020 · Supplemental Prop Taxes - CY	0.00	4,891.65	10,000.00	-5,108.35	48.92%
1040 · Property - CY Unsecured	0.00	0.00	0.00	0.00	0.0%
1042 · CollectCost Del CY Unsecured	0.00	15,007.14	13,000.00	2,007.14	115.44%
1060 · Property - PY Secured	0.00	0.00	-80.00	80.00	0.0%
1080 · Supplemental Prop Taxes - PY	0.00	0.00	-40.00	40.00	0.0%
1100 · Property - PY Unsecured	0.00	0.00	255.00	-255.00	0.0%
10 · Tax Revenue - Other	0.00	0.00	0.00	0.00	0.0%
Total 10 · Tax Revenue	0.00	940,058.41	1,055,530.00	-115,471.59	89.06%
17 · Use of Money/Property	0.00	0.00	0.00	0.00	0.0%
20 · Intergovernmental Revenues					
2440 · State HOPTR	0.00	1,685.81	3,000.00	-1,314.19	56.19%
2470 · Timber Yield Tax	0.00	21.88	80.00	-58.12	27.35%
2490 · State - Other In-lieu tax	0.00	11.02	10,500.00	-10,488.98	0.11%
2500 · Intergovernmental Rev. - State	0.00	46,611.06	100,000.00	-53,388.94	46.61%
2510 · Equip Rental	0.00	0.00	0.00	0.00	0.0%
2970 · RDA Asset Distribution	0.00	0.00	0.00	0.00	0.0%
20 · Intergovernmental Revenues - Other	0.00	0.00	0.00	0.00	0.0%
Total 20 · Intergovernmental Revenues	0.00	48,329.77	113,580.00	-65,250.23	42.55%
30 · Charge for Services	0.00	0.00	0.00	0.00	0.0%
40 · Miscellaneous Revenues					
4040 · Misc. Income	0.00	5,951.00	0.00	5,951.00	100.0%
4102 · Donations/Grants	0.00	1,674.26	0.00	1,674.26	100.0%
4105 · Interest Income	413.15	2,451.83	1,000.00	1,451.83	245.18%
4200 · Other Revenue	0.00	0.00	0.00	0.00	0.0%
40 · Miscellaneous Revenues - Other	0.00	2,675.00	0.00	2,675.00	100.0%
Total 40 · Miscellaneous Revenues	413.15	12,752.09	1,000.00	11,752.09	1,275.21%
Total Income	413.15	1,001,140.27	1,170,110.00	-168,969.73	85.56%
Cost of Goods Sold					
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.00	0.0%
Gross Profit	413.15	1,001,140.27	1,170,110.00	-168,969.73	85.56%
Expense					
50 · Payroll Expenses					
5910 · Permanent Positions	0.00	0.00	300,000.00	-300,000.00	0.0%
5911 · Volunteer Pay	480.00	7,614.24	20,000.00	-12,385.76	38.07%
5913 · Stipend	8,410.00	91,959.50	150,000.00	-58,040.50	61.31%
5914 · Strike Team	0.00	-6,632.76	100,000.00	-106,632.76	-6.63%
5922 · FICA-Retirement	551.18	7,842.38	26,040.00	-18,197.62	30.12%

Monte Rio Fire Protection District Profit & Loss Budget vs. Actual

	TOTAL				
	May 20	Jul 1, '19 - Jun 11, 20	Budget	\$ Over Budget	% of Budget
5924 · Medicare	128.91	1,834.14	7,000.00	-5,165.86	26.2%
5930 · Health Insurance	0.00	0.00	40,000.00	-40,000.00	0.0%
5935 · Unemployment	116.24	2,542.75	18,900.00	-16,357.25	13.45%
5940 · Workers' Compensation	0.00	34,231.00	38,220.00	-3,989.00	89.56%
50 · Payroll Expenses - Other	0.00	1,453.91	0.00	1,453.91	100.0%
Total 50 · Payroll Expenses	9,686.33	140,845.16	700,160.00	-559,314.84	20.12%
60 · Services/Supplies					
6021 · Clothing/Personal	0.00	0.00	2,000.00	-2,000.00	0.0%
6022 · Safety Clothing - PPE	1,202.19	22,490.15	15,000.00	7,490.15	149.93%
6040 · Communications	389.59	9,748.22	10,000.00	-251.78	97.48%
6060 · Food	0.00	233.61	500.00	-266.39	46.72%
6080 · Household Expense	-1,211.40	892.91	800.00	92.91	111.61%
6100 · Insurance	0.00	21,622.00	23,000.00	-1,378.00	94.01%
6140 · Maint - Equipment	13,908.35	50,341.00	50,000.00	341.00	100.68%
6180 · Maint. - Building	1,870.04	30,976.52	30,000.00	976.52	103.26%
6261 · Medical Supplies	0.00	411.27	10,000.00	-9,588.73	4.11%
6280 · Membership/Subscriptions	14.00	8,535.00	7,000.00	1,535.00	121.93%
6300 · Amador Contract Dept of Forestr					
6310 · Contract Expense	0.00	0.00	0.00	0.00	0.0%
6330 · Reimbursements	0.00	0.00	0.00	0.00	0.0%
6300 · Amador Contract Dept of Forestr	0.00	0.00	0.00	0.00	0.0%
Total 6300 · Amador Contract Dept of Foresi	0.00	0.00	0.00	0.00	0.0%
6400 · Office Expense	377.02	886.32	3,000.00	-2,113.68	29.54%
6410 · Postage	110.00	422.95	500.00	-77.05	84.59%
6461 · Supplies	419.64	6,016.88	10,000.00	-3,983.12	60.17%
6500 · Professional Services	280.00	6,223.50	10,000.00	-3,776.50	62.24%
6510 · Administrative Services	3,173.94	23,419.85	16,000.00	7,419.85	146.37%
6521 · County Services	0.00	0.00	3,200.00	-3,200.00	0.0%
6526 · Dispatch Services					
6527 · Reimbursement	0.00	0.00	0.00	0.00	0.0%
6526 · Dispatch Services - Other	0.00	299.00	0.00	299.00	100.0%
Total 6526 · Dispatch Services	0.00	299.00	0.00	299.00	100.0%
6540 · Payroll Services	99.50	1,578.95	12,000.00	-10,421.05	13.16%
6587 · LAFCO	0.00	992.00	1,048.00	-56.00	94.66%
6610 · Legal Services	0.00	16,647.00	15,000.00	1,647.00	110.98%
6630 · Audit/Accounting	0.00	5,900.00	6,000.00	-100.00	98.33%
6634 · Bank Service Charges	0.00	30.00	100.00	-70.00	30.0%
6800 · Public/Legal Notices	0.00	0.00	250.00	-250.00	0.0%
6820 · Lease - Fire Truck	0.00	0.00	0.00	0.00	0.0%
6830 · Lease - SB	0.00	0.00	0.00	0.00	0.0%
7005 · Election Expense	0.00	0.00	0.00	0.00	0.0%
7053 · Vehicle Registration	0.00	36.00	12,500.00	-12,464.00	0.29%
7060 · Board Expense	0.00	2,599.89	100.00	2,499.89	2,599.89%
7120 · Training-In-Service	0.00	1,883.92	5,000.00	-3,116.08	37.68%
7201 · Gas/Oil	1,748.31	16,735.89	15,000.00	1,735.89	111.57%
7300 · Transportaion/Travel	0.00	0.00	1,000.00	-1,000.00	0.0%
7320 · Utilities	825.70	16,259.09	14,000.00	2,259.09	116.14%

**Monte Rio Fire Protection District
Profit & Loss Budget vs. Actual**

	TOTAL				
	May 20	Jul 1, '19 - Jun 11, 20	Budget	\$ Over Budget	% of Budget
7330 · Maint - Creekside JPA	0.00	0.00	2,500.00	-2,500.00	0.0%
7490 · Reconciliation Discrepancies	0.00	0.00	0.00	0.00	0.0%
7920 · Interest Expense	0.00	6.33	0.00	6.33	100.0%
60 · Services/Supplies - Other	0.00	0.00	0.00	0.00	0.0%
Total 60 · Services/Supplies	23,206.88	245,188.25	275,498.00	-30,309.75	89.0%
85 · Capital Assets					
8520 · Fixed Assets - Bldgs	0.00	0.00	0.00	0.00	0.0%
8560 · Fixed Assets - Equipment	0.00	80,000.00	0.00	80,000.00	100.0%
8590 · Fixed Assets - WIP Fire Station	0.00	0.00	0.00	0.00	0.0%
8595 · Depreciation Expense	0.00	0.00	0.00	0.00	0.0%
85 · Capital Assets - Other	0.00	0.00	0.00	0.00	0.0%
Total 85 · Capital Assets	0.00	80,000.00	0.00	80,000.00	100.0%
90 · Appropriations					
9000 · Contingencies	0.00	0.00	194,452.00	-194,452.00	0.0%
90 · Appropriations - Other	0.00	0.00	0.00	0.00	0.0%
Total 90 · Appropriations	0.00	0.00	194,452.00	-194,452.00	0.0%
Total Expense	32,893.21	466,033.41	1,170,110.00	-704,076.59	39.83%
Net Income	-32,480.06	535,106.86	0.00	535,106.86	100.0%

Monte Rio Fire Protection District
Balance Sheet
As of May 31, 2020

	<u>May 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
105 · Community First Operating	473,095.20
106 · Community First Money Market	708,644.57
109 · Community First Savings Account	301,747.69
Total Checking/Savings	<u>1,483,487.46</u>
Accounts Receivable	
11050 · Due from Other Government	27,342.14
Total Accounts Receivable	<u>27,342.14</u>
Total Current Assets	<u>1,510,829.60</u>
TOTAL ASSETS	<u><u>1,510,829.60</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	6,492.80
Total Accounts Payable	<u>6,492.80</u>
Other Current Liabilities	
24000 · Payroll Liabilities	
24050 · Tax Withholding	-4,343.01
24100 · FICA	-3,057.84
24150 · Medicare	-715.15
24000 · Payroll Liabilities - Other	15,667.80
Total 24000 · Payroll Liabilities	<u>7,551.80</u>
25000 · Low Value Parcel Tax Refunds	-41,969.00
Total Other Current Liabilities	<u>-34,417.20</u>
Total Current Liabilities	<u>-27,924.40</u>
Total Liabilities	-27,924.40
Equity	
30000 · Opening Balance Equity	384,440.63
35200 · Unrestricted Net Assets	612,456.10
Net Income	541,857.27
Total Equity	<u>1,538,754.00</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,510,829.60</u></u>