

**MONTE RIO FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING**

Monday, February 17, 2020 6:00 p.m.  
Monte Rio Community Center – 20488 Hwy. 116, Monte Rio, CA 95462

**MINUTES**

1. **CALL TO ORDER** – The regular meeting of the Board of Directors of the Monte Rio Fire Protection District was called to order by President Dan Fein at 6:01PM. Roll Call of Directors: Dan Fein, Tim Cahn and Josh Dale.
2. **APPROVAL OF AGENDA** – Motion to approve the agenda with the suggested edits; Cahn and seconded by Dale.
3. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED** – None
4. **APPROVAL OF MINUTES**
  - a. December 16, 2019 Regular Board Meeting – Motion to approve Tim Cahn seconded by Josh Dale
  - b. January 8, 2020 Special Board Meeting – Motion to approve Tim Cahn and seconded by Josh Dale.
  - c. February 5, 2020 Special Board Meeting – Motion to approve with suggested edits Tim Cahn and seconded by Josh Dale.
5. **CORRESPONDENCE** – There was an email received from Michele McDonell/Torr Family regarding the next steps for Low Value Parcels and request that the Contiguous Parcels be included in this exemption as well.
6. **NEW BUSINESS**
  - a. Appointment Process to fill vacant Director position – Director Josh Dale made a presentation of the process and procedures. He pointed out the inconsistency in the 2 notices posted and that the Registrar of Voters were not notified in the correct amount of time; he spoke to Kamari Marchbanks and was informed that if we posted the notice in 3 conspicuous places for 15 days and posted on the website that they would not have the Board of Supervisors appoint a new director for us. A new notice will be posted to be able to appoint new director at next regular board meeting.
  - b. Approve the Final Audit for FY 18-19 – Director Tim Cahn mentioned he had some edits and would find them and bring the next regular meeting to discuss and approve.
  - c. LAFCO – position of Alternate Special District Representative to the Sonoma County Redevelopment Agency Oversight Board – This was discussed and proposed to board if anyone was interested. There was no interest in applying.
  - d. Selection of Officers – Director Josh Dale had done some research in the government code and found that as a Fire District this only needs to be done every 2 years. This will be put on the agenda in April after there is a new director appointed.

- e. Funding & Maintenance of Warning Signs – Cynthia Strecker from MAC came and made a presentation on Sirens and stated that there will be 20 warning sirens going to Sonoma County and Monte Rio FPD could apply and possibly get one or two. There is no guarantee but it's a good possibility. She said that 30% of people got the evacuation alert of Kincade Fire by Nixle or other electronic alert system, which is why we could be good candidate for receiving a warning siren. The sirens need to be periodically maintained but MRFPD could apply for a grant to maintain or include into communications budget. There is no application process or form yet, however Cynthia said she would email Tiffanie when there is one created.

## **7. OLD BUSINESS**

- a. Consideration of approval of Resolution terminating the Agreement and dissolving the Creekside Wastewater Authority – The resolution already approved by the MRRPD was used to be consistent with resolution numbering. Director Josh Dale motioned to approve the proposed resolution; this was seconded by Director Tim Cahn.
- b. Hiring Paid Staff – There was discussion of the future with consolidation seemingly inevitable. There have been conversations with SCFD and GRFPD with regards to contracting for paid staff and what that would look like. MRFPD won't be able to consolidate with GRFPD due to the ambulance service areas/district. Mark Heine offered to come to our next regular board meeting and present what consolidation would look like as well as contracting paid staff. Director Tim Cahn noted he the public should be included in discussions about consolidations and will be on the agenda every month with updates.

## **8. TREASURER'S REPORT**

- a. Reviewed the financials and how we are looking with the budget on the Profit & Loss.

## **9. CHIEF'S REPORT – Chief Baxman**

- a. 71 calls to date which slower than last year.
- b. New truck should be here in May or June.
- c. The new doors on Station 1 have been installed.
- d. Chief working on getting quotes on alarm system.

## **10. PRESIDENT'S REPORT**

- a. President went over the next steps and process on Low Value Parcels which includes passing a resolution with an amendment from the resolution last year. Refunds will happen in May or June once the Assessor's Office finalizes what was collected.

## **11. DIRECTOR'S REPORT**

- a. Director Josh Dale suggested the board look for new counsel and no longer use Arnone/Bill Adams due to possible conflict of interest with the number of fire agencies they represent. He will research possible new counsel and bring to next board meeting.

**12. SECRETARY/CLERK REPORT**

a. Nothing to report

**13. ADJOURNMENT** – Motion to approve: Director Tim Cahn seconded by Director Josh Dale. The Board was adjourned at 7:34PM

**MINUTES READ, APPROVED & ACCEPTED**

Respectfully submitted,

/s/  \_\_\_\_\_ President Fein

/s/  \_\_\_\_\_ Director Casini

/s/  \_\_\_\_\_ Director Dale

/s/  \_\_\_\_\_ Director Cahn